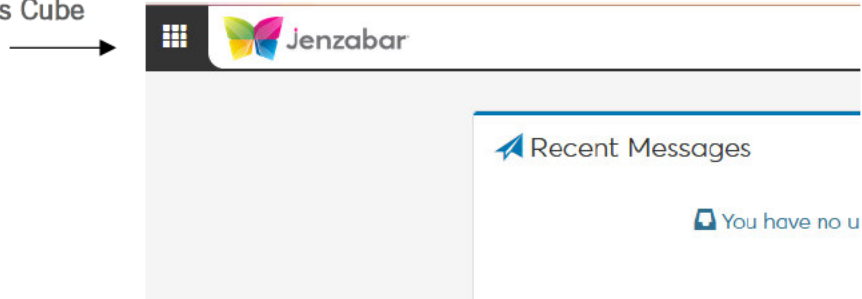


J1 Quick Guide

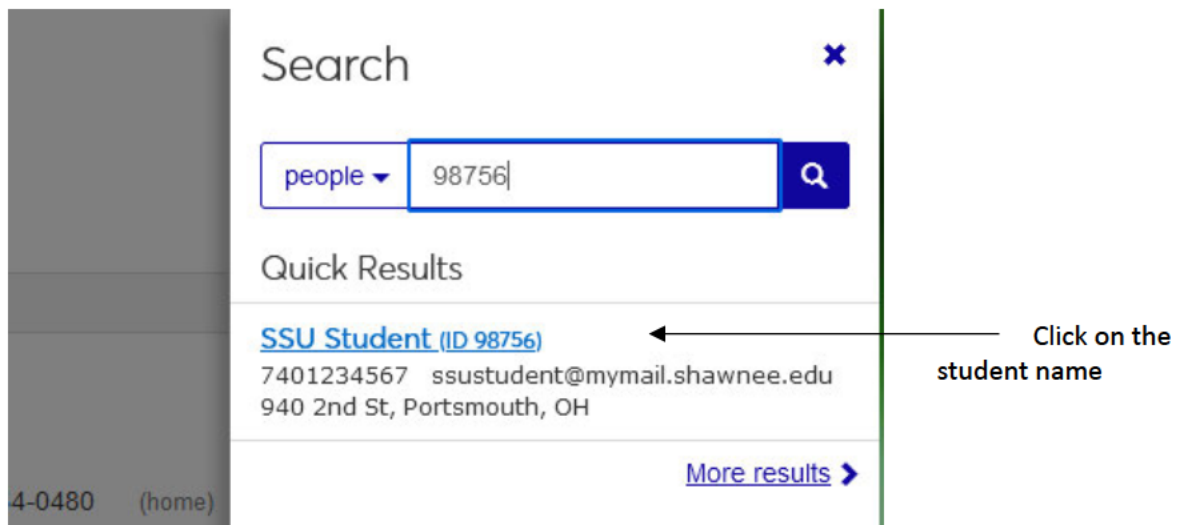
How to View Unofficial Transcripts

Using your SSU credentials, log in to J1 Web <https://j1web.shawnee.edu/J1Web>

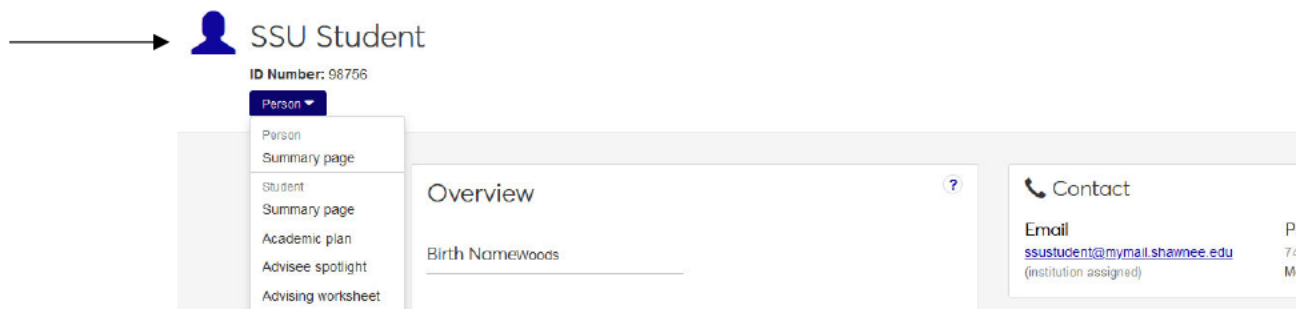
Click on Rubik's Cube



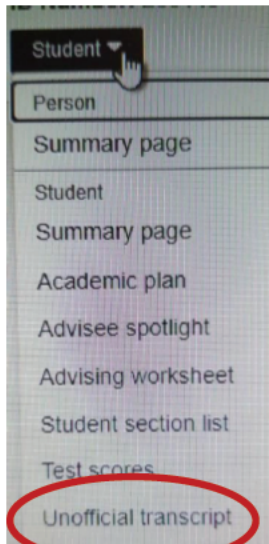
Choose **Academic Advising** then choose **View My Advisee Roster**. If you don't have this option, click on the magnifying glass at the top right of the screen and enter the student name or ID. This may take a couple of seconds.



Hover cursor over Person



Click on **Unofficial Transcript**. Transcript will be in **Downloads** on webpage.



Undergraduate Division									
Advisors : ██████████									
Course Number	Title	CR Type	Grade	Rpt	Hrs Att	Hrs Ern	Hrs Qpa	Qual Pts	GPA
Transfer Year : Transfer Credit									
Organization : ██████████									
ENG100	Writing I	TC	TC		0.00	3.00	0.00	0.00	
ENG200	Writing II	TC	TC		0.00	3.00	0.00	0.00	
MATH111	Gen Math Prob Solving	TC	TC		0.00	3.00	0.00	0.00	
MATH141	Plane Trigonometry	TC	TC		0.00	3.00	0.00	0.00	
MATH152	College Algebra	TC	TC		0.00	3.00	0.00	0.00	
Organization : ██████████									
COMM101	Basic Public Speaking	TC	TC		0.00	3.00	0.00	0.00	
SOC101	Introductory Sociology	TC	TC		0.00	3.00	0.00	0.00	
					Term Totals :	0.00	21.00	0.00	0.0000
					Cumulative Totals :	0.00	21.00	0.00	0.0000
2021-2022 Academic Year : Fall									
Subterm : Full Session									
ARTH-1101	Introduction To Art	LT	WIP		3.00	0.00	0.00	0.00	
ATHR-2300	Athlete Health Maintenance	LT	WIP		3.00	0.00	0.00	0.00	
BIOG-1130	Prin. Anatomy/Physiology 1	LT	WIP		4.00	0.00	0.00	0.00	
					Subterm Totals :	0.00	0.00	0.00	0.0000
Subterm : 1st Half Session									
UNIV-1100	1St Year Experience: University	LT	WIP		1.00	0.00	0.00	0.00	
					Subterm Totals :	0.00	0.00	0.00	0.0000
Subterm : Online 1st Half Session									
PSYC-1101	Introduction To Psychology	LT	WIP		3.00	0.00	0.00	0.00	
					Subterm Totals :	0.00	0.00	0.00	0.0000
					Term Totals :	0.00	0.00	0.00	0.0000
					Cumulative Totals :	0.00	21.00	0.00	0.0000
					Division Cumulative Totals :	0.00	21.00	0.00	0.0000
Degree Information :									
(1) 'Associate of Science' Date Conferred :									