

**SHAWNEE STATE UNIVERSITY  
BOARD OF TRUSTEES**

**Meeting Minutes  
May 3, 2013**

**Call to Order**

Chairperson Mooney called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F).

**Roll Call**

Members Present: Ms. Melissa Higgs-Horwell, Mr. Robert Howarth, Mr. Dan Mooney, Mr. Gary Paine, Ms. Kay Reynolds, Dr. Rita Roberts, Ms. Elizabeth Seif and Mr. Christopher Aaron Shaw

Members Absent: None

**Approval of the May 3, 2013 Agenda**

Mr. Howarth moved and Ms. Reynolds seconded a motion to approve the May 3, 2013 agenda. Without discussion, the Board unanimously approved said agenda.

**Approval of the January 18, 2013 Board Meeting Minutes**

Mr. Mooney noted that in the January 18, 2013 Board Meeting Minutes the call to order time was incorrectly stated and should be amended to reflect the correct time of 1:15 p.m. Ms. Seif moved and Mr. Paine seconded a motion to approve the January 18, 2013 Board meeting minutes as amended. Without further discussion, the Board unanimously approved said minutes.

**Approval of the March 19, 2013 Executive Committee Meeting Minutes**

Ms. Higgs-Horwell moved and Ms. Reynolds seconded a motion to approve the March 19, 2013 Executive Committee meeting minutes. Without discussion, the Board unanimously approved said minutes.

**Committee Reports**

**Academic and Student Affairs Committee – Ms. Melissa Higgs-Horwell, Chair**

Ms. Higgs-Horwell reported on behalf of the Academic and Student Affairs Committee. Ms. Higgs-Horwell said the Committee had one action item and several information items.

**Action Item*****Resolution ASA03-13, Rescission of Policy 3.06 (5/21/90) – Student Petition Process***

Ms. Higgs-Horwell moved and Dr. Roberts seconded a motion to approve Resolution ASA03-13, Rescission of Policy 3.06 (5/21/90) – Student Petition Process. Ms. Higgs-Horwell said the student petition process is addressed through the Student Activities Guidelines, the Student Conduct Code, and Student Organization Procedures and Guidelines thus making this policy redundant and unnecessary.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

**Information Items**

Dr. David Todt, Provost and Vice President for Academic Affairs, reported on the presentation of the Distinguished Teaching Award by the University Faculty Senate, Faculty Affairs and Development Committee to Dr. Lavanya Vemsani, Associate Professor, Department of Social Sciences. This award was established by the Board of Trustees many years ago to recognize excellence in teaching and along with the recognition includes a \$500 award.

Dr. Todt reported on the 2013 Women's Center James P. Chapman Service Award, which was recently presented to Ms. Rita Haider, Director, Center for International Programs and Activities. This award was established in 2002. The Women's Forum honored Dr. Chapman by naming this award after him because of his support of women's programs while president of Shawnee State University.

Mr. Mark Moore, Registrar, reported on SSU graduation statistics. The 2013 preliminary Commencement Report noted 533 total graduates with 12 master degrees, 303 bachelor degrees, and 218 associate degrees.

Dr. Mary Oling-Sisay, Vice President for Student Affairs, reported on Shawnee State University's Chapter of the National Honor Society Phi Eta Sigma's 2013 Installation. The ceremony was held Tuesday, April 2, 2013. There were 94 SSU freshman students inducted into the honor society. These outstanding students must have a 3.5 or better overall GPA in order to be invited to join. There were also faculty members named as Honorary Members of Phi Eta Sigma: Ms. Elizabeth Chrisman, Professor, Department of Health Sciences, Dental Hygiene, and Dr. Scott Douthat, Associate Professor, Department of Social Sciences.

Dr. Oling-Sisay reported on the activities of the Student Government Association and Student Programming Board. Overall, the SGA supported and sustained over 50 student organizations this academic year. SPB activities included Springfest, a week of social activities for students which featured a concert by Neon Trees with special guests Saints of Valory. As a Community Service event, students participated in an event spending two nights in cardboard boxes outside

Massie Hall to raise awareness to homelessness. SPB also partnered with the Portsmouth 8 Cinemas for monthly student events.

### **Education Item**

Dr. Todt presented information on the Ohio Board of Regents guidelines for Remediation Free Standards using SAT/ACT scores for placement in remedial courses. A discussion about college readiness and Shawnee's efforts to help underprepared student followed.

### **Finance and Administration Committee – Ms. Elizabeth Seif, Chair**

Ms. Seif reported on behalf of the Finance and Administration Committee and presented five action items and several information items.

### **Action Items**

#### ***Resolution F04-13, Investment Committee Member***

Ms. Seif moved and Mr. Paine seconded a motion to ratify Resolution F04-13, Investment Committee Member. Ms. Seif said this was a reappointment of Mr. Steven Boden to the Shawnee State University Investment Committee for a three-year term.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

#### ***Resolution F05-13, Continuing University Spending Authority***

Ms. Seif moved and Dr. Roberts seconded a motion to ratify Resolution F05-13, Continuing University Spending Authority. Ms. Seif said this resolution enables the University to continue business at FY13 budget levels into FY14 pending finalization of the legislative process that allocates FY14 state funding required for the compilation of FY14 general operating and auxiliary budgets.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

#### ***Resolution F06-13, AY13-14 President's Authority to Set AY13-14 Undergraduate Tuition and Fees***

Ms. Seif moved and Mr. Paine seconded a motion to ratify Resolution F06-13, AY13-14 President's Authority to Set Undergraduate Tuition and Fees. Ms. Seif said this resolution extends the Board of Trustees' authority to the President to set AY13-14 undergraduate tuition

and generally-applied fees within the established parameters upon the enactment of the relevant legislation.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

***Resolution F07-13, Graduate Tuition***

Ms. Seif moved and Ms. Reynolds seconded a motion to ratify Resolution F07-13, AY13-14 Graduate Tuition. Ms. Seif said this resolution sets the proposed AY13-14 graduate tuition and fees reflecting a 0% adjustment from AY12-13 tuition rates.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

***Resolution F08-13, AY13-14 Student Course and Miscellaneous Fees***

Ms. Seif moved and Dr. Roberts seconded a motion to ratify Resolution F08-13, AY13-14 Student Course and Miscellaneous Fees. Ms. Seif said this resolution sets the proposed AY13-14 course and miscellaneous student fees rates.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

***Resolution F09-13, SSU Development Foundation Member Appointments***

Ms. Seif moved and Mr. Paine seconded a motion to ratify Resolution F05-13, SSU Development Foundation Member Appointments. Ms. Seif said this resolution reflects Shawnee State University Development Foundation slate of officers for 2013 and members for the term expiring December 31, 2015.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

***Resolution F010-13, Shawnee State University Development Foundation Adoption of Policy 17.0 and Code of Regulations***

Ms. Seif moved and Ms. Reynolds seconded a motion to ratify Resolution F010-13, Shawnee State University Development Foundation Adoption of Policy 17.0 and Code of Regulations. Ms. Seif said this resolution reflects the Development Foundation's proposed amendment of the SSUDF Code of Regulations, Article III Trustees, Section 2 Representation, by SSUDF Resolution 2013.1 and the SSUDF Policy 17.0, concerning funding for the Development effort, by SSUDF Resolution 2013.2.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

**Information Items****Review of Fines and Cost Recovery Charges**

In accordance with Policy 4.90, Taxonomy for the Review and Approval of Tuition and Other Student Fees, Fines, and Charges, a comprehensive list of AY13-14 fees was reviewed.

