



# Campus Security Authority (CSA) Training

# Jeanne Clery Campus Security Policy & Crime Statistics Disclosure Act

- Jeanne Clery was raped and murdered in her dorm room at Lehigh University in 1986. Her killer was another student.
- Her parents believe she would have been more cautious if she had known about other violent crimes at Lehigh.
- The law enacted in her memory is intended to ensure that students and others are informed about violent campus crimes so they can make informed decisions
- The Clery Act requires that universities report crime statistics to current and prospective students and employees.



# Campus Security Authorities (CSA)

- Campus Security Authority is a term that encompasses four groups of individuals and organizations associated with the security of a University:
  - Shawnee State University Public Safety
  - You monitor or control entrances to campus property,
  - You are designated as someone crimes should be reported to, **or**,
  - You have significant responsibility for student & campus activities
- All Clery reportable crimes reported to a CSA need to be reported to the Department of Public Safety Public Safety (DPS).



# Officials with significant responsibility for student and campus activities...

- Include (but not limited to):
  - Dean of Students
  - Student Housing Officials
  - Judicial Affairs
  - Athletic Coaches
  - Faculty Advisor to a Student Group
  - Student Health Center Director
  - Building Attendant
  - DPS Officers
  - Resident Assistant (RA)

# Why should I report crimes reported to me?

- Many crimes and incidents are not reported to the police or security, but to other campus personnel.
- A CSA crime report could be used to issue a timely warning for incidents which may pose a serious or continuing threat to the campus community.
- Crimes reported to CSA's must be included in the annual disclosure of Clery crime statistics to comply with the federal regulations.



# CSA's typically do not include:

- Individual faculty members who are not advisors to student groups
- Individual campus health center physicians
- Clerical staff
- You are not required to report if,
  - You are a licensed mental health counselor or a pastoral counselor and you are working within the scope of your license or religious assignment.

# I'm a Campus Security Authority, what do I have to do?

- If someone tells you about an incident which may be a crime, you must record the information and submit it to the DPS.
- Just write down the facts.
- You do not have to prove what happened or who was at fault.
- Do not investigate the incident.
- Do not identify the victim if they do not wish to be identified.
- Encourage the person to report the crime to police. (But don't insist. A person who talks to you may not want to talk to Police—and doesn't have to).



# I'm a Campus Security Authority, what do I have to do? (Con't)

- Complete the “CSA Incident Report Form. (You may need to wait until the person leaves).
  - You can find the CSA Incident Report form at <http://shawnee.edu/offices/public-safety/incident-report.aspx>
- Tell the person you must report the incident as a statistic but will not identify him/her or anyone involved without permission.
- Forward the report to DPS.
- Annually, you will be asked by DPS if you have “anything to report”.





# Offer help...

Provide the person with information on:

- Reporting crimes to DPS or local police.
- Campus programs which assist victims of sexual and/or other forms of assault.
- Assistance seeking medical help.
- Services offered by the Campus Counseling Services.



# Resources for victims of Domestic & Dating Violence, Sexual Assault & Stalking

Counseling and Health Services	Hatcher Hall, 1001 4 <sup>th</sup> Street	740-351-3608
Health Clinic	Hatcher Hall, 1001 4 <sup>th</sup> Street	740-351-4362
Department of Public Safety	Located in the old Art Annex Building, southeast corner of campus	740-351-3232
Office of Student Affairs	University Center, 2 <sup>nd</sup> floor, room 223	740-351-3280
Office of the Title IX Coordinator, Tena Pierce	Office of the Vice President for Enrollment Management, University Center, room 223	740-351-3262

# Resources for victims of Domestic & Dating Violence, Sexual Assault & Stalking (Con't)

Office of Multicultural Student Affairs	Morris University Center, 2 <sup>nd</sup> floor, room 222	740-351-4778
Dean of Students	Morris University Center, 2 <sup>nd</sup> floor, room 219	740-351-3262
Women's Center	Massie Hall, Room 019	740-351-3738
Portsmouth Police Department	728 2 <sup>nd</sup> Street, Portsmouth, Ohio	740-353-4101
Southern Ohio Medical Center (SOMC)	1805 27 <sup>th</sup> Street, Portsmouth, Ohio	740-356-5000
Southern Ohio Shelter / Southern Ohio Task Force On Domestic Violence	2315 Grant Street, Portsmouth, Ohio	740-456-8217
Southern Oh Sexual Assault	2315 Grant Street, Portsmouth, Ohio	740-355-3528

# Missing Students / Emergency Situations

In case of missing student, emergency or dangerous situation, you must call right away! Do not use the internet or text messages. Please place the call.

SSU Public Safety – 740-351-3232 (from a cell phone)  
3232 (from a University phone)



# Location, location, location...

Where did the incident occur?

