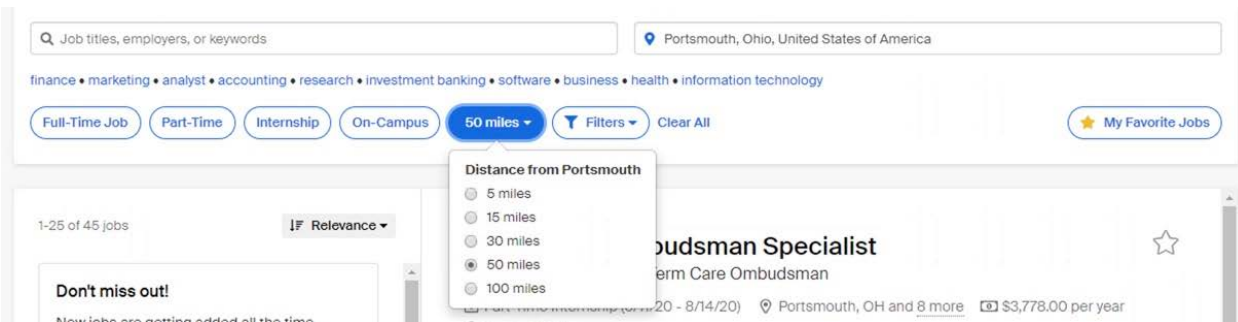


Job Searches in Handshake

This is a guide to help you search for Jobs on Handshake from a desktop computer.

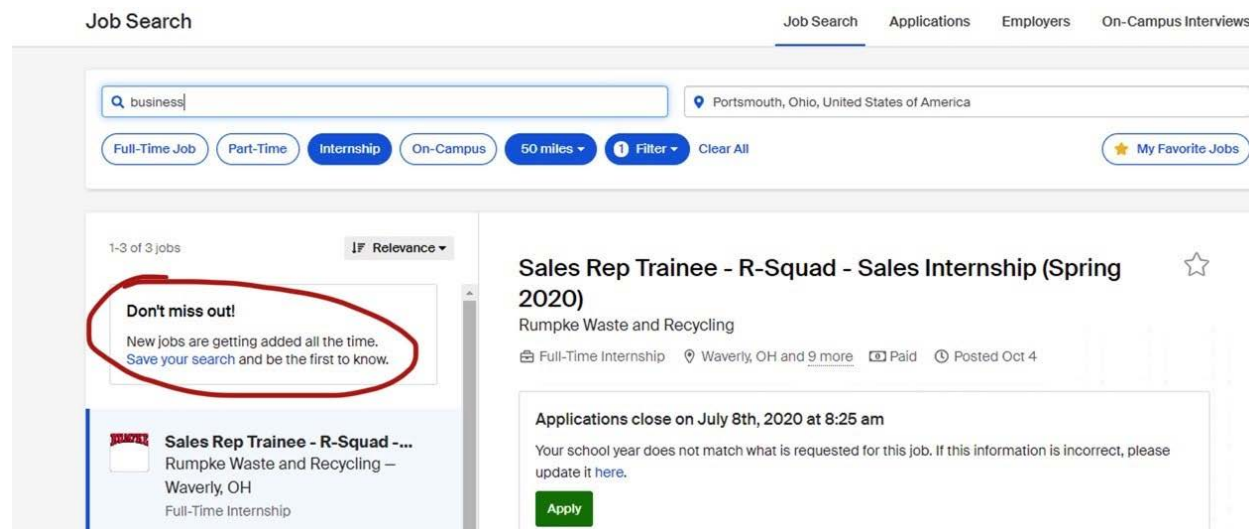
Log into Handshake, and select “Jobs.”

Choose from Full-Time, Part-Time, Internship, or On-Campus positions and enter job titles, employers or keywords in box at left. Select your preferred location in the box at right, and choose how many miles away from a specific location that you are willing to work.



Once you have created your search, you can save it to receive alerts by selecting “Save your search.” A pop-up menu will display options to receive job alerts daily or weekly and to receive by email and/or the Handshake app.

You may save as many job searches as you want. To revise or delete your job searches, select your profile icon at top right, choose “Settings Privacy,” and select “Notification Preferences” at left. A list of your job alerts will appear at the left of the screen. Click on any of the job searches listed to edit or delete.



Search for jobs at specific companies by going to the Jobs page. Select “Employers” and enter the filter information at left. You may follow companies to receive alerts about job postings or to find out when they are attending a career event at Shawnee State. Click on the company name to read about the company, see their reviews, view contact information and job postings, and find other students using Handshake who have worked or interned there.

You can only message these students if your privacy settings are set on “Community.” (Select your profile at top right, choose “Settings & Privacy,” scroll down to Privacy and select “Community.”)

The screenshot shows the LinkedIn 'Employers' page. On the left, there are filter sections for 'Following' (2), 'Filters', 'Search' (keyword), 'Location', 'Categories' (Employers with Reviews), 'Employer Size' (1-10, 10-50, 50-100, 100-250), and 'Industry'. The main content area shows a list of employers:

- GE** (124 Reviews): 33-41 Farnsworth Street, Boston, MA 02210. Manufacturing - Other. 25,000+ employees.
- Sysco Corporation** (3 Reviews): 1390 Enclave Pkwy, Houston, Texas 77077, United States. Food & Beverage. 25,000+ employees.
- AK Steel** (8 Reviews): 9227 Centre Pointe Drive, West Chester Township, Ohio 4... Manufacturing - Other. 5,000 - 10,000 employees.

The screenshot shows the GE company profile page on Handshake. At the top, there are tabs for Overview (124 Reviews), Interviews (87), and Jobs (0). The main content includes:

- About GE:** GE (NYSE:GE) drives the world forward by tackling its biggest challenges. By combining world-class engineering with software and analytics, GE helps the world work more efficiently, reliably, and safely. GE people are global, diverse and dedicated, operating with the highest integrity and passion to fulfill GE's mission and deliver for our customers. www.ge.com
- Highlights from Reviews:** Students have said the following about GE: Large Company, Friendly, Housing Stipend, Networking Opportunities, Managers are Good Mentors.
- Contact Information:** Website: <https://ge.com/university>, Phone: 567-401-5006, Email: lisa.burns@ge.com, Links: Handshake, LinkedIn.
- Questions & Answers:** Everything you need to know from those who've been there, done that.
 - Question: "I'm starting my internship at GE in a month. Given that it's such a big corporation, how does one stand out from his peers?" (7 answers)
 - Question: "What can I do to increase my chances of turning my internship as an engineer at GE into a full-time offer?" (5 answers)
 - Question: "How much work-life balance do Engineering interns have at GE?" (2 answers)
- Jobs at GE:** No jobs posted.