**Personnel**

The following personnel actions were processed in the Department of Human Resources during the period of December 29, 2012 through April 12, 2013:

- The Division of Academic Affairs had four faculty appointments - one effective spring semester and three effective fall semester; one administrative appointment effective May 6, 2013; one administrative change of status effective January 7, 2013; and four faculty retirements – one effective May 7, 2013 and three effective June 1, 2013.
- The Division of Finance and Administration had one administrative appointment effective February 25, 2013 and one administrative resignation effective March 15, 2013.
- The Division of Student Affairs had three administrative promotions with various effective dates and one administrative retirement effective April 1, 2013.

**Investment Report**

The University's investment performance report revealed gains for January, February, March and April. With an overall positive adjustment, the portfolio has realized an 11.9% gain in the amount of \$1,555,616 for the reporting period (July 1, 2012 – April 30, 2013).

### **Capital Projects Status Report**

- Administration Building – demolition complete and construction on target to meet July 5, 2013 completion date.
- Founders Plaza Project – bids have been received and project is scheduled for the May 20<sup>th</sup> Controlling Board meeting for approval.
- 310 Chillicothe – project temporarily on hold.
- Townhouse Roof Project – new 30 year dimensional shingles to be installed with scheduled completion by June, 2013.

### **FY13 General Operating Budget Status Report**

An update was given regarding the status of the FY13 general operating budget.

### **Education**

Ms. Malonda Johnson, Assistant Director of Human Resources, provided a briefing on the Affordable Care Act and its impact upon SSU.

### **Executive Committee – Mr. Dan Mooney, Chair**

#### **Action Items**

#### ***Resolution E02-13/F02-13, Approval of Student Residential Housing Rates (Summer 2013 and AY13-14) and AY13-14 Residential Connectivity Fee and Meal Plan Rates***

Mr. Mooney said Resolution E02-13/F02-13 was passed by the Executive Committee and was now being presented to the full Board for its consideration. Ms. Higgs-Horwell moved and Ms. Seif seconded a motion to ratify Resolution E02-13/F02-13, Approval of Student Residential Housing Rates (Summer 2013 and AY13-14) and AY13-14 Residential Connectivity Fee and Meal Plan Rates.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

#### ***Resolution E03-13/F03-13, Investment Policy 1.05 REV***

Mr. Mooney said Resolution E03-13/F03-13 was passed by the Executive Committee and was now being presented to the full Board for its consideration. Ms. Reynolds moved and Dr. Roberts seconded a motion to ratify Resolution E03-13/F03-13, Investment Policy 1.05 REV.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

## **President's Report**

The President reported to the Board on the action by the Portsmouth City council permitting the University to close 3<sup>rd</sup> Street. A timeline has been developed for closing the street before the beginning of the Fall 2013 semester.

President Morris congratulated Trustee Kay Reynolds on her election as Vice Chair of the Ohio Republican Central Committee.

President Morris introduced the Board to a pilot project entitled the "Success Curriculum" that will be available in Fall semester. The curriculum is based upon recommendations from the consultant on the Chancellor's Plan for SSU and the recommendations of the Admissions Standards Task Force. Dr. Brenda Haas, Dean of the University College, and Mr. Chris Shaffer, Director of Institutional Effectiveness, explained the Curriculum and the students that will be invited to participate. A copy of their presentation is attached to these minutes.

## **Reports, if any, from Board Liaisons with other Organizations**

None.

## **New Business**

### **Action Items**

#### ***Resolution E04-13, Approval of Policy 5.16REV – President's Authority University Personnel Actions***

Mr. Mooney said Resolution E04-13, Approval of Policy 5.16REV gives authority to the President to address the University's new tenure system. Ms. Reynolds moved and Ms. Higgs-Horwell seconded a motion to approve Resolution E04-13.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

#### ***Resolution E05-13, 2013/2014 Schedule of Meetings for the Board and its Committees***

Mr. Mooney said Resolution E05-13, 2013/2014 Schedule of Meetings for the Board and its Committees, sets the calendar for Board meetings. Mr. Howarth moved and Mr. Paine seconded a motion to approve Resolution E05-13.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

***Resolution E06-13, Expression of Gratitude and Congratulations to John Carey***

Mr. Mooney said Resolution E06-13, Expression of Gratitude and Congratulations to John Carey on his appointment as the Chancellor of the Ohio Board of Regents and reflects Shawnee State University's appreciation for his dedication to SSU and to the State of Ohio for his commitment to higher education. Mr. Howarth moved and Mr. Paine seconded a motion to approve Resolution E06-13.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

**Comments from Constituent Groups (if any) and the Public**

None.

**Other Business**

Mr. Paine reported on the Association of Governing Board's annual Trustees' Conference which he and Mr. Howarth attended this year. Mr. Paine said the information he obtained from attending the conference was helpful and informative.

Mr. Mooney asked Mr. Paine, Chair of the Nominating Committee, to present the Board's slate of officers for the upcoming year. Mr. Paine said the Nominating Committee nominated Ms. Higgs-Horwell to serve as Chair of the Board of Trustees and Ms. Reynolds to serve as Vice Chair. Mr. Paine moved and Dr. Roberts seconded a motion to accept these nominations. The Chair called for additional nominations. Hearing none, the Board voted to approve the nominations presented by Mr. Paine.

Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

Mr. Mooney congratulated Student Board Member, Mr. Aaron Shaw, on his upcoming graduation and presented him with a diploma frame and thanked him for his service to the University and the Board of Trustees. A round of applause followed.



President Morris thanked Mr. Mooney for his service to Shawnee State University during his 9-year appointment to the Board of Trustees. She presented him with a commemorative chair and as a token of appreciation for his service to the Board and to the University. Mr. Mooney thanked President Morris and the Board and a round of applause followed.

**Executive Session**

Ms. Reynolds moved and Ms. Seif seconded a motion to enter into Executive Session to confer with the General Counsel regarding pending litigation and to consider the employment of two University employees.

