

# Shawnee State University

SUBJECT: EMERGENCY UNIVERSITY	POLICY NO. :	5.09
CLOSING AND CLASS	ADMIN CODE:	3362-5-10
CANCELLATION	PAGE NO.:	1 OF 1
	EFFECTIVE DATE:	01/20/12
	NEXT REVIEW DATE:	01/20/17
	RESPONSIBLE OFFICER(S):	PRESIDENT
	APPROVED BY:	BOT

- 1.0 When exceptional conditions occur due to severe weather, major utility failure, or other reasons that affect the majority of the members of the University community, the University may need to close, cancel classes, or relocate selected classroom or work sites. To ensure continuity of services, the University will make every effort to officially remain open.
- 2.0 The President shall establish procedures that address the protocols for determining University closing and/or cancellation of classes. Such procedures will include, but not be limited to, weather conditions or building emergencies that may give rise to a closing or cancellation of classes. The procedure may also identify the method of notifying staff, faculty, and students of cancellation of classes and/or University closing.

History: Replaces 5.09 (*Eff. 1/19/99*)

Applicable Procedure: [5.09:1 Emergency University Closing and Class Cancellation](#)