

**BOARD OF TRUSTEES
FINANCE AND ADMINISTRATION COMMITTEE**

**May 3, 2013
9:00 a.m., University Center, Room 214**

Agenda

1.0 Action Items

**1.1 Investment Committee Member
Resolution F04-13**

Mr. Steven Boden is recommended for reappointment for a three-year term to the Shawnee State University Investment Committee.

**1.2 Continuing University Spending Authority
Resolution F05-13**

This resolution enables the University to continue business at FY13 budget levels into FY14 pending finalization of the legislative process that allocates FY14 state funding required for the compilation of FY14 general operating and auxiliary budgets.

**1.3 AY13-14 Authority to Set Undergraduate Tuition Rates
Resolution F06-13**

This resolution extends the Board of Trustees' authority to the President to set AY13-14 undergraduate tuition and generally-applied fees within the established parameters upon the enactment of the relevant legislation.

**1.4 AY13-14 Graduate Tuition
Resolution F07-13**

The proposed AY13-14 graduate tuition and fees reflecting a 0% adjustment from AY12-13 tuition rates are submitted for recommendation for Board of Trustees' approval.

**1.5 AY13-14 Course and Miscellaneous Fees
Resolution F08-13**

The proposed AY13-14 course and miscellaneous student fees rates are submitted for recommendation for Board of Trustees' approval.

**1.6 SSU Foundation Board Members and Officers
Resolution F09-13**

The Shawnee State University Development Foundation presents its slate of officers for 2013 and members for the term expiring December 31, 2015 for recommendation for SSU Board of Trustees approval.

**1.7 SSUDEF Code of Regulations and Policy
Resolution F10-13**

The Development Foundation proposes amendment of the SSUDEF Code of Regulations, Article III Trustees, Section 2 Representation, by SSUDEF Resolution 2013.1 and the SSUDEF Policy 17.0, concerning funding for the Development effort, by SSUDEF Resolution 2013.2.

2.0 Information Items

2.1 Board of Trustees' Review of Fines and Cost Recovery Charges

2.2 Quarterly Personnel Actions

2.3 University Investment Status Report

2.4 Capital Projects Status Report

2.5 FY13 General Operating Budget Status Report

2.6 FY14 Budget Planning Strategies

2.7 Realignment of Residential Housing Update

3.0 Education

Malonda Johnson, Assistant Director of Human Resources, will provide a briefing on the Affordable Care Act and its impact upon SSU.

RESOLUTION F04-13

APPOINTMENT OF INVESTMENT COMMITTEE MEMBER

WHEREAS, Mr. Steven Boden has completed a three-year appointment to the Shawnee State University Investment Committee; and

WHEREAS, Mr. Boden has served as a founding member of the Investment Committee in an exemplary fashion and has expressed a willingness to continue his service; and

WHEREAS, Mr. Dan Mooney, Chairperson of the SSU Board of Trustees, nominates Steven Boden for reappointment, and the nomination is supported by Mrs. Kay Reynolds, Chair of the Investment Committee; and

WHEREAS member reappointments by policy are for three years;

THEREFORE BE IT RESOLVED that Mr. Steven Boden is appointed to the SSU Investment Committee for a three-year term ending on June 30, 2016.

(May 3, 2013)

RESOLUTION F05-13

CONTINUING UNIVERSITY SPENDING AUTHORITY

WHEREAS, the state of Ohio has not determined higher education funding support or established tuition and fee increase parameters for the fiscal 2014-2015 biennium; and

WHEREAS, without such required legislation the University is unable to finalize its FY14 general and auxiliary operating budgets; and

WHEREAS, due to these conditions and timing constraints, it is necessary to continue University financial obligations, including payment of salaries, and other limited expenditures prior to the time that the FY14 general fund and auxiliary operating budgets will be finalized and approved;

THEREFORE BE IT RESOLVED, that the SSU Board of Trustees approves continuing University Spending Authority consistent with the level of resources as approved for fiscal year 2013 until such time in FY14 that state funding levels of support have been determined and FY14 general fund and auxiliary budgets have been approved.

(May 3, 2013)

RESOLUTION F06-13

PRESIDENT'S AUTHORIZATION TO SET AY13-14 UNDERGRADUATE TUITION AND FEES

WHEREAS, undergraduate tuition and general fees are utilized for instructional needs, student support services and programming, and institutional operations; and

WHEREAS, the legislative process that governs the allocation of the University's state share of instruction (SSI) and sets the maximum rates for undergraduate tuition and generally applied fees has not yet concluded; and

WHEREAS, the President wishes to provide returning and prospective students and their families with the approved rates for undergraduate tuition and fees that will be charged for AY13-14 at the earliest possible time;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the President to adjust the AY13-14 undergraduate tuition and generally applied fees up to the maximum allowable upon enactment of the applicable legislation.

(May 3, 2013)

RESOLUTION F07-13

APPROVAL OF AY13-14 GRADUATE TUITION AND FEES

WHEREAS, Shawnee State University offers quality graduate programs and strives to contain costs in order to provide affordable graduate program options within the region; and

WHEREAS, a review of the University graduate tuition reveals that to maintain the University's competitive standing AY13-14 graduate tuition and applicable fees should remain at the prior academic year's (AY12-13) level;

WHEREAS, the President recommends adoption of the proposed AY13-14 graduate tuition rate schedule reflecting 0% adjustment from AY12-13;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the attached graduate tuition schedule, effective fall semester 2013.

(May 3, 2013)

**2013-14 Academic Year
Graduate Tuition Schedule**
effective Fall semester 2013

Full-Time <i>(9 - 16 credit hours)</i>	AY 2012-13 <i>(per semester)</i>	AY 2013-14 <i>(per semester)</i>	\$ Increase	% Increase
<i>In-State Tuition</i>				
Instructional Fee	\$4,084.74	\$4,084.74	\$0.00	0.00%
General Fee	\$121.05	\$121.05	\$0.00	0.00%
Technology Fee	\$41.85	\$41.85	\$0.00	0.00%
Total In-State Tuition*	\$4,247.64	\$4,247.64	\$0.00	0.00%
<i>Out-of-State Surcharge</i>				
<i>(does not apply to students from counties included in reciprocal agreements)</i>	\$5,898.69	\$5,898.69	\$0.00	0.00%
<i>University Center Bond Fee</i>				
<i>(applies to Fall and Spring semesters only)</i>	\$150.00	\$150.00	\$0.00	0.00%

**By Ohio law, total full-time, in-state tuition may not increase by more than \$188 per year, or \$94 per semester, for the 2013-14 academic year.*

Part-Time <i>(up to and including 8 and over 16 credit hours)</i>	AY 2012-13 <i>(per credit hour)</i>	AY 2013-14 <i>(per credit hour)</i>	\$ Increase	% Increase
<i>In-State Tuition</i>				
Instructional Fee	\$453.86	\$453.86	\$0.00	0.00%
General Fee	\$13.45	\$13.45	\$0.00	0.00%
Technology Fee	\$4.65	\$4.65	\$0.00	0.00%
Total In-State Tuition	\$471.96	\$471.96	\$0.00	0.00%
<i>Out-of-State Surcharge</i>				
<i>(does not apply to students from counties included in reciprocal agreements)</i>	\$655.41	\$655.41	\$0.00	0.00%
<i>University Center Bond Fee</i>				
<i>(applies to Fall and Spring semesters only)</i>	\$12.50	\$12.50	\$0.00	0.00%

Graduate Workshop Credit	AY 2012-13 <i>(per credit hour)</i>	AY 2013-14 <i>(per credit hour)</i>	\$ Increase	% Increase
<i>Graduate Workshop Credit</i>	\$130.00	\$130.00	\$0.00	0.00%

See separate schedules for Course/Lab and Miscellaneous Student Fees.