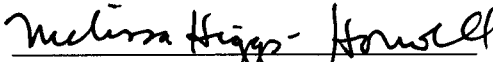
Ayes: Ms. Higgs-Horwell, Mr. Howarth, Mr. Mooney, Mr. Paine, Ms. Reynolds, Dr. Roberts, Ms. Seif

Nays: None

The Board moved into Executive Session at 2:56 p.m. The Board exited Executive Session at 4:06 p.m. and returned to public session.

**Adjournment**

The Board was adjourned by acclamation at 4:07 p.m.

  
Chairperson, Board of Trustees

  
Secretary, Board of Trustees

**RESOLUTION ASA 03-13**

**RESCISSION OF POLICY 3.06 (5/21/90)  
STUDENT PETITION PROCESS**

WHEREAS, a systematic review of institutional policies has been undertaken at the direction of the President in order to remove outdated policies, and to modify and update policies to reflect current needs; and

WHEREAS, the Policy on Student Petition Process Policy 3.06 was last reviewed and approved by the Board on May 21, 1990; and

WHEREAS, much of Policy 3.06 is outdated and the substance is largely administrative in nature; and

WHEREAS, the Division of Student Affairs is responsible for the Student Petition Process;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves the rescission of Policy 3.06 Policy on Student Petition Process, effective May 3, 2013.

(May 3, 2013)

Certified as True and Correct	
<i>CRH</i>	<i>6-26-13</i>
Secretary, SSU Board of Trustees	Date

# Shawnee State University

AREA:	STUDENT AFFAIRS	POLICY NO.:	3.06
		ADMIN. CODE:	3362-3-06
		PAGE NO.:	1 OF 2
		EFFECTIVE DATE:	5/21/90
SUBJECT:	STUDENT PETITION PROCESS	RECOMMENDED BY:	Paul Crabtree
		APPROVED BY:	

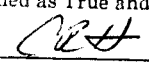
## 1.0 Petition Design and Circulation

If a student or group of students thinks it is necessary to initiate a petition in order to establish that a substantial portion of the student body is sympathetic to the position or subject stated in the petition, the petitioner shall follow the following procedure:

- 1.1 Develop a petition that includes the information about the subject and the purpose of the petition.
- 1.2 Inform the Vice President for Student Affairs and the Director of Student Activities in writing that a petition is to be circulated, and let the Director of Student Activities review the language of the petition for accuracy and completeness.
- 1.3 Include on the petition the name of the student or group of students that is circulating the petition. Date the petition so that the date of the first day of circulation is noted together with the date of the last day signatures are to be accepted.
- 1.4 Circulate copies of the petition by (1) passing them among the student body, (2) posting copies on the designated bulletin boards, and/or (3) setting up tables where students can sign a copy of the petition.
- 1.5 Collect the petitions at the end of the last day that signatures are collected (the date that is noted on the petition) and turn all petitions in to the Vice President for Student Affairs for validation. Validation shall include a check of the petition signers' full or part time student status, the total number of signatures on the petitions, and the grade averages of the students if such is required for the function or action indicated on the petition.

## 2.0 Validation


In all cases in which a student or group of students circulates a petition through one of the approved methods, the petitions, to be valid, must contain in total the signatures of at least fifteen (15) percent of the student body that registered the Autumn Quarter of the academic year in which the petitions are circulated. Petitioners may verify the number of signatures required by contacting the Director of Student Activities.

Certified as True and Correct	
	6-26-13
Secretary, SSU Board of Trustees	Date

3.0 Action

The Vice President for Student Affairs shall confer with the appropriate professional staff regarding the request indicated on the petitions. A decision regarding the action to be taken about the petitioner's request will be forwarded to the petitioners through the normal administrative process.

Certified as True and Correct

 6-26-13  
Secretary, SSU Board of Trustees      Date

**RESOLUTION F04-13**

**APPOINTMENT OF INVESTMENT COMMITTEE MEMBER**

WHEREAS, Mr. Steven Boden has completed a three-year appointment to the Shawnee State University Investment Committee; and

WHEREAS, Mr. Boden has served as a founding member of the Investment Committee in an exemplary fashion and has expressed a willingness to continue his service; and

WHEREAS, Mr. Dan Mooney, Chairperson of the SSU Board of Trustees, nominates Steven Boden for reappointment, and the nomination is supported by Mrs. Kay Reynolds, Chair of the Investment Committee; and

WHEREAS member reappointments by policy are for three years;

THEREFORE BE IT RESOLVED that Mr. Steven Boden is appointed to the SSU Investment Committee for a three-year term ending on June 30, 2016.

(May 3, 2013)

Certified as True and Correct	
<i>CRH</i>	<i>6-26-13</i>
Secretary, SSU Board of Trustees	Date

**RESOLUTION F05-13**

**CONTINUING UNIVERSITY SPENDING AUTHORITY**

WHEREAS, the state of Ohio has not determined higher education funding support or established tuition and fee increase parameters for the fiscal 2014-2015 biennium; and

WHEREAS, without such required legislation the University is unable to finalize its FY14 general and auxiliary operating budgets; and

WHEREAS, due to these conditions and timing constraints, it is necessary to continue University financial obligations, including payment of salaries, and other limited expenditures prior to the time that the FY14 general fund and auxiliary operating budgets will be finalized and approved;

THEREFORE BE IT RESOLVED, that the SSU Board of Trustees approves continuing University Spending Authority consistent with the level of resources as approved for fiscal year 2013 until such time in FY14 that state funding levels of support have been determined and FY14 general fund and auxiliary budgets have been approved.

(May 3, 2013)

Certified as True and Correct	
<i>CRH</i>	<i>6-26-13</i>
Secretary, SSU Board of Trustees	Date

## RESOLUTION F06-13

### PRESIDENT'S AUTHORIZATION TO SET AY13-14 UNDERGRADUATE TUITION AND FEES

WHEREAS, undergraduate tuition and general fees are utilized for instructional needs, student support services and programming, and institutional operations; and

WHEREAS, the legislative process that governs the allocation of the University's state share of instruction (SSI) and sets the maximum rates for undergraduate tuition and generally applied fees has not yet concluded; and

WHEREAS, the President wishes to provide returning and prospective students and their families with the approved rates for undergraduate tuition and fees that will be charged for AY13-14 at the earliest possible time;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the President to adjust the AY13-14 undergraduate tuition and generally applied fees up to the maximum allowable upon enactment of the applicable legislation.

