J1 Quick Guide

How to View Current Courses

Using your SSU credentials, log in to J1 Web https://j1web.shawnee.edu/J1Web

Click on Rubik's Cube

Choose Academic Department then choose Manage Sections

Active courses for Fall and Spring are listed

Filter to select specific courses or faculty
Click checkbox, then click in box. Choices will populate to choose from, or, begin typing the course wanted (e.i. English), select it from the list. Click **Apply**

![Course List for All](image)

(Note: you may need to check “**Time Frame**” and click on “**Active Courses**” if more than the current year loads.)

You can also use the Search Bar on the left to search for specific faculty.

![Search Bar](image)

To see Day/Time/Location of course, click on the Course Title (not the + sign)

![Course Title](image)