RESOLUTION F08-13

APPROVAL OF AY13-14 STUDENT COURSE AND MISCELLANEOUS FEES

WHEREAS, the Board of Trustees of Shawnee State University approves student course and miscellaneous fees charged by the University; and

WHEREAS, a review of these fees was performed and those deemed to require adjustments are identified on the attached Schedule; and

WHEREAS, the President recommends adoption of the proposed Schedule;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the AY13-14 course and miscellaneous student fee schedule, effective fall semester 2013.

(May 3, 2013)



Course and Miscellaneous Fees

effective Fall 2013 semester

Course Fees	AY 2012-13	AY 2013-14
Course Fees (per term)		
Education Field Fee (EDU1)	\$294.00	\$294.00
Education Field Fee (EDU2)	\$147.00	\$147.00
Education Field Fee - includes edTPA assessment (EDU3)	-	\$594.00
Education Field Fee - includes edTPA assessment (EDU4)	-	\$447.00
Study Abroad Course Fee (CIPA)	\$120.00	\$120.00
Course Fees (per credit hour)		
Arts - Tier 1 (ART1)	\$7.00	\$7.00
Arts - Tier 2 (ART2)	\$15.00	\$15.00
Arts - Tier 3 (ART3)	\$25.00	\$25.00
Athletic Training (ATTR)	\$15.00	\$25.00
Business (BUSI)	\$10.00	\$10.00
Dental Hygiene (DTHY)	\$30.00	\$35.00
Education (EDUC)	\$15.00	\$15.00
Education, Graduate (MEUC)	\$20.00	\$20.00
Education, Graduate Curriculum & Instruction (MECI)	\$20.00	\$20.00
Education, Graduate Intervention Specialist (MEIS)	\$20.00	\$20.00
Emergency Medical Technology (EMTP)	\$20.00	\$20.00
Engineering Technologies (ENGT)	\$22.00	\$22.00
Exercise Science (SSES)	\$15.00	\$15.00
Health Care Administration (BUHE)	\$10.00	\$20.00
Humanities (HUMA)	\$3.00	\$3.00
Mathematics, Undergraduate (MATH)	\$5.00	\$15.00
Medical Laboratory Technology (MLTC)	\$20.00	\$20.00
Natural Science (NSCI)	\$20.00	\$20.00
Nursing, A.A.S. (ADNR)	\$20.00	\$20.00
Nursing, B.S. (BSNR)	\$20.00	\$20.00
Occupational Therapy Assistant (OTAT)	\$20.00	\$20.00
Occupational Therapy, Graduate (MOT)	\$75.00	\$75.00
Physical Education (SSPE)	\$5.00	\$5.00
Physical Therapist Assistant (PTAT)	\$20.00	\$20.00
Radiologic Technology (RDLT)	\$20.00	\$20.00
Respiratory Therapy (RPTT)	\$20.00	\$20.00
Social Science (SSCI)	\$10.00	\$10.00
Sports Management (SSSM)	\$15.00	\$15.00
University College - Developmental Math, Reading and Writing (UNC1)	\$3.00	\$3.00
Miscellaneous Fees	AY 2012-13	AY 2013-14
Application Fees		
Health Sciences Programs	\$30.00	\$30.00
International Admission	\$40.00	\$40.00
Budget Payment Plan Fee	\$10.00	\$10.00
Budget Payment Plan Late Fees (max \$180.00/semester)		
Late first payment	\$60.00	\$60.00
Late second payment	\$40.00	\$40.00
Late third payment	\$40.00	\$40.00
Late fourth payment	\$40.00	\$40.00
Credit by Arrangement Administrative Fee, Undergraduate (per credit hour)	\$150.00	\$150.00
Credit by Arrangement Administrative Fee, Graduate (per credit hour)	\$150.00	\$150.00
Credit by Exam Fee (per course)	\$150.00	\$150.00
Graduation Petition Fee (per degree)	\$55.00	\$55.00
Graduation Re-Petition Fee (per degree)	\$10.00	\$10.00
International Student Exchange Program (ISEP) Administrative Fee	\$100.00	\$100.00
International Student Exchange Program (ISEP) Tuition Differential	varies by destination	varies by destination
Late Payment Fee (per semester) - if not on budget payment plan	\$180.00	\$180.00
Matriculation Fee	\$45.00	\$45.00
Overnight Orientation Fee	\$37.00	\$37.00
Overnight Orientation Fee (same day registration)	\$47.00	\$47.00
Portfolio Evaluation Fee (per submission) - A.T.S. degree only		
First Course (per program discipline)	\$150.00	\$150.00
Second and Subsequent Courses (same discipline)	\$50.00	\$50.00

RESOLUTION F09-13

**SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION MEMBER
APPOINTMENTS**

WHEREAS, as the sole member of the Shawnee State University Development Foundation, the Board of Trustees of Shawnee State University ratify Foundation policies and members; and

WHEREAS, the Shawnee State University Development Foundation approved the nomination of new board members at their December 10, 2012 quarterly meeting;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the appointment of the following members to the Development Foundation Board for the term expiring December 31, 2015, and election of the following officers.

Three-year Term:

Ken Applegate
Ryan Cornett
Katherine Laird
Frank Waller
Janice Workman

Officers – 2013

President – Barry Rodbell
Vice President – Cynthia Jenkins
Secretary – Bob Smith

(May 3, 2013)

RESOLUTION F10-13

SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION ADOPTION OF POLICY 17.0 AND CODE OF REGULATIONS

WHEREAS, as the sole member of the Shawnee State University Development Foundation, the board of Trustees of Shawnee State University must ratify Foundation policies and members; and

WHEREAS, the Shawnee State University Development Foundation has acted and approved Resolution 2013.1 and Resolution 2013.2 at their April 8, 2013 quarterly meeting;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the attached Development Foundation Resolutions 2013.1 and 2013.2.

(May 3, 2013)

RESOLUTION 2013.1

Shawnee State University Development Foundation Code of Regulations

SUMMARY OF CHANGES TO “Article III Trustees, *Section 2 Representation*”

The number of the Foundation Trustees shall be twenty (20). ~~The founding nine are as follows:~~

<u>Name</u>	<u>Address</u>	<u>Until</u>
Paul E. Flohr	3133 Sheridan Road Portsmouth, OH 45662	1-1-1990
William H. Horr	1119 23rd Street Portsmouth, OH 45662	1-1-1990
Lacey A. Curtis	2206 Timlin Hill Portsmouth, OH 45662	1-1-1990
Marika Esham	2001 Mt. Tabor Portsmouth, OH 45662	1-1-1990
Frank D. Hyland	P.O. Box 465 South Webster, OH 45682	1-1-1989
Victor W. Morgan	Stout, OH 45684	1-1-1989
Robert L. Ewigleben	3407 Orchard Drive Portsmouth, OH 45662	1-1-1989
Shirley Crothers	P.O. Box 690 Portsmouth, OH 45662	1-1-1989
Elizabeth Stevison	736 Hillsdale Drive Wheelersburg, OH 45694	1-1-1990

The President of Shawnee State University and the Chairman of the Board of Trustees of Shawnee State University (or Designee) shall be members of the Foundation Board of Trustees so long as they occupy their offices. Additionally, the Board of Trustees of Shawnee State University shall appoint one of its members as its further representative on the Foundation Board of Trustees.

