

MINUTES

November 28, 2016

4:00 PM

University Faculty Senate

Shawnee State University

Call to Order

UFS President Andrew Feight called the meeting to order.

Roll Taking

Secretary Janet Feight recorded attendance as follows: Isabel Graziani, Virginia Pinson, Gene Burns, Keenan Perry, Phil Blau, Adam Miller, Sean Dunne, Georgeann Kamer, Barb Warnock, Chris Meade, Linda Hunt, Cynthia Hermanson, Cathy Bailey, Janet Snedegar, Marc Scott (and all officers).

Absent: Cathy Bailey.

Minutes

Approved.

Agenda

Approved by acclamation.

UFS Officer Reports

President's Report: UFS President Andrew Feight's opening comments included mention of two meetings he attended as UFS President: the monthly Budget Team and Ohio Faculty Council. Our special supplement could increase to make up for lost state funding (SSI formula has decreased our funding). An increase of 2 million is possible, if the Governor and legislature support the increase. In other budget news, there will be 900k in cuts to SSU's budget next year if there is no increase in enrollment and state funding. There may be some money from program fees. There is a task force to examine this. President Kurtz (present at meeting, interjected) said that some of our high demand and high cost programs have marketplace value that is not reflected in current cost (artificially low). We do need to be aware of duplicative programs, however.

From reports received at the Ohio Faculty Council, SSU is not the only Ohio institution facing budget woes. OU, Akron and Youngstown have cut costs recently.

Our next meeting will be January 30, 2017.

Treasurer's Report: The Treasurer submitted his written monthly report, which is attached to the minutes.

Administration Reports: Provost Jeff Bauer reported that the laptop campus committee has begun meeting and that the Provost's website now features a link to Strategic Planning. The Deans' searches are ongoing, committees established. He also made mention of the issue of duplicative programs in our region and said that March 31st is the deadline for identifying them. There is a description spreadsheet with CIP codes that match the programs. This sheet includes cost for degree completion (this may work in our favor at times, but we still need talking points). We will be reporting this to the state as well as information on low enrolled programs. Starting in March, we must show why we need to maintain programs at our institution. We must also report on low performing programs to the BOT. We need metrics for 80+ programs; there are some that we will not invest in further. We have to show need for, strength of the programs we will be maintaining. This is part of a reduction in programs across the state.

Provost Bauer also stressed that we need to establish learning outcomes for our programs and figure out measurements.

Announcements

Marc Scott, Chair of the Faculty Assessment Committee, announced that the Faculty Festival of Achievement will feature an assessment session. Faculty are encouraged to attend and share their experience with student and programmatic assessment.

Committee Reports

Executive Committee:

First, the Committee recommended the appointment of Kyle Vick, Kurt Shoemaker, and Nancy Bentley to the new Facilities Master Planning Team.

Second, the Committee recommended that academic department chairs be appointed to the new Task Force on Academic Program Fees, which will make a recommendation on how to implement a new program fee structure and policy.

The third item of business involved the creation of a new Faculty Handbook, which the Provost's Office is developing. We recommended that the draft handbook be submitted to the Senate's Teaching and Learning Committee, which can work with the Provost's office to make revisions. We asked that the TLC forward their recommended version of the handbook to EPCC in time for its April meeting to ensure that the full senate votes on handbook before the end of the academic year.

Lastly, the Executive Committee continued its work on drafting a new shared-governance committee structure agreement and operating procedures and hopes to forward its final draft to the Provost and President later this week, with the intention that the new structure and procedures can be submitted to EPCC and the Senate during spring semester.

New Business

A. EPCC Items – Bundled and passed unanimously.

1. Engineering Technologies

a. Enhancement — Computer Engineering Technology

2. Fine, Digital, & Performing Arts

a. Enhancement — minor in Photography

3. Natural Sciences / Social Sciences

a. Enhancement — minor in Neuroscience

5. Natural Sciences

a. minor course change — CHEM4431, BIOL3251, and BIOL4495

6. Social Sciences

a. New Course — SOCI 3400: Environmental Sociology

B. Following discussion of the Provost's plans to identify low enrolled/low performing programs, the senate approved a motion to have the Executive Committee appoint an Ad Hoc Committee to develop metrics for review of low-enrolled programs, which could make a recommendation to EPCC in time for its February meeting. Passed unanimously.

Adjourned 5:20.

**Shawnee State University
University Faculty Senate
Treasurer's Report**

As Of: 2016-11-28
Budget Period: 2016-17
Budget Accounts: 10-3620*

Object	Description	FY Budget	Expenses	Budget Balance	Expended %
5500	Regular Student Empl				
5853	Workers Compensation				
6110	Office Supplies				
6190	Miscellaneous Supplies				
6210	Travel	1,000		1,000	
6211	Meals / Same Day Travel				
6260	Entertainment				
6340	Postage / Delivery				
6350	Printing & Binding				
6360	Purchased Publications				
6450	Rental				
6790	Miscellaneous Expense	875		875	
9999	Unallocated				
Total		1,875		1,675	

Notes: No charges have been posted. There is at least one outstanding trip to the OPC in Columbus.

Respectfully Submitted
James M. Reneau – Treasurer UFS