

Shawnee State University Board of Trustees

August 8, 2025, 8:30 a.m.

**Adena PACCAR Medical Education Building
446 Hospital Road, Chillicothe, Ohio 45601**

Agenda

A. Call to Order

Notice of this meeting has been given in accordance with Section 121.22(F) of the Ohio Revised Code.

B. Swearing-in of New Board Member

C. Roll Call

D. Approval of the August 8, 2025 Agenda

E. President's Report

F. New Business

1. Resolution ASA10-25, Revising Policy 3.00, Admission and Degree Requirements
2. Resolution ASA11-25, Approval of Associate's Degree in Nursing to be Offered at Additional Site and Program Changes to the Applied Associate Degree in Radiologic Technology
3. Resolution ASA12-25, Approval of Report on Low-Enrolled Courses and Programs and Duplicative Academic Programs
4. NCAA Division II Application
5. Resolution F10-25, Resolution Committing Financial Aid Resources to Athletics

G. Comments from Constituent Groups (if any) and the Public [Board by-laws limit speakers to 5 minutes]

H. Executive Session, if necessary

I. Other Business

J. Adjournment

The next meeting of the Board of Trustees will be held on September 19, 2025.

RESOLUTION ASA10- 25

REVISING POLICY 3.00, ADMISSION AND DEGREE REQUIREMENTS

WHEREAS, Policy 3.00 currently sets forth the University's requirements for admission to its degree programs; and

WHEREAS, the University wishes to allow non-college prepared students to be admitted as undecided students pursuing a baccalaureate degree or as non-selective associate degree-seeking students; and

WHEREAS, the University shall require all undecided students to declare a specific degree program no later than the semester after completion of 30 undergraduate credit hours in residence; and

WHEREAS, the University wishes to develop approved reduced credit hour baccalaureate degree programs requiring fewer than 120 credit hours;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby amends Policy 3.00, Admission and Degree Requirements.

(August 8, 2025)

Shawnee State University

POLICY TITLE:	ADMISSION & DEGREE REQUIREMENTS
POLICY NO. :	3.00REV
ADMIN CODE:	3362-03-01
PAGE NO.:	1 OF 5
EFFECTIVE DATE:	02/14/2025 08/08/2025
NEXT REVIEW DATE:	08/2030
RESPONSIBLE OFFICER:	PROVOST
APPROVED BY:	BOARD OF TRUSTEES

1.0 PURPOSE

Shawnee State University, created pursuant to O.R.C. Chapter 3362, serves as the regional state university for Southern Ohio. SSU is an open access university for all students who have successfully completed a high school education. This policy serves to identify SSU's requirements for admission to the University's degree and non-degree programs -- including undergraduate, graduate, online, and non-credit -- and the credit requirements for those programs, where applicable.

2.0 ADMISSION REQUIREMENTS FOR BACCALAUREATE AND ASSOCIATE DEGREE PROGRAMS

2.1 Admission to University baccalaureate or associate degree programs is determined by an applicant's (1) earned high school diploma, as defined by the State of Ohio, (2) level of "college preparedness" as defined by the State of Ohio's UNIFORM STATEWIDE STANDARDS for REMEDIATION-FREE STATUS (see link to state standards web page below), and (3) ability to meet the requirements of a specific selective-admission program.

2.1.1 Non-College Prepared Students. Applicants not meeting the college preparedness standard ~~will only may~~ be admitted into a non-selective admission associate degree program or may be admitted as an undecided student with an intended broad program of study in either associate- or baccalaureate-level degrees. These students will—and be required to participate in University programs and courses for underprepared college students. Students with an undecided major must declare a specific major no later than the semester following completion of 30 credit hours of coursework in residence at Shawnee State University.

2.1.2 International Applicants. Admission requirements for international applicants also include meeting a university-established minimum test score on the Test of English as a Foreign Language (TOEFL) or equivalent for applicants whose native language is not English, and proof of sufficient financial resources.

- 2.1.3 Transfer Students. Applicants applying for admission to associate or baccalaureate programs who have earned credit post high school from other regionally accredited colleges or universities are considered transfer students and are admitted under the same standards described in sections 2.2 and 2.3 of this policy and may be subject to additional requirements.
- 2.2 Associate Degrees. The University offers both selective and non-selective admission associate degree programs. All associate degree programs will require a minimum of 60 hours of undergraduate credit and completion of University requirements and a curriculum specified for the particular program prescribed in the Shawnee State University Catalog at the time of the applicant's matriculation.
- 2.3 Baccalaureate Degrees. The University offers both selective and non-selective admission baccalaureate degree programs. ~~All B~~achelor's degree programs shall require a minimum of 120 hours of undergraduate credit and completion of University requirements and a curriculum specified for the particular program prescribed in the Shawnee State University Catalog at the time of the applicant's matriculation. Reduced-credit hour baccalaureate degrees that are approved by both the Ohio Department of Higher Education, the institutional accreditor (e.g. The Higher Learning Commission), and applicable programmatic accreditor may be offered.