(May 3, 2013)

Certified as True and Correct	
<i>[Signature]</i>	<i>6-26-13</i>
Secretary, SSU Board of Trustees	Date

**RESOLUTION F07-13**

**APPROVAL OF AY13-14 GRADUATE TUITION AND FEES**

WHEREAS, Shawnee State University offers quality graduate programs and strives to contain costs in order to provide affordable graduate program options within the region; and

WHEREAS, a review of the University graduate tuition reveals that to maintain the University's competitive standing AY13-14 graduate tuition and applicable fees should remain at the prior academic year's (AY12-13) level;

WHEREAS, the President recommends adoption of the proposed AY13-14 graduate tuition rate schedule reflecting 0% adjustment from AY12-13;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the attached graduate tuition schedule, effective fall semester 2013.

(May 3, 2013)

Certified as True and Correct	
<i>CRH</i>	<i>6-26-13</i>
Secretary, SSU Board of Trustees	Date



**2013-14 Academic Year  
Graduate Tuition Schedule**  
*effective Fall semester 2013*

<b>Full-Time</b> <i>(9 - 16 credit hours)</i>	<b>AY 2012-13</b> <i>(per semester)</i>	<b>AY 2013-14</b> <i>(per semester)</i>	<b>\$ Increase</b>	<b>% Increase</b>
<b><i>In-State Tuition</i></b>				
Instructional Fee	\$4,084.74	\$4,084.74	\$0.00	0.00%
General Fee	\$121.05	\$121.05	\$0.00	0.00%
Technology Fee	\$41.85	\$41.85	\$0.00	0.00%
<b>Total In-State Tuition</b>	<b>\$4,247.64</b>	<b>\$4,247.64</b>	<b>\$0.00</b>	<b>0.00%</b>
<b><i>Out-of-State Surcharge</i></b> <i>(does not apply to students from counties included in reciprocal agreements)</i>				
	\$5,898.69	\$5,898.69	\$0.00	0.00%
<b><i>University Center Bond Fee</i></b> <i>(applies to Fall and Spring semesters only)</i>				
	\$150.00	\$150.00	\$0.00	0.00%

<b>Part-Time</b> <i>(up to and including 8 and over 16 credit hours)</i>	<b>AY 2012-13</b> <i>(per credit hour)</i>	<b>AY 2013-14</b> <i>(per credit hour)</i>	<b>\$ Increase</b>	<b>% Increase</b>
<b><i>In-State Tuition</i></b>				
Instructional Fee	\$453.86	\$453.86	\$0.00	0.00%
General Fee	\$13.45	\$13.45	\$0.00	0.00%
Technology Fee	\$4.65	\$4.65	\$0.00	0.00%
<b>Total In-State Tuition</b>	<b>\$471.96</b>	<b>\$471.96</b>	<b>\$0.00</b>	<b>0.00%</b>
<b><i>Out-of-State Surcharge</i></b> <i>(does not apply to students from counties included in reciprocal agreements)</i>				
	\$655.41	\$655.41	\$0.00	0.00%
<b><i>University Center Bond Fee</i></b> <i>(applies to Fall and Spring semesters only)</i>				
	\$12.50	\$12.50	\$0.00	0.00%

<b>Graduate Workshop Credit</b>	<b>AY 2012-13</b> <i>(per credit hour)</i>	<b>AY 2013-14</b> <i>(per credit hour)</i>	<b>\$ Increase</b>	<b>% Increase</b>
<b><i>Graduate Workshop Credit</i></b>	\$130.00	\$130.00	\$0.00	0.00%

See separate schedule for Course and Miscellaneous Student Fees.

Certified as True and Correct <i>CRH 6-26-13</i> Secretary, SSI Board of Trustees      Date
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**RESOLUTION F08-13**

**APPROVAL OF AY13-14 STUDENT COURSE AND  
MISCELLANEOUS FEES**

WHEREAS, the Board of Trustees of Shawnee State University approves student course and miscellaneous fees charged by the University; and

WHEREAS, a review of these fees was performed and those deemed to require adjustments are identified on the attached Schedule; and

WHEREAS, the President recommends adoption of the proposed Schedule;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the AY13-14 course and miscellaneous student fee schedule, effective fall semester 2013.

(May 3, 2013)

Certified as True and Correct	
<i>CRH</i>	<i>6-26-13</i>
Secretary, SSU Board of Trustees	Date



**Course and Miscellaneous Fees**  
effective Fall 2013 semester

Course Fees	AY 2012-13	AY 2013-14
<b>Course Fees (per term)</b>		
Education Field Fee (EDU1)	\$294.00	\$294.00
Education Field Fee (EDU2)	\$147.00	\$147.00
Education Field Fee - includes edTPA assessment (EDU3)	-	\$594.00
Education Field Fee - includes edTPA assessment (EDU4)	-	\$447.00
Study Abroad Course Fee (CIPA)	\$120.00	\$120.00
<b>Course Fees (per credit hour)</b>		
Arts - Tier 1 (ART1)	\$7.00	\$7.00
Arts - Tier 2 (ART2)	\$15.00	\$15.00
Arts - Tier 3 (ART3)	\$25.00	\$25.00
Athletic Training (ATTR)	\$15.00	\$25.00
Business (BUSI)	\$10.00	\$10.00
Dental Hygiene (DTHY)	\$30.00	\$35.00
Education (EDUC)	\$15.00	\$15.00
Education, Graduate (MEUC)	\$20.00	\$20.00
Education, Graduate Curriculum & Instruction (MECI)	\$20.00	\$20.00
Education, Graduate Intervention Specialist (MEIS)	\$20.00	\$20.00
Emergency Medical Technology (EMTP)	\$20.00	\$20.00
Engineering Technologies (ENGT)	\$22.00	\$22.00
Exercise Science (SSES)	\$15.00	\$15.00
Health Care Administration (BUHE)	\$10.00	\$20.00
Humanities (HUMA)	\$3.00	\$3.00
Mathematics, Undergraduate (MATH)	\$5.00	\$15.00
Medical Laboratory Technology (MLTC)	\$20.00	\$20.00
Natural Science (NSCI)	\$20.00	\$20.00
Nursing, A.A.S. (ADNR)	\$20.00	\$20.00
Nursing, B.S. (BSNR)	\$20.00	\$20.00
Occupational Therapy Assistant (OTAT)	\$20.00	\$20.00
Occupational Therapy, Graduate (MOT)	\$75.00	\$75.00
Physical Education (SSPE)	\$5.00	\$5.00
Physical Therapist Assistant (PTAT)	\$20.00	\$20.00
Radiologic Technology (RDLT)	\$20.00	\$20.00
Respiratory Therapy (RPTT)	\$20.00	\$20.00
Social Science (SSCI)	\$10.00	\$10.00
Sports Management (SSSM)	\$15.00	\$15.00
University College - Developmental Math, Reading and Writing (UNC1)	\$3.00	\$3.00
<b>Miscellaneous Fees</b>	<b>AY 2012-13</b>	<b>AY 2013-14</b>
<b>Application Fees</b>		
Health Sciences Programs	\$30.00	\$30.00
International Admission	\$40.00	\$40.00
<b>Budget Payment Plan Fee</b>	\$10.00	\$10.00
<b>Budget Payment Plan Late Fees (max \$180.00/semester)</b>		
Late first payment	\$60.00	\$60.00
Late second payment	\$40.00	\$40.00
Late third payment	\$40.00	\$40.00
Late fourth payment	\$40.00	\$40.00
<b>Credit by Arrangement Administrative Fee, Undergraduate (per credit hour)</b>	\$150.00	\$150.00
<b>Credit by Arrangement Administrative Fee, Graduate (per credit hour)</b>	\$150.00	\$150.00
<b>Credit by Exam Fee (per course)</b>	\$150.00	\$150.00
<b>Graduation Petition Fee (per degree)</b>	\$55.00	\$55.00
<b>Graduation Re-Petition Fee (per degree)</b>	\$10.00	\$10.00
<b>International Student Exchange Program (ISEP) Administrative Fee</b>	\$100.00	\$100.00
<b>International Student Exchange Program (ISEP) Tuition Differential</b>	varies by destination	varies by destination
<b>Late Payment Fee (per semester) - if not on budget payment plan</b>	\$180.00	\$180.00
<b>Matriculation Fee</b>	\$45.00	\$45.00
<b>Overnight Orientation Fee</b>	\$37.00	\$37.00
<b>Overnight Orientation Fee (same day registration)</b>	\$47.00	\$47.00
<b>Portfolio Evaluation Fee (per submission) - A.T.S. degree only</b>		
First Course (per program discipline)	\$150.00	\$150.00
Second and Subsequent Courses (same discipline)	\$50.00	\$50.00