~~The Faculty of the University shall appoint one of its members as its representative on the Foundation Board of Trustees. An alumni representative shall also be appointed to serve the Board.~~

~~The terms of all faculty and alumni representative members and all community-at-large members shall not exceed three (3) years with a limit of three (3) consecutive terms. This policy shall apply retroactively to include any continuing members serving a third term at the time this policy is adopted.~~

The seventeen additional Foundation Trustees shall be elected by the Board of Trustees of the University from the community-at-large. The community-at-large members shall serve for three year terms, with a limit of three (3) consecutive terms. Community-at-large members may serve additional terms non-consecutively. This policy shall apply retroactively to include any continuing members serving a third term at the time this policy is adopted.

At-large in-term vacancies on the Foundation Board of Trustees shall be filled by the University Board of Trustees following the occurrence of a vacancy, and the new Trustee shall serve for the balance of the unexpired term. Replacement of other Trustees shall be appointed from the constituencies of the Trustees they replace.

RESOLUTION 2013.2

Shawnee State University Development Foundation Policy 17.0

SUMMARY OF CHANGES TO “17.0 Funding for the Development Effort”

17.0 Funding for the Development Effort.

17.1 Salaries, benefits, office equipment, and general fund-raising expenses shall be shared by the University general fund and the Development Foundation. Funding from the Foundation will come from unrestricted funds, short-term earnings on restricted funds, and a modest fee from the earnings of endowments. Funds will never be allocated from the corpus of restricted funds, endowed or short-term.

17.1.1 Unrestricted funds will be used to underwrite the Foundation budget (see Policy 19.2), particularly Foundation grants as well as the expenses associated with the operations of capital or major gift campaigns. They will also be used for projects at the request of the President and approval of the Foundation board.

17.1.2 Earnings from non-endowed fund balances shall be posted to the Operating Reserve Fund and used to fund the Foundation budget.

17.1.3 As has been the practice, the spending policy adopted annually by the Foundation will be applied to the endowed unrestricted fund account to be used as are unrestricted funds, to include operation. (See Policy 19.4).

17.1.4 As of July 1, 1997 new restricted endowed gifts will have a portion of their earnings allocated to the Operating Reserve Fund to help defray operating costs. Specifically a percentage, not to exceed 1% of a three year moving average value of the restricted endowment gift, will be allocated to the unrestricted category for the above purpose. That percentage is subject to a review, not less than biannually or annually, by the Board. The value of the restricted endowment gift is measured as of December 31 of each year. Until the three years of value can be determined, the allocation will be determined on the value of the restricted endowment gift as of December 31 of the current year.

17.1.5 Gift Fee Procedure: All gifts in excess of \$5,000 will automatically be assessed a 5% fee on gift principal at the time of receipt for the purpose of funding Development Foundation operations unless one of the following conditions are met: (1) The department or division benefiting from the gift may elect to pay the fee (rather than the fee being deducted from the gift principal) when the terms of the gift specifically disallow a fee or cost recovery; or (2) The University President has the authority to grant a waiver from the gift fee and this is used in rare cases only.

17.2 Expenses for special events--dinners, receptions, etc.-- will be subtracted from the funds raised by that event. The net earned will go into the Development Foundation and may be earmarked for a specific benefit, if appropriate.

Quarterly Meeting

April 8, 2013

Agenda

1. Welcome and call to order- Barry Rodbell, President
2. Approval of minutes from December 10, 2012 Quarterly Meeting
Action Item: Accept November 10, 2012 Quarterly Meeting Minutes
3. Investment Consultant & Accounting Update- Elinda Boyles
4. Gifts, Grants, & Special Projects Committee
5. 2013 President's Gala
6. Committee Reports
 - a. Finance & Treasurer's Report- Elinda Boyles
Action Item: Accept Treasurer's Report
 - b. SOPAA
 - c. Policy
 - i. Comprehensive Policy Review
 - ii. Trustee Representation
Action Item: Adopt Resolution 2013.1
 - iii. Gift Fee
Action Item: Adopt Resolution 2013.2
7. Development Foundation Director's Report- Eric Braun
8. University President's Report- Dr. Rita Morris



Fines and Cost Recovery Charges

effective Fall 2013 semester

Fines and Cost Recovery Charges ¹	AY 2012-13	AY 2013-14
Cost Recovery Charges		
Calculator rental	\$100.00 (includes \$60.00 deposit)	\$100.00 (includes \$60.00 deposit)
Express Mail for rush transcript	\$16.75	\$16.75
Laptop replacement charge	variable, depending on laptop replacement cost	variable, depending on laptop replacement cost
SSU Library lost/damaged item	\$60.00	\$60.00
OhioLINK item replacement charge	\$125.00	\$125.00
OhioLINK overdue or billed item	.50/day, max \$50.00 per item	.50/day, max \$50.00 per item
Disciplinary Charges & Fines		
Defacing University property	\$50.00 - \$400.00 plus costs	\$50.00 - \$400.00 plus costs
Discharging fire extinguisher	\$750.00 plus costs	\$750.00 plus costs
E-Chug	\$100.00	\$100.00
E-Toke	\$100.00	\$100.00
Misuse of campus computer network	\$100.00	\$100.00
Misuse of phone system	\$100.00	\$100.00
Moving or tampering with fire or safety equipment	\$750.00	\$750.00
My Student Body	\$100.00	\$100.00
Skateboarding or in-line skating	up to \$20.00 plus restitution	up to \$20.00 plus restitution
Violation of alcohol policy - second violation	\$150.00	\$150.00
Violation of alcohol policy - third violation	\$250.00	\$250.00
Violation of cafeteria rules & regulations	\$100.00	eliminated
Housing Charges & Fines		
Damages	variable, depending on type of damage	variable, depending on type of damage
Failure to dispose of trash	\$25.00 - \$100.00	\$25.00 - \$100.00
Failure to follow check-in/check-out procedures	\$150.00	eliminated
Housing during University breaks	\$25.00/day	\$25.00/day
Improper checkout	\$25.00	\$25.00
Key replacement - hard key	\$65.00	\$65.00
Key replacement - swipe card	\$10.00	\$10.00
Lockout charge	\$10.00	\$10.00
Lock core replacement	\$65.00	\$65.00
Pets in living units	\$35.00/day plus costs	\$35.00/day plus costs
Violation of noise policy	\$25.00	\$25.00
Violation of visitation policy	\$25.00	\$25.00
Parking Fines		
Bicycles in buildings	\$20.00	\$20.00
Driving or parking on grass	\$20.00 plus restitution of damages	\$20.00 plus restitution of damages
Immobilization	\$50.00 plus outstanding parking fines	\$50.00 plus outstanding parking fines
Improper use of permit	\$40.00	\$40.00
Parking along curb	\$20.00 plus towing & storage charge	\$20.00 plus towing & storage charge
Parking hanger tag not displayed	\$20.00	\$20.00
Parking in fire lane	\$20.00	\$20.00
Parking in handicapped zone	\$50.00	\$50.00
Parking in prohibited lot	\$20.00	\$20.00
Parking outside permitted areas	\$20.00 plus surface repair cost	\$20.00 plus surface repair cost
Parking reinstatement charge	\$20.00	\$20.00
Parking with disregard for painted lines	\$20.00	\$20.00
Parking within 10 feet of fire hydrant	\$20.00	\$20.00
Parking within 20 feet of crosswalk	\$20.00	\$20.00
Parking within 30 feet of stop sign	\$20.00	\$20.00
Signs prohibiting parking/stopping	\$20.00 plus towing & storage charge	\$20.00 plus towing & storage charge
Vehicle not registered	\$20.00	\$20.00
Payment Return Charges		
Automated Clearinghouse (ACH) Return Charge	\$50.00	\$50.00
Bad Check Charge	\$50.00	\$50.00
Replacement Charges		
Bear Card	\$10.00	\$10.00
Parking Tag	\$25.00	\$25.00
Student Refund Card	\$10.00	\$10.00