*To be reportable the crime must have occurred;*

- On campus (see map at <http://shawnee.edu/offices/public-safety/clery-map.aspx>)
- On campus, in residence halls
- On public property adjacent to campus and across the sidewalk across the street (do not include public property beyond the sidewalk)
- On affiliated/non-campus property owned or controlled by the University

# Clery Reportable Crimes

- Criminal Homicide
- Murder & Non-Negligent Manslaughter
  - Domestic Violence
- Negligent Manslaughter
- Sex Offenses
  - Rape – Fondling – Incest – Statutory Rape
  - Robbery
  - Aggravated Assault
  - Burglary
  - Motor Vehicle Theft
  - Arson



# Additional Reportable Crimes

- Hate Offenses - includes all Criminal Part 1 Offenses plus:
  - Larceny
  - Simple Assault
  - Intimidation
  - Vandalism (Destruction, Damage or Vandalism of Property)
- Alcohol, Drug, and Weapon Law Violations
- Domestic Violence
- Dating Violence
- Stalking



# Hate Crime

- A hate crime is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias.
- Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, or ethnicity/national origin.





# Excluded Crimes

## ➤ Unfounded Crimes

- Only sworn law enforcement may “unfound a crime”
- On occasion, an agency will receive a complaint which is determined through investigation to be false or baseless
- If the investigation shows that no offense occurred nor was attempted, the reported offense can be “unfounded”.



# Disclose all Reported Crimes

- A crime is reported when it is brought to the attention of a campus security authority (CSA) or local L.E. by the victim, offender, witness or a third party
- Regardless of whether the crimes have been investigated by the police or security, and
- Regardless of whether a finding of guilt or responsibility has been assigned.



# Liquor, Drug, Weapon Law Violations

- DPS must keep statistics on the number of people arrested or cited for liquor, drug and weapon “law” violations.
- Student housing and student judicial affairs officers must keep statistics on the number of people referred for disciplinary action for liquor, drug and weapon “law” violations.
  - If a student is also arrested only count the arrest
- Statistics must reflect the total number of persons involved, not incidents.



# Questions ?

If you have any questions please contact:

David Thoroughman at 740-351-3888 (office)  
or e-mail [dthoroughman@shawnee.edu](mailto:dthoroughman@shawnee.edu)

# Glossary

Term	Definition
Aggravated Assault	An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to product death or great bodily harm.
Arson	Any willful or malicious burning or attempt to burn, a dwelling house, public building, motor vehicle or aircraft, personal property or another, etc.
Burglary	The unlawful entry of a structure to commit a felony or a theft
Campus Security Authority	A Clery Act-specific term that encompasses four groups of individuals and organizations associated with institutions that are required by law to report instances of crime that they become aware of.
Campus SaVE Act	compile statistics for crimes where a domestic or dating relationship is present. If there is any indication of a domestic or dating relationship this information should be documented. Include any indicators that show a relationship and the type of relationship. (I.e. Indication of a domestic relationship found or perceived). The victim stated that her spouse assaulted her.

# Glossary

Term	Definition
Dating Violence	Violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction
Domestic Violence	Include misdemeanor and felony crimes of violence committed against a victim when the offender is the spouse of the victim, a former spouse of the victim, an intimate partner of the victim, has a child in common with the victim. Domestic violence also includes misdemeanor or felony crimes of violence when the victim is a minor subject to the control of the offender, or is an incapacitated individual subject to the control of the offender.
Drug Abuse Violations	Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone's); and dangerous non--narcotic drugs (barbiturates, Benzedrine).

# Glossary

Term	Definition
Hate Crimes	A hate crime is a criminal offense committed against a person or property, which is motivated, in whole or in part, by the offender's bias. Bias is a performed negative opinion or attitude towards a group of persons based on their race, gender, religion, disability, sexual orientation, ethnicity, national origin or gender identity. For Clery purposes, hate crimes include any of the above offenses and the addition of the categories of Larceny-Theft, Simple Assault, Vandalism/Destruction/Damage of property and Intimidation, and any other crime involving bodily injury.
Intimidation	The unlawful placing another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack
Larceny - Theft	The unlawful taking, carrying, leading, or riding away of property from the possession of another
Liquor Law Violation	The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness

# Glossary

Term	Definition
Motor Vehicle Theft	The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned --including joy riding)
Murder / Non-Negligent Manslaughter	The willful (non-negligent) killing of one human being by another
Manslaughter by Negligence	The killing of another person through gross negligence.
Robbery	The taking or attempting to take anything from value of the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.



# Glossary

Term	Definition
Stalking	A course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress. Note: the physical location of the course of conduct or portions is not determined solely on location.
Weapons: Carrying, Possessing, Etc	A violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

# Glossary

Term	Definition
<b>Sex Offenses</b>	
Rape	The penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim. Includes both males & females.
Incest	Sexual intercourse between persons who are related to each other within the degrees where marriage is prohibited.
Fondling	Touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent due to age or mental capacity.
Statutory Rape	Sexual Intercourse with a person who is under the statutory age of consent (Ohio – Under the age of 13).

# Glossary - Location

Term	Definition
<b>Clery Act Reportable Locations</b>	<b>To qualify as reportable, a Clery Act Crime must have occurred in one of the following locations or area.</b>
On-Campus	(1) Any building or property owned or controlled by an institution within the core campus (same reasonably contiguous geographic area) and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.
Non-Campus	(1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.
Public Property	All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus, separate campus or Outreach Center. .