

**Graduate Council Meeting
May 13, 2020**

Members Present: Doug Darbro, Barb Warnock, Bobbi Massie, Chris Raber, Kim Cassidy, John Whitaker, Roberta Milliken, Karen Koehler, Tami Sheets, Paul Madden

Topics	Discussions	Actions
<i>Roll Call and establishment of a quorum</i>	A quorum was established. Meeting was called to order at 4:05 p.m. by Karen Koehler, Graduate Council Chair.	
<i>Minutes of the April 8, 2020</i>		Motion to approve: Chris Raber Unanimously approved
<i>Doctoral Faculty Pay</i>	Barb Warnock began discussion regarding pay scale for faculty reaching at the doctorate level.	Chris Raber recommended that the Office of the Provost and Dean’s be contacted for further guidance. Chris and Barb Warnock will reach out to the Provost and Dean’s to establish a meeting time.
<i>GA Evaluations</i>	Barb Warnock recommended an evaluation for all GA’s. The graduate manual does discuss GA’s on page 13.	Barb Warnock will establish an evaluation form and present it to the graduate council at the September meeting.
<i>Graduate Program Manual update</i>	Karen Koehler presented the final copy of the revised Grad Program Manual.	Karen Koehler made a Motion to approve Grad manual: Chris Raber approved, Doug Darbro 2 nd , unanimously approved.

<p><i>Departmental Updates:</i></p> <p><i>Motion to adjourn 5:35p.m.</i></p> <p><i>Next Graduate Council meeting date:</i></p>	<p>Barb Warnock shared that the OTD will begin their first cohort in August.</p> <p>September 9, 2020</p>	<p>Doug Darbro makes a motion to adjourn, John Whitaker 2nd, unanimously approved.</p>
<p>Respectfully submitted, <i>Bobbi R Massie</i> Bobbi R. Massie Graduate Center Administrator</p>		