¹ Fines and cost recovery charges may include an administrative surcharge.

PERSONNEL INFORMATION ITEMS
MAY 2013 BOT MEETING
Changes processed December 29, 2012 to April 12, 2013
(Developed from information received in the HR Department through April 12, 2013)

DIVISION OF ACADEMIC AFFAIRS

Appointment – Faculty

Sheena K. Shifko, Full-Time Instructor of Radiologic Technology in the Department of Health Sciences, beginning January 7, 2013, at a prorated academic year salary of \$19,125. Ms. Shifko possesses a Master of Health Administration from the University of Phoenix, a Bachelor of Individual Studies, and an Associate of Applied Science in Radiologic Technology from Shawnee State University.

Dr. Sarah Minter, Assistant Professor in the Department of Natural Sciences at an academic year salary of \$47,075 beginning August 19, 2013. Dr. Minter possesses a PhD, Entomology from University of Kentucky, Bachelor of Science degrees in both Biology and Natural Sciences with Chemistry concentration from Shawnee State University.

Dr. Kimberly Inman, Assistant Professor in the Department of Natural Sciences at an academic year salary of \$50,775 beginning August 19, 2013. Dr. Inman possesses a PhD, Cellular and Molecular Biology from University of Wisconsin, Bachelor of Science in Biological Sciences from Marshall University.

Barry Lucas, Senior Instructor in the Department of Business at an academic year salary of \$57,250 beginning August 19, 2013. Mr. Lucas possesses a MBA from Ohio University and a BA in Psychology from Ohio State University.

Appointment– Administrative

Joseph Patti, Director of the Vern Riffe Center for the Arts, beginning May 6, 2013, at a fiscal year salary of \$68,000. Mr. Patti possesses a Master of Fine Arts in Theatre Management from Florida State University and a Bachelor of Arts in English from Siena College (NY).

Change of Status – Administrative

Dr. Becky A. Thiel, assignment from Professor of Nursing to Professor/ Interim Administrative Chair of the Department of Nursing, effective January 7, 2013, at a fiscal year salary of \$82,721.

Retirement – Faculty

Dr. Julia Coll, Professor of Spanish and Linguistics in the Department of English and Humanities, retirement effective June 1, 2013.

Virginia “Ginny” Hamilton, Professor in Department of Mathematics, retirement effective June 1, 2013.

Linda K. Nickel, Professor of Dental Hygiene in the Department of Health Sciences, retirement effective June 1, 2013.

Dr. F. Carl Daehler, Assistant Professor, Department of Fine, Digital and Performing Arts, retirement effective May 7, 2013.

DIVISION OF FINANCE & ADMINISTRATION

Appointment– Administrative

David Zender, Director of Human Resources, beginning February 25, 2013, at a fiscal year salary of \$90,000. Mr. Zender possesses a Master of Education Management from Xavier University and a Bachelor of Science in Education from Miami University (Oxford). Mr. Zender has served the University as a Human Resources Consultant since August 2012.

Resignation – Administrative

J. Chris Nourse, Associate Director of Human Resources, resignation effective March 15, 2013.

PERSONNEL INFORMATION ITEMS
MAY 2013 BOT MEETING
Changes processed December 29, 2012 to April 12, 2013
(Developed from information received in the HR Department through April 12, 2013)

PRESIDENT'S OFFICE / CENTRAL ADMINISTRATION

Nothing to report

DIVISION OF STUDENT AFFAIRS

Promotion/Change of Status– Administrative

Marcie E. Hatfield-Simms, promotion to Dean of Students, effective February 18, 2013, at a fiscal year salary of \$72,109. Ms. Hatfield-Simms possesses a Master of Arts in Student Affairs from Eastern Kentucky University and a Bachelor of Arts in Journalism and Mass Communications from Marshall University. Prior to this appointment, Ms. Hatfield-Simms served as Interim Dean of Students and Director of Residence Life.

William (Bill) Rockwell, promotion and reassignment to Director, University Housing & Residence Life reporting to Vice President for Student Affairs effective February 16, 2013, at a fiscal year salary of \$70,591. Prior to this appointment, Mr. Rockwell served as Director, Housing & University Center.

Brandon Lamma, promotion to Assistant Director, University Housing & Residence Life, at a fiscal year salary of \$43,738. Mr. Lamma possesses a Masters in Educational Leadership and Policy Studies (Higher Education) from Virginia Tech and a Bachelor of Arts in Psychology from Roanoke College. Prior to this appointment, Mr. Lamma served as Coordinator, Residence Housing.

Retirement – Administrative

Steve Gregory, Director, Career Development, retirement effective April 1, 2013.

SHEENA K. SHIFKO

161 SHARON RD., CHILLICOTHE, OH, 45601

POSITION OFFERED

Instructor, Radiology Technology

(Full-time Instructor appointment)

Effective Date: January 7, 2013

EDUCATION

Master of Health Administration <i>University of Phoenix</i>	2012
Bachelor of Individualized Studies <i>Shawnee State University</i>	2009
Associates of Applied Science, Radiologic Technologist <i>Shawnee State University</i>	2008

TEACHING & RELATED PROFESSIONAL EXPERIENCE

Radiologic Technologist <i>Adena Health System</i>	2008 - present
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PROFESSIONAL CERTIFICATIONS, MEMBERSHIPS, & HONORS

- Ohio Licensed Radiologic Technologist
- Registered Radiologic Technologist – American Registry of Radiologic Technologists
- CPR Instructor
- Patient Experience Team Leader – Adena Health Systems
- Yellow Belt Certification (Six Sigma)
- Cum Laude Graduate, Shawnee State University (2008)
- Magna Cum Laude Graduate, Shawnee State University (2009)

