

Shawnee State University

SUBJECT: NAMING OF UNIVERSITY BUILDINGS AND CAMPUS AREAS	POLICY NO.: ADMIN CODE: PAGE NO.: EFFECTIVE DATE: NEXT REVIEW DATE RESPONSIBLE OFFICERS: APPROVED BY:	4.91 3362-4-61 1 OF 1 01/17/14 01/2019 PRESIDENT/VPF&A BOT
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1.0 POLICY STATEMENT

This policy provides for the naming of University owned and/or operated buildings and campus areas following an orderly and efficient process in order to provide uniformity and consistency in the identification of these areas by students, staff, and visitors.

2.0 EXCEPTION

The process for the “naming” of University buildings, campus areas, or features as a result of credit for commemorative/naming opportunities are covered under the auspices of the SSU Development Foundation policies (Sections 11.0 and 12.0).

3.0 PROCEDURE

The President will ensure procedures will be established for the naming of University owned and/or operated buildings and campus areas that follow a consistent framework, effectively communicate the approved identification, and provide for revision or discontinuation of such names when required due to a change in the status of the building or campus area.

History: *(Eff. 01/17/14)*

Applicable Procedure(s): [4.91:1 Naming of University Buildings and Campus Areas](#)