Certified as True and Correct

C. H. 6/26/13  
Date

**RESOLUTION F09-13**

**SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION MEMBER  
APPOINTMENTS**

WHEREAS, as the sole member of the Shawnee State University Development Foundation, the Board of Trustees of Shawnee State University ratify Foundation policies and members; and

WHEREAS, the Shawnee State University Development Foundation approved the nomination of new board members at their December 10, 2012 quarterly meeting;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the appointment of the following members to the Development Foundation Board for the term expiring December 31, 2015, and election of the following officers.

Three-year Term:

Ken Applegate  
Ryan Cornett  
Katherine Laird  
Frank Waller  
Janice Workman

Officers – 2013

President – Barry Rodbell  
Vice President – Cynthia Jenkins  
Secretary – Bob Smith

(May 3, 2013)

Certified as True and Correct	
<i>CRH</i>	<i>6-26-13</i>
Secretary, SSU Board of Trustees	Date

**RESOLUTION F10-13**

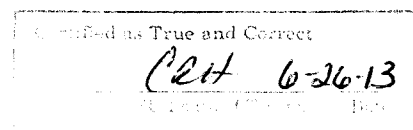
**SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION  
ADOPTION OF POLICY 17.0 AND CODE OF REGULATIONS**

WHEREAS, as the sole member of the Shawnee State University Development Foundation, the board of Trustees of Shawnee State University must ratify Foundation policies and members; and

WHEREAS, the Shawnee State University Development Foundation has acted and approved Resolution 2013.1 and Resolution 2013.2 at their April 8, 2013 quarterly meeting;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the attached Development Foundation Resolutions 2013.1 and 2013.2.

(May 3, 2013)



RESOLUTION 2013.1

Shawnee State University Development Foundation Code of Regulations

SUMMARY OF CHANGES TO "Article III Trustees, Section 2 Representation"

The number of the Foundation Trustees shall be twenty (20). The founding nine are as follows:

<u>Name</u>	<u>Address</u>	<u>Until</u>
Paul E. Flohr	3133 Sheridan Road Portsmouth, OH 45662	1-1-1990
William H. Horr	1119-23rd Street Portsmouth, OH 45662	1-1-1990
Lacey A. Curtis	2206 Timlin Hill Portsmouth, OH 45662	1-1-1990
Marika Esham	2001 Mt. Tabor Portsmouth, OH 45662	1-1-1990
Frank D. Hyland	P.O. Box 465 South Webster, OH 45682	1-1-1989
Victor W. Morgan	Stout, OH 45684	1-1-1989
Robert L. Ewigleben	3407 Orchard Drive Portsmouth, OH 45662	1-1-1989
Shirley Crothers	P.O. Box 690 Portsmouth, OH 45662	1-1-1989
Elizabeth Stevison	736 Hillsdale Drive Wheelersburg, OH 45694	1-1-1990

The President of Shawnee State University and the Chairman of the Board of Trustees of Shawnee State University (or Designee) shall be members of the Foundation Board of Trustees so long as they occupy their offices. Additionally, the Board of Trustees of Shawnee State University shall appoint one of its members as its further representative on the Foundation Board of Trustees.

~~The Faculty of the University shall appoint one of its members as its representative on the Foundation Board of Trustees. An alumni representative shall also be appointed to serve the Board.~~

~~The terms of all faculty and alumni representative members and all community-at-large members shall not exceed three (3) years with a limit of three (3) consecutive terms. This policy shall apply retroactively to include any continuing members serving a third term at the time this policy is adopted.~~

The seventeen additional Foundation Trustees shall be elected by the Board of Trustees of the University from the community-at-large. The community-at-large members shall serve for three year terms, with a limit of three (3) consecutive terms. Community-at-large members may serve additional terms non-consecutively. This policy shall apply retroactively to include any continuing members serving a third term at the time this policy is adopted.

Certified as True and Correct	
<i>CRH</i>	<i>6-26-13</i>
_____ Board of Trustees	_____ Date

At-large in-term vacancies on the Foundation Board of Trustees shall be filled by the University Board of Trustees following the occurrence of a vacancy, and the new Trustee shall serve for the balance of the unexpired term. Replacement of other Trustees shall be appointed from the constituencies of the Trustees they replace.

Certified as True and Correct  
*CLH 6-26-13*

## RESOLUTION 2013.2

### Shawnee State University Development Foundation Policy 17.0

#### SUMMARY OF CHANGES TO "17.0 Funding for the Development Effort"

##### 17.0 Funding for the Development Effort.

17.1 Salaries, benefits, office equipment, and general fund-raising expenses shall be shared by the University general fund and the Development Foundation. Funding from the Foundation will come from unrestricted funds, short-term earnings on restricted funds, and a modest fee from the earnings of endowments. Funds will never be allocated from the corpus of restricted funds, endowed or short-term.

