

Graduate Council Meeting

September 8, 2021

Members Present: Karen Koehler, Chris Raber, Doug Darbro, John Whitaker, Paul Madden, Kim Cassidy, Mikel Stone, Jennifer Pauley, Jennifer Scott, Debra Knutson, Tanner Shepherd, Bobbi Massie

Topics	Discussions	Actions
<i>Roll Call and establishment of a quorum</i>	A quorum was established. Meeting was called to order at 4:00 p.m. by Karen Koehler, Graduate Council Chair.	
<i>Minutes of the April 14, 2021 meeting:</i>	No discussion	Motion to approve: John Whitaker, seconded by Doug Darbro. Unanimously approved
<i>Welcome of New Members:</i>	<p>New GC members were introduced and welcomed by Chris Raber. New faculty members include Jennifer Scott, Debra Knutson, Mikel Stone, and student representative Tanner Shepherd.</p> <p>Karen Koehler congratulated Chris Raber on her new appointment to Associate Provost.</p>	All new faculty members have been added to the email distribution list. All members other than Mikel Stone have been added to the Blackboard site. Bobbi Massie will email ITS and have Mikel added.
<i>IRB Processes:</i>	Chris Raber shared that she is working with the Provost Office and Tim Hamilton to review policies and procedures. For the following review, the form has been updated to a fillable DocuSign document.	Chris Raber asked that program directors reach out to her or Tim Hamilton with any suggestions, questions, or concerns.
<i>Graduate Faculty Status applicants:</i>	Sandra Allen was approved for graduate faculty status. Sandra is currently enrolled in a doctoral program and projected to	Motion to approve: Karen Koehler, seconded by Mikel Stone, unanimously approved.

<p><i>Graduate Program Review processes:</i></p> <p><i>Additional items:</i></p>	<p>complete it by Spring of 2023. Sandra has 29 years of experience in the clinical field of MOT. Sandra has been hired as the MOT clinical coordinator.</p> <p>Alissa Cannoy has been hired as a faculty member in the MOT program.</p> <p>The discussion began with Karen Koehler sharing that reviews are for degree-seeking programs within each department. Upcoming reviews- MOT and BSOT. John Whitaker shared the review process that mathematics recently completed. Jennifer Scott shared that UFS has changes within its processes.</p> <p>Jennifer Scott shared that it has been approved that Wiley courses do not have to go through the distant learning committee.</p>	<p>Motion to approve: Karen Koehler, seconded by Mikel Stone, unanimously approved.</p> <p>Jennifer Scott will send GC members an update of the UFS processes.</p> <p>Jennifer Scott will send Karen Koehler a short description of the Rhetoric and Composition degree to be added to the graduate manual.</p> <p>GC members review the current graduate web pages and submit any needed changes to Bobbi Massie by the next meeting.</p>

<p>Next Graduate Council meeting date: Respectfully submitted,</p> <p><i>Bobbi R. Massie</i></p> <p>Bobbi R. Massie Graduate School Administrator</p>	<p>10/13/2021</p>	
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