SARAH MINTER

2450 MAPLE BENNER RD, PORTSMOUTH OHIO

POSITION OFFERED

Assistant Professor – Natural Sciences

(Full-Service Appointment)

Effective Date: August 19, 2013

EDUCATION

PhD Entomology <i>University of Kentucky</i>	2011
B.S. Biology <i>Shawnee State University</i>	2007
B.S. Natural Sciences with Chemistry Concentration <i>Shawnee State University</i>	2007

TEACHING & RELATED PROFESSIONAL EXPERIENCE

Biology Instructor (FTI) <i>Shawnee State University</i>	2012 - Present
Adjunct Faculty – Entomology <i>University of Kentucky</i>	2012
Adjunct Faculty – Natural Sciences <i>Bluegrass Community & Technical College</i>	2011 - 2012

PROFESSIONAL CERTIFICATIONS, MEMBERSHIPS, & HONORS

- Entomological Society of America
- Ohio Biological Survey
- Gamma Sigma Delta, Agricultural Honor Society
- Ohio Valley Entomological Association
- Beta Beta Beta Biological Honor Society
- Phi Eta Sigma Honor Society

Note: This summary contains a partial record of the candidate's full qualifications. A complete resume/vita can be obtained in the Human Resources Office located in Administration Building, Room 016.

KIMBERLY INMAN

7734 OAK STREET, KANSAS CITY, MO 64114

POSITION OFFERED

Assistant Professor – Natural Sciences

(Full-Service Appointment)

Effective Date: August 19, 2013

EDUCATION

PhD Cellular and Molecular Biology <i>University of Wisconsin</i>	2006
B.S. Biological Sciences, magna cum laude <i>Marshall University</i>	1998

TEACHING & RELATED PROFESSIONAL EXPERIENCE

Postdoctoral Research Associate <i>Stowers Institute for Medical Research</i>	2006-Present
Graduate Assistant <i>University of Wisconsin</i>	1998-2006

PROFESSIONAL CERTIFICATIONS, MEMBERSHIPS, & HONORS

- Ruth L. Kirchstein National Research Service Award, post-doctoral fellowship
- American Association of Anatomists Student/Postdoc Travel Award
- Best Oral Presentation, Stowers Institute Young Investigator Research Days
- Society for Developmental Biology Student Travel Award
- University of Wisconsin Graduate Student Mentor Award
- Society for Developmental Biology
- American Association of Anatomists
- Society of Craniofacial Genetics

BARRY E. LUCAS

1365 GALENA PIKE, WEST PORTSMOUTH, OHIO 45662

POSITION OFFERED

Sr. Instructor, Department of Business

(Full-Service Instructor appointment)

Effective Date: August 19, 2013

EDUCATION

MBA <i>Ohio University</i>	1984
B.A. Psychology <i>Ohio State University</i>	1981

TEACHING & RELATED PROFESSIONAL EXPERIENCE

Internal Auditor <i>Desco Federal Credit Union</i>	1988 - present
Senior Accounting Instructor <i>Shawnee State University</i>	1988 - present
Adjunct Faculty <i>Shawnee State University</i>	1987 - 2010
Instructor <i>Southeastern Business College</i>	1987 - 2010

PROFESSIONAL CERTIFICATIONS, MEMBERSHIPS, & HONORS

- CPA licensed in the state of Ohio since 1993
- CIA since 1997

JOSEPH PATTI

3033 ALA NAPUA'S PLACE, #505, HONOLULU, HI, 96818

POSITION OFFERED

Director, Vern Riffe Center for the Arts

Effective Date: May 6, 2013

EDUCATION

Master of Fine Arts, Theatre Management
Florida State University

Bachelor of Arts, English & Certification in Theatre Arts
Siena College

PROFESSIONAL EXPERIENCE

Theatre Manager, Leeward Community College Theatre <i>University of Hawaii - Leeward Community College</i>	2004 - present
Events and Festival Coordinator <i>Appel Farm Arts and Music Center</i>	2001 - 2003
Business Manager/Visiting Assistant Professor, Dept. of Theatre <i>University of Central Florida</i>	1999 - 2000
Editor <i>Eldridge Plays and Musicals Publishing Company</i>	1996 - 1999
Marketing & Events Coordinator, Asolo Center for the Performing Arts <i>Florida State University</i>	1994 - 1996

PROFESSIONAL MEMBERSHIPS & SERVICE

- Officer and Member, Performing Arts Presenters of Hawaii (PAPH)
- Member, Association of Performing Arts Presenters (APAP)
- Lead Partner, Hands on the Future Pilot Project - Advising on Design of the Tateuchi Center, Bellevue, WA
- Performing Arts Subcommittee, Ray and Joan Kroc Corps Community Center, Kapolei, HI

DAVID ZENDER

343 MIAMI VALLEY DRIVE, LOVELAND, OH 45140

POSITION OFFERED

Director of Human Resources

Effective Date: February 25, 2013

EDUCATION

Masters of Education Management
Xavier University

Bachelor of Science in Education
Miami University

PROFESSIONAL EXPERIENCE

Director of Consulting <i>Management Performance International (MPI), Inc.</i>	2012 - present
Director, Human Resources, Organizational Development, and Informational Technology <i>L-3 Communications – Nova Engineering</i>	2006 - 2012
Director, Organizational Development and Informational Technology <i>Nova Engineering</i>	2003 - 2006
Principal <i>DZA, LLC</i>	2000 - 2003
Senior Manager, Information Resource Management & Organizational Development <i>SENCO Products, Inc.</i>	1980 - 2000

PROFESSIONAL MEMBERSHIPS, CERTIFICATIONS, & TRAINING

- Targeted Selection Master Trainer Certification - Development Dimensions International (DDI)
- Consortium Member, "Managing Knowledge of Organization" (MKO) – Ernst & Young
- Corporate Leadership Council Member – "Human Resources in the Future"
- Corporate Associates Program – Institute for the Future
- Improving Processes of organization with Rummlar and Brache

MARCIE E. HATFIELD-SIMMS

63 EVANS ROAD, SOUTH PORTSMOUTH, KY, 41174

POSITION OFFERED

Dean of Students

Effective Date: February 18, 2013

EDUCATION

Masters of Arts, Student Affairs <i>Eastern Kentucky University</i>	2003
Bachelor of Arts, Journalism and Mass Communications <i>Marshall University</i>	1999

PROFESSIONAL EXPERIENCE

Interim Dean of Students <i>Shawnee State University</i>	2012 - present
Director, Residence Life <i>Shawnee State University</i>	2007 - present
Assistant Coordinator, Student Activities and Residence Life <i>Shawnee State University</i>	2005 - 2007
Residence Coordinator <i>Florida State University</i>	2003 - 2005
Residence Coordinator <i>Eastern Kentucky University</i>	2000 - 2003

PROFESSIONAL MEMBERSHIP AND CERTIFICATIONS

- Chief Conduct Officer Training – Association of Student Conduct Administration (ASCA) – 2013
- Certificate Title IX Coordinator Training – National Association of College and University Attorneys (NACUA) - 2012
- Member, National Association of Student Personnel Administrators (NASPA)
- Member, Association of Student Conduct Administrators (ASCA)
- Honorary Advisor, National Residence Hall, Florida State University
- Advisor, Association of Black Collegians, Eastern Kentucky University – 2002 – 2003