17.1.1 Unrestricted funds will be used to underwrite the Foundation budget (see Policy 19.2), particularly Foundation grants as well as the expenses associated with the operations of capital or major gift campaigns. They will also be used for projects at the request of the President and approval of the Foundation board.

17.1.2 Earnings from non-endowed fund balances shall be posted to the Operating Reserve Fund and used to fund the Foundation budget.

17.1.3 As has been the practice, the spending policy adopted annually by the Foundation will be applied to the endowed unrestricted fund account to be used as are unrestricted funds, to include operation. (See Policy 19.4).

17.1.4 As of July 1, 1997 new restricted endowed gifts will have a portion of their earnings allocated to the Operating Reserve Fund to help defray operating costs. Specifically a percentage, not to exceed 1% of a three year moving average value of the restricted endowment gift, will be allocated to the unrestricted category for the above purpose. That percentage is subject to a review, not less than biannually or annually, by the Board. The value of the restricted endowment gift is measured as of December 31 of each year. Until the three years of value can be determined, the allocation will be determined on the value of the restricted endowment gift as of December 31 of the current year.

**17.1.5 Gift Fee Procedure: All gifts in excess of \$5,000 will automatically be assessed a 5% fee on gift principal at the time of receipt for the purpose of funding Development Foundation operations unless one of the following conditions are met: (1) The department or division benefiting from the gift may elect to pay the fee (rather than the fee being deducted from the gift principal) when the terms of the gift specifically disallow a fee or cost recovery; or (2) The University President has the authority to grant a waiver from the gift fee and this is used in rare cases only.**

17.2 Expenses for special events--dinners, receptions, etc.-- will be subtracted from the funds raised by that event. The net earned will go into the Development Foundation and may be earmarked for a specific benefit, if appropriate.

Reviewed as True and Correct  
CCH 6-26-13  
Shawnee State University, ESU Board of Trustees



## Quarterly Meeting

April 8, 2013

### Agenda

1. Welcome and call to order- Barry Rodbell, President
2. Approval of minutes from December 10, 2012 Quarterly Meeting  
Action Item: Accept November 10, 2012 Quarterly Meeting Minutes
3. Investment Consultant & Accounting Update- Elinda Boyles
4. Gifts, Grants, & Special Projects Committee
5. 2013 President's Gala
6. Committee Reports
  - a. Finance & Treasurer's Report- Elinda Boyles  
Action Item: Accept Treasurer's Report
  - b. SOPAA
  - c. Policy
    - i. Comprehensive Policy Review
    - ii. Trustee Representation  
Action Item: Adopt Resolution 2013.1
    - iii. Gift Fee  
Action Item: Adopt Resolution 2013.2
7. Development Foundation Director's Report- Eric Braun
8. University President's Report- Dr. Rita Morris

Certified as True and Correct

CRH 6-26-13

Secretary of the Board

**RESOLUTION E02-13/F02-13**

**APPROVAL OF STUDENT RESIDENTIAL HOUSING RATES  
(SUMMER 2013 AND AY13-14) & AY13-14  
RESIDENTIAL CONNECTIVITY FEE & MEAL PLAN RATES**

WHEREAS, a survey of projected AY13-14 average housing fees and meal plan rates for Ohio public universities reveals that Shawnee State University continues to remain among the most affordable in the state; and

WHEREAS, an increase of 3.5% above last academic year and summer term rates is necessary to assure the continuation of high quality accommodations for privately and University-owned facilities; and

WHEREAS, the contractually-required increase for AY2013-2014 meal plan rates is 3.85% above last year's rates; and

WHEREAS, for AY13-14 the existing Communication Fee is replaced with a Residential Connectivity Fee and set at \$120/semester (\$240/academic year) to defray costs associated with providing network connectivity and a variety of communications services for residential units;

THEREFORE BE IT RESOLVED that the Board of Trustees approves the proposed housing rates and connectivity fees for 2013-2014 academic year and 2013 summer term rates as identified on the attached schedules.

(March 19, 2013)

Certified as True and Correct	
<i>C. H.</i>	<i>6-26-13</i>
Secretary, SSU Board of Trustees	Date

**Shawnee State University  
Housing and Meal Plan Rates  
2013-2014 Academic Year**

▶ *Proposed* ◀  
3.5% Housing Increase  
3.85% Meal Plan Increase

**Campus View**

Room Type	Semester Cost	Academic Year
Private	\$3,396	\$6,792
Double	\$2,835	\$5,670
Triple <sup>1</sup>	\$2,274	\$4,548

**Tanner Place/BridgeView Court (Glover Street)**

Room Type	Semester Cost	Academic Year
Double	\$2,835	\$5,670

**Carriage House**

Room Type	Semester Cost	Academic Year
Double	\$2,835	\$5,670

**Cedar House**

Room Type	Semester Cost	Academic Year
Private <sup>2</sup>	\$3,087	\$6,175
Double	\$2,576	\$5,152
Triple <sup>1</sup>	\$2,075	\$4,150

**University Townhouse**

Room Type	Semester Cost	Academic Year
Private <sup>2</sup>	\$2,856	\$5,711
Double	\$2,339	\$4,678
Triple <sup>1</sup>	\$1,823	\$3,645

<sup>1</sup>Triple rooms are offered at the discretion of the University.

<sup>2</sup>Private Rooms in Cedar House and University Townhouse are only available if space permits.

**Meal Plan Options<sup>3</sup>**

Plan	Semester Cost	Academic Year
19 Meals per Week	\$1,729	\$3,548
15 Meals per Week	\$1,617	\$3,234
12 Meals per Week	\$1,429	\$2,858

<sup>3</sup>All meal plans include \$25 flex dollars per semester.

Freshmen campus residents are assigned the 19 meal plan; sophomores may select any option; juniors or seniors may opt not to participate in a meal plan.

**Residential Connectivity Fee**

Semester Cost	Academic Year
\$120	\$240

Certified as True and Correct

*CBH* 6-26-13

Secretary, SSU Board of Trustees      Date

**Shawnee State University  
Housing Rates  
2013 Summer Term**

▶ *Proposed* ◀  
3.5% Housing Increase

**Campus View**

Room Type	Full Semester	5 Week Term
Private	\$1,752	\$876
Double	\$1,461	\$731

Summer residents are typically housed in Campus View buildings only. The buildings below are used only if overflow is required:

**Tanner Place/BridgeView Court (Glover Street)**

Room Type	Full Semester	5 Week Term
Double	\$1,461	\$731

**Carriage House**

Room Type	Full Semester	5 Week Term
Double	\$1,461	\$731

**Cedar House**

Room Type	Full Semester	5 Week Term
Private <sup>1</sup>	\$1,596	\$798
Double	\$1,326	\$663

**University Townhouse**

Room Type	Full Semester	5 Week Term
Private <sup>1</sup>	\$1,470	\$735
Double	\$1,211	\$606

<sup>1</sup> Private rooms are only available if space permits in Cedar House and University Townhouse.

