

Shawnee State University's Evaluation of General Education Transfer Courses

For Shawnee State University (SSU) to evaluate whether a General Education course should be accepted for transfer credit, the following questions should all be considered:

- If it is a course coming from an Ohio public institution, is the course [approved for Ohio Transfer 36](#) (OT36)?
 - If it is an online natural science lab course, is the online version of the course approved for OT36?
- If it is a course not coming from an Ohio public institution, does the course align to the OT36 learning outcomes and requirements?
- Is the course a General Education course at the transferring institution?
 - Do the General Education learning outcomes at the transferring institution [align to SSU's](#)?
- If there is an equivalent course at SSU, does the course content broadly align (>70%) to SSU's course?

The respective Department Chairperson and the Director of the General Education Program (GEP) will weigh these questions in making their decision whether to award the course General Education credit.

Transferred courses may be awarded direct equivalencies to current SSU courses, assigned to an Advising Requirement Code (ARC) if there isn't a direct equivalency, or not awarded General Education credit.

The Department Chairperson and Director of the GEP may request syllabi for any transfer courses to help evaluate their applicability for General Education transfer.

Special Notes:

Online courses should be treated as equivalent to in-person courses per [OATN policy](#).

In the case of online natural science labs for most cases if the online lab course is accepted for credit, it will not be made equivalent to an existing SSU course, unless the existing SSU course also is online. Most courses will be aligned to the appropriate ARC.

In the case of transferred fine arts courses, general education courses cannot be based in skill development (e.g. music lessons, studio arts, theater, etc.).

In the case of transferred foreign language courses, general education courses must be primarily devoted to literature and not focused on grammar nor be skills based.

Appeal Process:

If an involved party is unsatisfied with the decision based on the review of the courses they can follow the appeal process outlined in [University Policy 2.19](#) and its associated procedures.

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OT36 Guidelines:

- English Composition
 - [First Writing Learning Outcomes](#)
 - [Second Writing Learning Outcomes](#)
- Oral Communications
 - [Learning Outcomes](#)
- Arts and Humanities
 - [Learning Outcomes](#)
- Social and Behavioral Sciences
 - [Learning Outcomes](#)
- Natural Sciences Learning Outcomes
 - [Learning Outcomes](#)
- Mathematics, Statistics and Logic
 - This category has learning outcomes based on individual courses instead of category level learning outcomes. A list of all courses and their outcomes can be [found here](#).

Transfer Credit ARC's:

ARC's should be used to award a transfer course General Education credit at SSU when there is no equivalent SSU course.

GEP Category	ARC	Credit Hours
Oral Communication	TGEP 1013 Communication GEP	3
English Composition	TGEP 1103 First English GEP	3
	TGEP 1113 Second English GEP	3
Quantitative Reasoning	TGEP 1033 Quantitative Reasoning GEP	3
	TGEP 1034 Quantitative Reasoning GEP	4
	TGEP 1035 Quantitative Reasoning GEP	5
Engaged Citizenry	TGEP 1043 Engaged Citizenry GEP	3
Ethical Insight & Reasoning	TGEP 1053 Ethical Insight and Reasoning GEP	3
Fine & Performing Arts	TGEP 1063 Fine & Performing Arts GEP	3
Global Perspectives	TGEP 1073 Global Perspectives GEP	3
Historical Perspectives	TGEP 1003 Historical Perspectives GEP	3
Human Behavior	TGEP 1083 Human Behavior GEP	3
Literature	TGEP 1093 Literature GEP	3
Natural Sciences	TGEP 1023 Natural Science no Lab GEP	3
	TGEP 1024 Natural Science with Lab GEP	4
	TGEP 1021 Natural Science Lab only GEP	1

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Current List of GEP Director and Chair Contact information by GEP Category:

GEP Category	Primary Person/Chair(s) to contact	E-mail address	Department(s)
English Composition	Ann Linden	alinden@shawnee.edu	English and Humanities
Oral Communication	Ann Linden	alinden@shawnee.edu	English and Humanities
Quantitative Reasoning	Phil Blau	pblau@shawnee.edu	Mathematics
Engaged Citizenry	Chip Poirot AND Ann Linden	cpoirot@shawnee.edu alinden@shawnee.edu	Social Sciences AND English and Humanities
Ethical Insight & Reasoning	Chip Poirot AND Ann Linden	cpoirot@shawnee.edu alinden@shawnee.edu	Social Sciences AND English and Humanities
Fine and Performing Arts	Michael Barnhart	mbarnhart@shawnee.edu	Fine, Digital, and Performing Arts
Global Perspectives	Chip Poirot AND Ann Linden	cpoirot@shawnee.edu alinden@shawnee.edu	Social Sciences AND English and Humanities
Historical Perspectives	Chip Poirot AND Ann Linden	cpoirot@shawnee.edu alinden@shawnee.edu	Social Sciences AND English and Humanities
Human Behavior	Chip Poirot	cpoirot@shawnee.edu	Social Sciences
Literature	Ann Linden	alinden@shawnee.edu	English and Humanities
Natural Sciences	Jennifer Napper	jnapper@shawnee.edu	Natural Sciences
Writing Intensive	Derek Jones	GEP@shawnee.edu	General Education Program Director
Capstone	Derek Jones	GEP@shawnee.edu	General Education Program Director

Disclaimer:

This guidance document aligns to [University Policy 2.19](#) and its associated procedures.

Last revised 4/24/2023 by Erik Larson