

Shawnee State University

POLICY TITLE:	NAMING OF UNIVERSITY BUILDINGS AND CAMPUS AREAS
POLICY NO. :	4.91REV
ADMIN CODE:	3362-4-61
PAGE NO.:	1 OF 1
EFFECTIVE DATE:	11/18/2022
NEXT REVIEW DATE:	11/2025
RESPONSIBLE OFFICER:	PRESIDENT
APPROVED BY:	BOARD OF TRUSTEES

1.0 POLICY STATEMENT

This policy provides for the naming of university owned and/or operated buildings and campus areas following an orderly and efficient process in order to provide uniformity and consistency in the identification of these areas by students, staff, and visitors.

2.0 EXCEPTION

The process for the “naming” of University buildings, campus areas, or features as a result of credit for commemorative/naming opportunities are covered under the auspices of the SSU Development Foundation policies (Sections 11.0 and 12.0).

3.0 RIGHT TO REMOVE AND/OR CHANGE NAMING

The Board of Trustees reserves the right to remove and/or change names of buildings and structures, spaces, units or entities, whether administrative, philanthropic or honorific/commemorative, if at any time the university determines that the continued naming of a space, unit or entity compromises the university’s integrity or reputation, or for any other reason in its sole discretion.

4.0 PROCEDURE

The President will ensure procedures will be established for the naming of University owned and/or operated buildings and campus areas that follow a consistent framework, effectively communicate the approved identification, and provide for revision or discontinuation of such names under section 3.0 above.

History

Effective: 01/17/2014

Revised: 11/18/22

Applicable Procedures: [4.91:1 Naming of University Buildings and Campus Areas](#)