**Meal Plan Options**

**No food service is provided during Summer Term.**

Certified as True and Correct
<i>CRH</i> 6-26-13
Secretary, SSU Board of Trustees      Date

**Percentage Housing Increases of Ohio Public Universities<sup>1</sup>**  
**Academic Year 2013 – 2014**

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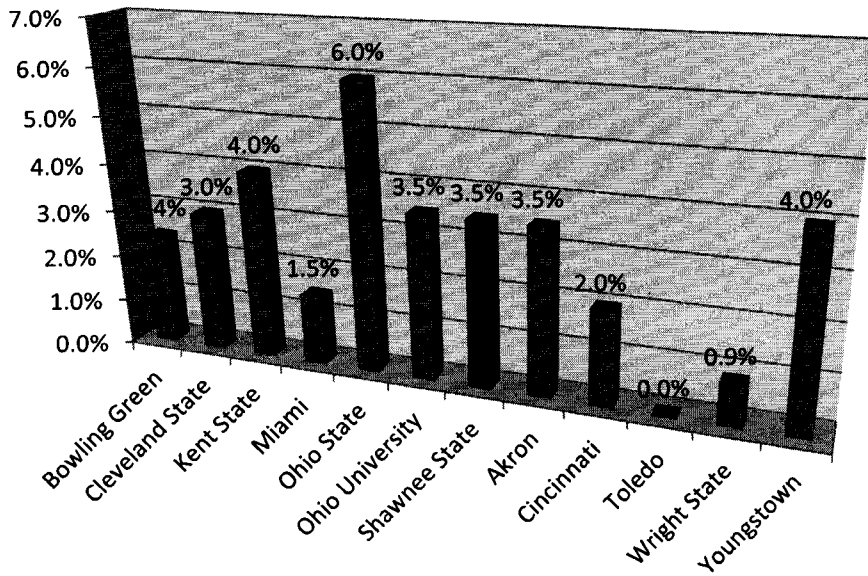
Institution	Percent Increase	2013-14 Average Housing Rate
Bowling Green State University	2.4% <sup>2</sup>	\$6,200
Cleveland State University	3% <sup>2</sup>	\$8,125
Kent State University	4% <sup>2</sup>	\$6,883
Miami University	1.5%	\$6,807
Ohio State University	6% <sup>2</sup>	\$7,651
Ohio University	3.5%	\$6,511
<b>Shawnee State University</b>	<b>3.5%</b>	<b>\$5,690</b>
University of Akron	Not more than 3.5%	\$7,194
University of Cincinnati	2%	\$7,051
University of Toledo	0%	\$8,043
Wright State University	.87%	\$5,863
Youngstown State University	4%	7,696

<sup>1</sup> Central State indicated they have not yet started the process and therefore provided no data.

<sup>2</sup> Proposed or Anticipated

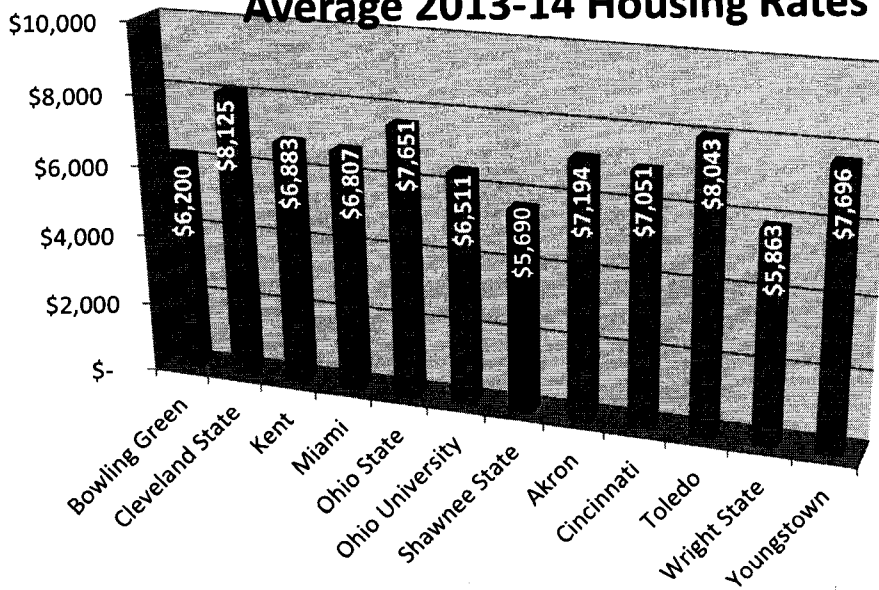
Certified as True and Correct
<i>C.R.H.</i> 6-26-13
Secretary, SSU Board of Trustees      Date

## Percent Increase Housing Rates



- Bowling Green
- Cleveland State
- Kent State
- Miami
- Ohio State
- Ohio University
- Shawnee State
- Akron
- Cincinnati
- Toledo
- Wright State
- Youngstown

## Average 2013-14 Housing Rates



- Bowling Green
- Cleveland State
- Kent
- Miami
- Ohio State
- Ohio University
- Shawnee State
- Akron
- Cincinnati
- Toledo
- Wright State
- Youngstown

Certified as True and Correct

*CRH* 6-26-13  
Secretary, SSU Board of Trustees Date

**RESOLUTION E03-13/F03-13**  
**INVESTMENT POLICY 1.05REV**

WHEREAS, Investment Policy 1.05Rev, establishes the Shawnee State University Investment Committee; and

WHEREAS, section 3.0 provides for the Investment Committee to submit proposed policy revisions through the Finance and Administration Committee for SSU Board of Trustees approval; and

WHEREAS, the Shawnee State University Investment Committee met on February 26, 2013 to examine proposed policy revisions as recommended by Fourth Street Consultants; and

WHEREAS, the Investment Committee supports the proposed changes and recommends the University Board of Trustees' approval of these changes;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the attached revised Investment Policy, 1.05Rev, dated 3-8-13.

(March 19, 2013)

Certified as True and Correct  
*RH* 4-26-13  
\_\_\_\_\_  
Secretary, SSU Board of Trustees      Date

**SHAWNEE STATE UNIVERSITY INVESTMENT COMMITTEE**

**RESOLUTION 2013-01**

**INVESTMENT POLICY 1.05REV**

WHEREAS, Investment Policy 1.05Rev, establishes the Shawnee State University Investment Committee; and

WHEREAS, section 3.0 provides for the Investment Committee to submit proposed policy revisions through the Finance and Administration Committee for SSU Board of Trustees approval; and

WHEREAS, the Shawnee State University Investment Committee met on February 26, 2013 to examine proposed policy revisions as recommended by Fourth Street Consultants;

THEREFORE, the Investment Committee supports the proposed changes and recommends the University Board of Trustees' approval of these changes.

