

## INFORMATION ONLY

PROCEDURE TITLE:	ATTENDANCE AND PARTICIPATION WHILE AWAITING VA TUITION AND FEE PAYMENTS
PROCEDURE NO.:	3.22:1
RELATED POLICY:	3.22
PAGE NO.:	1 OF 1
RESPONSIBLE ADMINISTRATOR(S):	PROVOST & VETERANS COORDINATOR
EFFECTIVE DATE:	08/21/2020
NEXT REVIEW DATE:	08/2023
APPROVED BY:	PRESIDENT

### 1.0 PROHIBITION ON ASSESSMENT OF LATE FEES

- 1.1 In accordance with Title 38 United States Code, Section 3679, subsection (e), Shawnee State University adopts the following provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 GI Bill (Chapter 33) benefits or Vocational Rehabilitation & Employment (Chapter 31) benefits. While payment to Shawnee State University is pending from the VA for such students, the University will not:
  - 1.1.1 Prevent the student's enrollment;
  - 1.1.2 Assess a late penalty fee to the student;
  - 1.1.3 Require the student to secure alternative or additional funding; or
  - 1.1.4 Deny the student access to any resources (e.g., access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.
- 1.2 To qualify for this provision, such students are required to:
  - 1.2.1 Produce the VA Certificate of Eligibility (COE) or Form 28-1905 by the first day of classes of the academic term;
  - 1.2.2 Submit a request to be certified; and
  - 1.2.3 Provide additional information needed to properly certify the enrollment as described in other University policies.
- 1.3 For students who meet the requirements of subsections 1.2.1 through 1.2.3, the University's obligations under section 1.1 and sections 1.1.1 through 1.1.4 ends when the VA makes payment or 90 days after the University certifies tuition and fees, whichever is earlier.

#### History

Effective: 08/21/2020