3.0 ADMISSION REQUIREMENTS FOR GRADUATE DEGREE PROGRAMS

- 3.1 Master's degree programs shall require a minimum of 30 hours of credit at graduate level and completion of University requirements and a curriculum specified for the particular program prescribed in the Shawnee State University Catalog at the time of the applicant's matriculation.
 - 3.1.1 Applicants are only admitted to selective admission Master's degree programs.
 - 3.1.2 Applicants to an SSU master's degree program must present evidence of an earned bachelor's degree from a regionally accredited institution and meet the requirements for the program for which they are applying.
 - 3.1.3 International applicants are subject to additional requirements established by the University's Graduate School.
- 3.2 Doctoral degrees generally require the successful completion of at least 90 semester credit hours (or 135 quarter credit hours) of work beyond the bachelor's degree or at least 60 semester credit hours (or 90 quarter credit hours) beyond the master's degree. Deviations from these credit hour guidelines require proper justification and state approval.

- 3.2.1 Applicants are only admitted to selective admission Doctoral degree programs.
- 3.2.2 Applicants to an SSU doctoral degree program must present evidence of an earned master's degree from a regionally accredited institution and meet the requirements for the program for which they are applying.
- 3.2.3 International applicants are subject to additional requirements established by the University's Graduate School.

4.0 NON-DEGREE SEEKING APPLICANTS

Individuals who enroll at the University who are not seeking a degree for reasons or circumstances such as personal enrichment, guest status, dual credit enrollments, College Credit Plus, or other early college programs will be admitted as non-degree students. Credits earned as a non-degree seeking student may be applied upon admission to a degree program.

5.0 APPLICANT CRIMINAL HISTORY AND BACKGROUND INFORMATION

- 5.1 All applicants to the University shall be required to provide information regarding their criminal history and background information as part of the admissions process. Failure to disclose criminal history as required, or providing false or misleading information, may result in disciplinary action, up to and including dismissal.
- 5.2 In recognition that depriving all past offenders of access to higher education may not always align with the University mission, past criminal or disciplinary action will not automatically bar admission to the University. Providing education to these applicants will be balanced against the University's need to determine if admission of the applicant poses an undue or unreasonable risk to safety, security, or welfare of the University or the University community.
- 5.3 In all cases where an applicant to the University has a criminal conviction, pending criminal charges, or has been dismissed or denied admission from an institution of higher education, additional information, including a criminal background check, will be requested. The information will be reviewed by the Shawnee State Director of Public Safety and the Dean of Students. The Dean of Students will determine if the applicant will be admitted, denied admission, or required to interview with the Dean of Students prior to an admissions decision.
- 5.4 The following, unless reversed on appeal, will disqualify an applicant from admission to the University:

- 5.4.1 A plea of guilty or nolo contendere to, a finding of guilty by a jury or court, or conviction of any of the following felonies or misdemeanors:
 - 5.4.1.1 a sex offense, as defined in Chapter 2907 of the Ohio Revised Code;
 - 5.4.1.2 an offense of violence, as defined in O.R.C. section 2901.01 (A) (9)(a);
 - 5.4.1.3 an offense substantially comparable to those described in 5.4.1.1 and 5.4.1.2 above, under the laws of the United States or a state other than Ohio;
- 5.4.2 An applicant is also disqualified from admission to the University if they have:
 - 5.4.2.1 been found responsible for an offense as a juvenile that would be a felony if committed by an adult;
 - 5.4.2.2 been found responsible for or admitted responsibility to sexual assault, sexual harassment, dating violence, domestic violence, or stalking at another school or institution of higher education; or
 - 5.4.2.3 been removed from another institution for disciplinary reasons prior to their application for admission at Shawnee State University.
- 5.4.3 Applicants disqualified under Section 5.4.1 or 5.4.2 or any subsection of either, may file an Appeal for Disqualified Applicant Admission that will be reviewed by the Shawnee State Director of Public Safety and the Dean of Students. The Dean of Students will determine in their sole discretion if the applicant will be admitted or denied admission, according to the Disqualified Applicant Admission Procedure.
- 5.5 Following review of applicant's criminal history and any required interview under Section 5.3 or 5.4.3 hereinabove, the admission decision and any conditions of admission will be delivered to the applicant in writing. The Dean of Students' decision is final.
- 5.6 Applicants with criminal history who are admitted to the University may not be eligible for licensures associated with certain programs of study, and admission to the University does not grant admission to selective admissions programs at the undergraduate or graduate level. Once admitted to the University, applicants with a criminal history are subject to Policy 3.20, University Housing, which may

prohibit them from living in or visiting University-owned or managed residential facilities.