Reviewed as True and Correct  
CRA 6-26-13  
\_\_\_\_\_  
SSU Board of Trustees Date



**RESOLUTION E04-13**

**APPROVAL OF POLICY 5.16 REV.  
PRESIDENT'S AUTHORITY UNIVERSITY PERSONNEL ACTIONS**

WHEREAS, Shawnee State University administration and faculty have throughout the current academic year worked to establish an academic tenure system to be in effect Fall Semester of 2013;

WHEREAS, the SSU-SEA 2012-2015 Collective Bargaining Agreement provides a transition from the continuing contract system to a tenure system, which includes a grandfather provision for faculty who, as of AY 13/14, hold the rank of Professor or Associate Professor for automatic tenure; and

WHEREAS, this collective bargaining agreement also establishes separate pathways and processes for Assistant Professors, Senior Instructors and Instructors an opportunity to apply for tenure and promotion; and

WHEREAS, this collective bargaining agreement also recognizes a University tenure system that will identify faculty positions as having either tenure-track status or non-tenure-track status; and

WHEREAS, the Board of Trustees is the appropriate body to grant tenure and that the President should have clear authority to determine faculty positions are either tenure-track or non-tenure; and

WHEREAS, current Board of Trustee Policy 5.16, Presidential Authority University Personnel Actions, does not address the University's new tenure system;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves Policy 5.16 Rev., University Personnel Actions; and

THEREFORE BE IT FURTHER RESOLVED, hat the Board of Trustees supports the University administration's efforts to review University systems, policies and procedures in order to support and firmly secure the newly established tenure system.

(May 3, 2013)

Certified as True and Correct	
<i>CR-H</i>	<i>6-26-13</i>
Secretary, SSU Board of Trustees	Date

SUBJECT: PRESIDENT'S AUTHORITY UNIVERSITY PERSONNEL ACTIONS	POLICY NO. :	5.16 REV
	ADMIN CODE:	3362-5-17
	PAGE NO.:	1 of 1
	EFFECTIVE DATE:	5/3/13
	NEXT REVIEW DATE:	5/3/16
	RESPONSIBLE OFFICER(S):	PRESIDENT
	APPROVED BY:	BOT

1.0 PURPOSE

The Board of Trustees delegates to the President of the University authority to appoint and remove University personnel and establish compensation as set forth by this policy and other Board of Trustee policies and directives, and in conformance with the laws of the State of Ohio.

2.0 GENERAL POLICY

- 2.1 The Board of Trustees' approval is required for appointments to the position of vice president, as well as for the award of tenure for faculty. Otherwise, the President has the authority to employ, appoint, promote, effect status changes, and terminate all other categories of employees, including faculty. The President also has the authority to demote or terminate vice presidents and appoint interim vice presidents pending a search for a successor to the position.
- 2.2 The President or his/her designee is the appointing authority for classified employees.
- 2.3 The President may delegate the authority to extend offers of employment for approved positions and to terminate employment in conformance with Board of Trustee policies.

3.0 POSITION AUTHORIZATION

- 3.1 Board of Trustees' approval is required for the creation of all new full-time administrative and faculty positions. The President has the authority to determine faculty positions as tenure track or non-tenure track.
- 3.2 The President is authorized to create all other categories of positions in accordance with established procedures.

History: Replaces 5.16 (Eff. 10/13/06 and 11/18/11)

Certified as True and Correct	
<i>CRH</i>	<i>6-26-13</i>
Secretary, S3U Board of Trustees	Date

**RESOLUTION E05-13**

**2013/2014 SCHEDULE OF MEETINGS  
FOR THE BOARD AND ITS COMMITTEES**

WHEREAS, the Shawnee State University meets as a public body under Ohio law, with meetings publicized and open to those who wish to attend; and

WHEREAS, an 2013/2014 Shawnee State University Board of Trustees meeting schedule has been developed so that it can be released well in advance, and that schedule of meetings is now being recommended for approval;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University adopts the 2013/2014 schedule of meetings for the Board and its committees.

(May 3, 2013)

Certified as True and Correct	
<i>CEH</i>	<i>6-26-13</i>
Secretary, SSU Board of Trustees	Date

**2013/2014 SCHEDULE OF MEETINGS  
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES  
AND IT'S COMMITTEES**

<b>Board of Trustees</b>	<b>Finance &amp; Administration Committee</b>	<b>Academic and Student Affairs Committee</b>
<b>July 12, 2013 (Friday)</b> Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.
<b>September 13, 2013 (Friday)</b> Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.
<b>*November 8, 2013 (Friday)</b> Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.
<b>January 17, 2014 (Friday)</b> Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.
<b>*March 14, 2014 (Friday)</b> Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.
<b>May 2, 2014 (Friday)</b> Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.

**Graduation Dates**

<b>December 13, 2013 (Friday)</b> COMMENCEMENT Vern Riffe Center for the Arts 3:00 p.m.	<b>May 3, 2014 (Saturday)</b> COMMENCEMENT Alumni Green 10:00 a.m.
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**\*Board Retreats**

<b>November 8-9, 2013 (Friday and Saturday)</b>	Time and Location TBD
<b>March 14-15, 2014 (Friday and Saturday)</b>	Time and Location TBD

Certified as True and Correct  
*CCH* 6-26-13  
 Secretary, BSU Board of Trustees Date

## RESOLUTION E06-13

### EXPRESSION OF GRATITUDE AND CONGRATULATIONS TO JOHN CAREY

WHEREAS, John Carey supported higher education and access to a college education for students in the southern Ohio region during his 17 years as a state Senator and Representative; and

WHEREAS, during his time at Shawnee State University as Assistant to the President for Government Relations and Strategic Initiatives, he was critical to the creation of an economic development team and its charge to match students with business and industry through increased opportunities and a coordinated approach to internships and co-ops; and

WHEREAS, he demonstrated the importance of, and effectively enhanced, the relationship between Shawnee State University and members of the legislature; and

WHEREAS, the Board of Trustees of Shawnee State University has the utmost respect for Mr. Carey and confidence that his experience, skills, and understanding of our unique student population will benefit not only Shawnee State, but every institution in the University System of Ohio; and

WHEREAS, the Board of Trustees of Shawnee State University believe that Mr. Carey has demonstrated an understanding of the needs and concerns of students, parents, faculty, staff, institutions, businesses, and communities as they relate to higher education in Ohio;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University thanks John Carey for his commitment to higher education and congratulates him on his appointment as Chancellor of the Ohio Board of Regents.

(May 3, 2013)