BILL ROCKWELL

1506 MERIDIAN ST. PORTSMOUTH, OHIO 45622

POSITION OFFERED

Director, University Housing and Residence Life

Effective Date: February 16, 2013

EDUCATION

Master of Science in Management
Indiana Wesleyan University

Bachelor of Business Administration
University of Cincinnati

PROFESSIONAL EXPERIENCE

Director, University Housing / University Center Operations	2011 – 2013
Assistant Director, Student Housing	2005 – 2011
Coordinator, Student Housing & Residence Life	2002 – 2005
Student Success Center Representative	2001 – 2002

Shawnee State University

Department of Business Adjunct Faculty
Shawnee State University

2009 to Present

PROFESSIONAL MEMBERSHIPS, CERTIFICATIONS, & TRAINING

- Scioto County Board of Developmental Disabilities – Board Member
- Boy Scouts of America
- Association of College and University Housing Officers
- Association of College Unions International
- Ohio Housing Officers
- City of Portsmouth, Code Enforcement Task Force
- Suicide Assessment, Intervention and Prevention Workshop
- Adjunct Academy I & II
- Business Operations Conference

BRANDON M. LAMMA

1116 4TH ST. PORTSMOUTH, OHIO 45622

POSITION OFFERED

Associate Director, University Housing and Residence Life

Effective Date: February 16, 2013

EDUCATION

Master of Arts in Educational Leadership and Policy Studies
Virginia Polytechnic Institute and State University

Bachelor of Arts in Psychology; Minor in Theology
Roanoke College

PROFESSIONAL EXPERIENCE

Senior Residence Coordinator	2012 – 2013
Residence Coordinator	2010 – 2012
<i>Shawnee State University</i>	

PROFESSIONAL MEMBERSHIPS, CERTIFICATIONS, & TRAINING

- Title IX Coordination and Investigations - Deputy
- Interim Director of Residence Life
- Number of Student Affairs Committees

INVESTMENT PORTFOLIO PERFORMANCE

FISCAL YEAR 12:

INVESTMENT COMPANY	VALUE AS OF JUNE 30, 2011	GAIN/(LOSS) JULY	GAIN/(LOSS) AUGUST	GAIN/(LOSS) SEPTEMBER	GAIN/(LOSS) OCTOBER	GAIN/(LOSS) NOVEMBER	GAIN/(LOSS) DECEMBER	GAIN/(LOSS) JANUARY	GAIN/(LOSS) FEBRUARY	GAIN/(LOSS) MARCH	GAIN/(LOSS) APRIL	GAIN/(LOSS) MAY	GAIN/(LOSS) JUNE	TOTAL YTD GAIN/(LOSS)
BNY MELLON	\$ 6,229,830.19	\$ (56,681.19)	\$ (246,258.09)	\$ (318,315.90)	\$ 335,735.25	\$ (50,280.78)	\$ 4,165.56	\$ 215,425.86	\$ 152,435.24	\$ 37,698.06	\$ (11,411.80)	\$ (248,960.23)	\$ 114,130.45	\$ (72,317.57)
COMMONFUND	\$ 6,921,649.62	\$ (18,353.60)	\$ (258,313.79)	\$ (275,661.82)	\$ 345,059.48	\$ (54,158.11)	\$ 48,784.33	\$ 206,901.12	\$ 178,740.17	\$ 99,752.91	\$ 13,195.17	\$ (274,234.44)	\$ 103,901.86	\$ 115,613.28
Accrued Interest Receivable Adjustment		\$ (8,776.46)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,126.48	\$ 1,350.02
CURRENT MTD TOTAL GAIN/(LOSS)		\$ (83,811.25)	\$ (504,571.88)	\$ (593,977.72)	\$ 680,794.73	\$ (104,438.89)	\$ 52,949.89	\$ 422,326.98	\$ 331,175.41	\$ 137,450.97	\$ 1,783.37	\$ (523,194.67)	\$ 228,158.79	\$ 44,645.73
PRIOR WEEK'S REPORT TOTAL GAIN/(LOSS) FROM PRIOR WEEK														
INVESTMENT FUND BALANCES:														
BNY MELLON	\$ 6,173,149.00	\$ 5,926,890.91	\$ 5,608,575.01	\$ 5,944,310.26	\$ 5,894,029.48	\$ 5,898,195.04	\$ 6,113,620.90	\$ 6,266,056.14	\$ 6,303,754.20	\$ 6,292,342.40	\$ 6,043,382.17	\$ 6,157,512.62		
COMMONFUND	\$ 6,903,296.02	\$ 6,644,982.23	\$ 6,369,320.41	\$ 6,714,379.89	\$ 6,660,221.78	\$ 6,709,006.11	\$ 6,915,907.23	\$ 7,094,647.40	\$ 7,194,400.31	\$ 7,207,595.48	\$ 6,933,361.04	\$ 7,037,262.90		
TOTAL	\$ 13,076,445.02	\$ 12,571,873.14	\$ 11,977,895.42	\$ 12,658,690.15	\$ 12,554,251.26	\$ 12,607,201.15	\$ 13,029,528.13	\$ 13,360,703.54	\$ 13,498,154.51	\$ 13,499,937.88	\$ 12,976,743.21	\$ 13,194,775.52		

FISCAL YEAR 13:

INVESTMENT COMPANY	VALUE AS OF JUNE 30, 2012	GAIN/(LOSS) JULY	GAIN/(LOSS) AUGUST	GAIN/(LOSS) SEPTEMBER	GAIN/(LOSS) OCTOBER	GAIN/(LOSS) NOVEMBER	GAIN/(LOSS) DECEMBER	GAIN/(LOSS) JANUARY	GAIN/(LOSS) FEBRUARY	GAIN/(LOSS) MARCH	GAIN/(LOSS) APRIL	GAIN/(LOSS) MAY	GAIN/(LOSS) JUNE	TOTAL YTD GAIN/(LOSS)
BNY MELLON	\$ 6,157,512.62	\$ 73,745.08	\$ 80,858.88	\$ 94,277.64	\$ (36,315.97)	\$ 51,979.03	\$ 74,966.98	\$ 146,777.71	\$ 26,390.36	\$ 100,622.14	As of 4/19/13	\$ -	\$ -	\$ 613,301.85
COMMONFUND	\$ 7,037,262.90	\$ 74,674.88	\$ 121,415.79	\$ 124,250.49	\$ (49,354.17)	\$ 63,502.39	\$ 47,948.80	\$ 218,134.82	\$ 50,868.57	\$ 146,223.04	\$ -	\$ -	\$ -	\$ 797,664.61
U.S. BANK FIXED INCOME MUTUAL FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (351.93)	\$ -	\$ -	\$ (351.93)
U.S. BANK EQUITY MUTUAL FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (94,795.18)	\$ -	\$ -	\$ (94,795.18)
U.S. BANK TACTICAL BALANCED MUTUAL FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,957.07)	\$ -	\$ -	\$ (7,957.07)
AGINCOURT CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (16,192.67)	\$ -	\$ -	\$ (16,192.67)
TAMRO CAPITAL PARTNERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (24,407.85)	\$ -	\$ -	\$ (24,407.85)
MANNING & NAPIER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (16,163.96)	\$ -	\$ -	\$ (16,163.96)
Accrued Interest Receivable Adjustment		\$ (10,126.48)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,126.48)
CURRENT MTD TOTAL GAIN/(LOSS)		\$ 138,293.48	\$ 202,274.67	\$ 218,528.13	\$ (85,670.14)	\$ 115,481.42	\$ 122,915.78	\$ 364,912.53	\$ 77,258.93	\$ 246,845.18	\$ (159,868.66)	\$ -	\$ -	\$ 1,240,971.32
INVESTMENT FUND BALANCES:														
BNY MELLON	\$ 6,231,257.70	\$ 6,312,116.58	\$ 6,406,394.22	\$ 6,370,078.25	\$ 6,422,057.28	\$ 6,497,024.26	\$ 6,643,801.97	\$ 6,670,192.33	\$ 5,190.98	\$ 5,190.98	\$ -	\$ -	\$ -	
MELLON SALE PROCEEDS PENDING REINVESTMENT ON 3/31/2013	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,765,623.49	\$ -	\$ -	\$ -	\$ -	
COMMONFUND	\$ 7,111,937.78	\$ 7,233,353.57	\$ 7,357,604.06	\$ 7,308,249.89	\$ 7,371,752.28	\$ 7,419,701.08	\$ 7,637,835.90	\$ 7,688,704.47	\$ 7,834,927.51	\$ -	\$ -	\$ -	\$ -	
U.S. BANK FIXED INCOME MUTUAL FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,950,199.07	\$ -	\$ -	
U.S. BANK EQUITY MUTUAL FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,880,204.82	\$ -	\$ -	
U.S. BANK TACTICAL BALANCED MUTUAL FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,392,042.93	\$ -	\$ -	
AGINCOURT CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,883,807.33	\$ -	\$ -	
TAMRO CAPITAL PARTNERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850,592.15	\$ -	\$ -	
MANNING & NAPIER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,483,836.04	\$ -	\$ -	
TOTAL	\$ 13,343,195.48	\$ 13,545,470.15	\$ 13,763,998.28	\$ 13,678,328.14	\$ 13,793,809.56	\$ 13,916,725.34	\$ 14,281,637.87	\$ 14,358,896.80	\$ 14,605,741.98	\$ 14,445,873.32	\$ -	\$ -	\$ -	

Account Summary

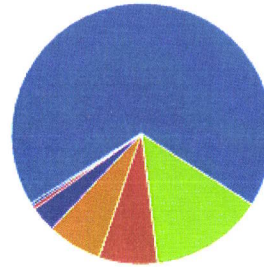
Market Values are as of 04/19/2013

Account:

[Account Lookup](#)

Asset Allocation

Asset Category	Market Value	% of Market Value
CASH & CASH EQUIVALENTS - SAVINGS	\$459,241.72 USD	3.18 %
CORPORATE OBLIGATIONS	\$1,041,528.13 USD	7.21 %
DOMESTIC COMMON STOCKS	\$982,811.24 USD	6.81 %
FOREIGN OBLIGATIONS	\$65,795.90 USD	0.46 %
FOREIGN STOCKS	\$45,678.85 USD	0.32 %
MUTUAL FUNDS	\$9,832,762.26 USD	68.09 %
US TREAS & AGENCY OBLIGATIONS	\$2,012,864.24 USD	13.94 %
TOTAL	\$14,440,682.34 USD	100.00 %

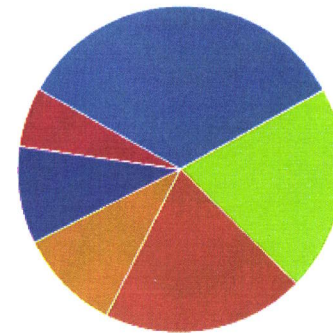


- MUTUAL FUNDS
- US TREAS & AGENCY OBLIGATIONS
- CORPORATE OBLIGATIONS
- DOMESTIC COMMON STOCKS
- CASH & CASH EQUIVALENTS - SAVINGS
- FOREIGN OBLIGATIONS
- FOREIGN STOCKS

Account Allocation

Show entries

Account Number	Account Name	Market Value	% of Group's Market Value
001050985510	SHAWNEE STATE UNIVERSITY	\$2,950,199.07 USD	20.43 %
001050985511	SHAWNEE STATE UNIVERSITY EQUITY MUTU	\$4,880,204.82 USD	33.79 %
001050985512	SHAWNEE STATE UNIVERSITY TACTICAL	\$1,392,042.93 USD	9.64 %
001050985513	SHAWNEE STATE UNIVERSITY AGINCOURT	\$2,883,807.33 USD	19.97 %
001050985515	SHAWNEE STATE UNIVERSITY TAMRO	\$850,592.15 USD	5.89 %
001050985516	SHAWNEE STATE UNIVERSITY MANNING	\$1,483,836.04 USD	10.28 %
TOTAL		\$14,440,682.34 USD	100.00 %



- 001050985511 - SHAWNEE STATE UNIVERSITY
- 001050985510 - SHAWNEE STATE UNIVERSITY
- 001050985513 - SHAWNEE STATE UNIVERSITY
- 001050985516 - SHAWNEE STATE UNIVERSITY
- 001050985512 - SHAWNEE STATE UNIVERSITY
- 001050985515 - SHAWNEE STATE UNIVERSITY

Showing 1 to 6 of 6 entries

[First](#) [Previous](#) [1](#) [Next](#) [Last](#)

Status of Construction/Renovation Projects through April 30, 2013

Project Title	Status	Projected Construction Budget	Funding Source
Founders Plaza Project	<ul style="list-style-type: none"> • The plaza area between the Administration Building and the Athletic Center will be completely renovated. • Construction documents complete. • Bids received. Scheduled for the May 20th Controlling Board meeting for approval. 	\$1,426,845.00	State Capital
Administration Building Renovation	<ul style="list-style-type: none"> • New office and classroom space to be created. • New HVAC equipment will be installed in newly renovated areas. • Demolition complete. • Duct work 60% complete. • Electrical installation 60% complete. • Plumbing 50% complete. • Drywall installation 30% complete. • Door frames 98% complete. • Scheduled completion date 7/5/13 	\$1,307,969.00	State Capital/Local
310 Chillicothe Street	<ul style="list-style-type: none"> • Programming complete. • Construction documents approved by State. • Project temporarily on hold. 	TBD	Local
Townhouse Roof Project	<ul style="list-style-type: none"> • New 30 year dimensional shingles to be installed on all Townhouse apartments. • Scheduled completion is June, 2013. 	TBD	Local