- 5.7 Admissions procedures may be developed and adopted to allow exceptions to Section 5.0 for applicants seeking admission to Shawnee State University Second Chance Programs, including Prison Education Programs and/or Rehabilitation and Recovery Programs delivered exclusively online or off-campus at Shawnee State University Second Chance Program sites.

Important Links:

University Catalog: <https://www.shawnee.edu/registrar/academic-catalog>

State of Ohio's Uniform Statewide Standards for Remediation-free Status:

*<https://highered.ohio.gov/static/files/uploads/college-readiness/2021%20Uniform%20Remediation%20Free%20Standards.pdf>

History

Effective: 04/02/1990

Revised: 08/08/2025; 02/14/2025-; 03/13/2020; 02/10/2017; 04/21/1995; 03/16/1992

RESOLUTION ASA11-25

APPROVAL OF ASSOCIATE'S DEGREE IN NURSING TO BE OFFERED AT ADDITIONAL SITE AND PROGRAM CHANGES TO THE APPLIED ASSOCIATE DEGREE IN RADIOLOGIC TECHNOLOGY

WHEREAS, Shawnee State University has entered into a Memorandum of Understanding with the Adena Health System aimed at enhancing the availability, quality and cost effectiveness of services the parties provide for the benefit of the patients, students, and communities they serve; and

WHEREAS, the School of Nursing faculty have developed, and shared governance committees have approved, an "Associate's Degree in Nursing at Adena" program, which would be in addition to the existing Portsmouth-based Associate's Degree in Nursing program; and

WHEREAS, provided that the Associate's Degree in Nursing at Adena program is approved by outside agencies, the University would deliver more than fifty percent of the program's curriculum at the PACCAR Medical Education Center located on the campus of the Adena Regional Medical Center in Chillicothe; and

WHEREAS, the Applied Associate's Degree in Radiologic Technology must follow the requirements of the programmatic accreditor, the Joint Review Committee of Education for Radiologic Technology; and

WHEREAS, the programmatic accreditor allows synchronous delivery of distance education, but does not approve additional sites; and

WHEREAS, the Radiologic Technology faculty have modified their courses to be delivered in a synchronous, distance modality; and

WHEREAS, the President of Shawnee State University has approved the commitment of resources to deliver these two academic programs in support of the Memorandum of Understanding;

THEREFORE, BE IT RESOLVED that the Shawnee State University Board of Trustees hereby approves delivery of a second Associate's Degree of Nursing on the campus of the Adena Regional Medical Center in Chillicothe, Ohio and the synchronous delivery of the Applied Associate's Degree in Radiologic Technology curriculum to students at this site.

(August 8, 2025)

RESOLUTION ASA12-25

APPROVAL OF REPORT ON LOW-ENROLLED COURSES AND PROGRAMS AND DUPLICATIVE ACADEMIC PROGRAMS

WHEREAS, Section 3345.35 of the Ohio Revised Code requires that the boards of trustees of each state institution of higher education evaluate all courses and programs based on enrollment and student performance; and

WHEREAS, the Ohio Department of Higher Education recommends that institutions should consider consolidating programs that are duplicated at other colleges and universities in their geographic area; and

WHEREAS, the Ohio Department of Higher Education has identified low-enrolled courses and programs and duplicative programs within each region of the state; and

WHEREAS, the Chancellor of the Ohio Department of Higher Education has requested that the boards of trustees of each state institution conduct a study of low-enrolled courses and programs and duplicative programs; and

WHEREAS, a report resulting from this study has been completed including a list of low enrolled courses and programs and duplicative programs, actions to be taken, and rationale; and

WHEREAS, the Provost and President have recommended this report for Board of Trustees approval;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves the Report on Low-Enrolled Courses and Programs and Duplicative Academic Programs.

(August 8, 2025)

RESOLUTION F10-25

RESOLUTION COMMITTING FINANCIAL AID RESOURCES TO ATHLETICS

WHEREAS, the Board of Trustees of Shawnee State University has formalized its support to move the athletics program to Division II of the National Collegiate Athletic Association (NCAA) and membership in the Mountain East Conference; and

WHEREAS, the NCAA places requirements and expectations on institutions seeking membership regarding the infrastructure, staffing, and financial support to maintain a compliant athletics program; and

WHEREAS, among the NCAA's requirements is that institutions satisfy financial aid commitments for male and female student-athletes at levels set forth in the Division II Manual; and

WHEREAS, the University Athletics Department is on target to exceed the NCAA's Division II financial aid requirements for 2026-2027, which would be its first year of NCAA membership, and a commitment to satisfy the requirements is in the University's best interests;

NOW, THEREFORE, it is resolved that the Board of Trustees of Shawnee State University formalizes its commitment to have the Athletics Department financially support student-athletes at current and future levels required by Division II, as part of the University's transition to NCAA membership.

(August 8, 2025)