**The TLC is accepting SUBMISSIONS until February 21,2020**

**Name:**

**Please attach a photo (or we will use your photo from the SSU Web site)**

**Brief Biography:** You may send as an attachment or cut and paste into this space.

Canc” Click here and insert your biography

**Department:**  **phone number:**

**Title of Presentation:**

TYPE TITLE HERE

**Brief abstract or catchy description of your presentation. Your audience is colleagues in and out of your department/ administrators/ students and the general public.**

(This intro is to be printed on a program or a poster/brochure, so please keep it short.)

**You can send this as an attachment or cut and paste into this form.**

**How long will your talk be? (Check one)**

\_\_\_\_\_\_\_\_\_ 20 min. You will present in a session that includes one other faculty presentation.

\_\_\_\_\_\_\_\_\_45-50 min. You will conduct a 45-50 minute session of your own.

**Choose your date and time.**

*You may wish to present during a time you teach and invite your class, or you may wish to present during a time you do not have a class. I will do my best to accommodate your requested time and date. Faculty presentations will not conflict with student presentations or other faculty presentations.*

Monday, April 6 , 2020 time\_\_\_\_\_\_\_\_\_\_\_\_

Tuesday, April 7, 2020 time\_\_\_\_\_\_\_\_\_\_\_\_\_

When completed, save this as your document and send it as an attachment to [teachinglearningcenter@shawnee.edu](mailto:teachinglearningcenter@shawnee.edu)

Thanks! Please help us out by completing this form as soon as you can so we can get our program together. We will also ask you to post your session material on BePress after your session is confirmed, if you wish to do so.