Budget Status Report
General Operating Budget
March 31 to Year-End Comparison

REVENUE	FY2010/2011					FY2011/2012					FY2012/2013				
	Budget	March 31 Actual	% of Budget	Final Actual	% of Budget	Budget	March 31 Actual	% of Budget	Final Actual	% of Budget	Budget	March 31 Actual	% of Budget	Projected Actual	% of Budget
STATE FUNDING															
Capital Component	106,552	79,914	75.0%	106,552	100.0%	106,552	79,914	75.0%	106,552	100.0%	64,520	48,390	75.0%	64,520	100.0%
State Share of Instruction	14,977,527	11,263,989	75.2%	14,985,534	100.1%	13,473,212	10,151,115	75.3%	13,565,628	100.7%	13,885,273	10,259,316	73.9%	13,575,997	97.8%
Supplement	2,577,393	1,933,038	75.0%	2,577,393	100.0%	2,448,523	1,836,392	75.0%	2,448,523	100.0%	2,326,097	2,326,097	100.0%	2,326,097	100.0%
SUBTOTAL	17,661,472	13,276,941	75.2%	17,669,479	100.0%	16,028,287	12,067,421	75.3%	16,120,703	100.6%	16,275,890	12,633,803	77.6%	15,966,614	98.1%
TUITION & STUDENT FEES															
Course Fees	1,022,271	1,079,145	105.6%	1,144,318	111.9%	1,191,842	1,126,842	94.5%	1,191,214	99.9%	1,173,964	1,129,902	96.2%	1,194,450	101.7%
General Fee	2,722,072	2,592,339	95.2%	2,755,523	101.2%	3,006,776	2,746,163	91.3%	2,921,213	97.2%	3,039,439	2,749,865	90.5%	2,925,152	96.2%
Instructional Fee	24,647,483	23,531,176	95.5%	25,050,310	101.6%	27,168,127	24,727,607	91.0%	26,365,979	97.0%	27,401,283	24,740,981	90.3%	26,380,239	96.3%
Miscellaneous Fees	342,389	286,900	83.8%	356,913	104.2%	402,000	375,516	93.4%	459,883	114.4%	410,442	462,034	112.6%	565,838	137.9%
Non-Resident Surcharge	428,273	513,917	120.0%	538,285	125.7%	548,152	574,273	104.8%	595,279	108.6%	617,874	709,905	114.9%	735,873	119.1%
Technology Fee	370,017	352,779	95.3%	375,247	101.4%	450,230	409,479	90.9%	436,125	96.9%	454,864	411,128	90.4%	437,881	96.3%
University Center Bond Fee	1,173,575	1,213,081	103.4%	1,212,784	103.3%	1,269,681	1,239,420	97.6%	1,239,495	97.6%	1,249,263	1,197,509	95.9%	1,197,581	95.9%
SUBTOTAL	30,706,080	29,569,337	96.3%	31,433,380	102.4%	34,036,808	31,199,300	91.7%	33,209,188	97.6%	34,347,129	31,401,324	91.4%	33,437,014	97.4%
OTHER INCOME															
Indirect Cost Recovery	245,000	9,613	3.9%	298,410	121.8%	225,000	8,768	3.9%	214,449	95.3%	200,000	12,567	6.3%	150,000	75.0%
Miscellaneous Income	665,145	547,850	82.4%	633,785	95.3%	535,000	820,594	153.4%	839,209	156.9%	493,000	562,775	114.2%	575,541	116.7%
SUBTOTAL	910,145	557,463	61.2%	932,195	102.4%	760,000	829,362	109.1%	1,053,658	138.6%	693,000	575,342	83.0%	725,541	104.7%
TRANSFERS FROM OTHER FUNDS	0	0	-	0	-	0	24,810	-	68,203	-	0	153,903	-	153,903	-
TOTAL REVENUE	49,277,697	43,403,741	88.1%	50,035,054	101.5%	50,825,095	44,120,893	86.8%	50,451,752	99.3%	51,316,019	44,764,372	87.2%	50,283,072	98.0%
EXPENDITURES															
COMPENSATION															
Benefits	10,750,055	8,781,605	81.7%	10,445,771	97.2%	11,160,008	8,837,492	79.2%	10,279,046	92.1%	11,324,891	8,261,391	72.9%	9,717,973	85.8%
Salaries	24,551,247	16,877,195	68.7%	24,558,241	100.0%	25,499,540	17,191,380	67.4%	25,291,379	99.2%	26,063,615	17,892,698	68.7%	26,179,525	100.4%
SUBTOTAL	35,301,302	25,658,800	72.7%	35,004,013	99.2%	36,659,548	26,028,872	71.0%	35,570,425	97.0%	37,388,506	26,154,089	70.0%	35,897,498	96.0%
NON-COMPENSATION															
Equipment & Buildings	2,914,130	1,375,756	47.2%	1,748,668	60.0%	2,379,679	1,022,331	43.0%	1,700,025	71.4%	2,340,879	567,799	24.3%	2,182,948	93.3%
Information, Communication, Shipping	1,469,583	664,597	45.2%	794,919	54.1%	990,000	796,499	80.5%	962,829	97.3%	1,000,000	766,384	76.6%	921,545	92.2%
Maintenance, Repairs, Rentals	1,594,153	1,660,792	104.2%	1,979,686	124.2%	2,719,200	1,662,250	61.1%	2,032,980	74.8%	2,200,000	1,624,712	73.9%	1,961,874	89.2%
Miscellaneous	1,340,530	268,039	20.0%	847,706	63.2%	990,000	270,948	27.4%	1,479,326	149.4%	850,000	313,020	36.8%	1,349,498	158.8%
Scholarships	2,694,346	2,745,749	101.9%	2,783,226	103.3%	2,937,306	2,740,602	93.3%	2,786,916	94.9%	3,070,023	2,790,803	90.9%	2,833,430	92.3%
Supplies	967,904	604,185	62.4%	923,048	95.4%	970,000	696,163	71.8%	933,029	96.2%	955,000	712,835	74.6%	1,022,206	107.0%
Travel & Entertainment	416,000	305,641	73.5%	499,553	120.1%	500,000	341,646	68.3%	553,309	110.7%	505,000	381,298	75.5%	620,369	122.8%
Utilities	1,681,220	1,028,208	61.2%	1,478,898	88.0%	1,774,052	910,037	51.3%	1,403,916	79.1%	1,650,000	978,107	59.3%	1,457,881	88.4%
SUBTOTAL	13,077,866	8,652,966	66.2%	11,055,703	84.5%	13,260,237	8,440,476	63.7%	11,852,329	89.4%	12,570,902	8,134,957	64.7%	12,349,750	98.2%
TRANSFERS TO OTHER FUNDS	4,143,647	4,084,139	101.5%	4,170,189	100.6%	4,201,727	3,645,231	84.9%	4,154,034	98.9%	4,347,467	3,724,911	86.2%	3,724,911	85.7%
TOTAL EXPENDITURES	52,522,815	38,395,905	73.1%	50,229,905	95.6%	54,121,512	38,114,579	70.4%	51,576,788	95.3%	54,306,875	38,013,957	70.0%	51,972,159	95.7%
OPERATING SURPLUS (DEFICIT)	(3,245,118)	5,007,835		(194,851)		(3,296,417)	6,006,313		(1,125,035)		(2,990,856)	6,750,415		(1,689,087)	
CHANGE IN INVESTMENT VALUE	0	1,863,996		1,985,813		0	371,200		89,187		0	1,439,257		1,000,000	
ADJUSTED OPERATING SURPLUS (DEFICIT)	(3,245,118)	6,871,831		1,790,962		(3,296,417)	6,377,513		(1,035,848)		(2,990,856)	8,189,671		(689,087)	