

**BOARD OF TRUSTEES  
ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

**June 14, 2019  
3:30 p.m., University Center, Room 215**

**Agenda**

**1.0 Action Items**

**1.1 Resolution ASA05-19  
Award of Faculty Tenure**

Dr. Becky, Thiel Interim Provost and Vice President for Academic Affairs, will present Resolution ASA05-19, which awards tenure to ten faculty members.

**1.2 Resolution ASA06-19  
Adoption of Policy 2.18, Textbook Selection**

Dr. Thiel will present Resolution ASA06-19 Policy 2.18 to the Board of Trustees

**2.0 Information Items**

**2.1 Academic Affairs Executive Report**

Dr. Thiel will report on recent activities in Academic Affairs.

**2.2 Spring Commencement**

Dr. Thiel will report Spring Commencement numbers.

**2.3 Summer Enrollment Report**

Dr. Thiel will report Summer enrollment statistics.

**2.4 Admissions and Recruiting Update**

Mr. Eric Braun, Vice President for Advancement & Institutional Relations, will report on admissions and recruiting.

**2.5 Advancement & Institutional Relations Executive Report**

Mr. Braun will report on recent activities in Advancement & Institutional Relations.

**3.0 Education**

Ms. Amanda Hedrick, Director, Children's Learning Center, will present on pre-collegiate programs and initiatives.

**RESOLUTION ASA05-19**  
**AWARD OF FACULTY TENURE**

**WHEREAS**, Shawnee State University and Shawnee Education Association entered into an agreement in August, 2012, for the purpose of granting tenure to faculty; and

**WHEREAS**, effective fall semester, 2013, the University implemented a tenure system; and

**WHEREAS**, in accordance with Board of Trustees Policy 2.15, awarding of tenure at Shawnee State University coincides with promotion to the rank of Associate Professor. Application for tenure, therefore, is included as part of the application for promotion to Associate Professor; and

**WHEREAS**, after recent action by the College Promotion Committees, College Deans, Provost, and President, the following faculty were promoted to Associate Professor:

- Dr. Pablo Salinas
- Dr. Jennifer Scott
- Ms. Amy France
- Ms. Jean McGlone
- Ms. Lee Anne Pate
- Ms. Sheena Shifko
- Dr. Sarah Boehle
- Mr. Barry Lucas
- Mr. Adam Miller
- Dr. Ryan Walker

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Shawnee State University grants tenure to the above named Associate Professors.

June 14, 2019

**RESOLUTION ASA06-19**

**ADOPTION OF POLICY 2.18 TEXTBOOK SELECTION**

WHEREAS, a review of institutional policies was undertaken by the Higher Learning Commission during the recent University reaffirmation of accreditation cycle; and

WHEREAS, the Higher Learning Commission requested that the University establish a formal textbook selection policy to ensure proper textbooks were selected for all courses; and

WHEREAS, Policy 2.18, Textbook Selection, adopts the requirements of 3345.025 of the Ohio Revised Code; and

WHEREAS, Policy 2.18, Textbook Selection, addresses the requirements pertaining to the University's process for textbook selection and academic freedom;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves Policy 2.18, Textbook Selection.

June 14, 2019

# Shawnee State University

POLICY TITLE:	TEXTBOOK SELECTION
POLICY NO. :	2.18
ADMIN CODE:	3362-2-18
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	06/14/19
NEXT REVIEW DATE:	06/2022
RESPONSIBLE OFFICER(S):	PROVOST
APPROVED BY:	BOARD OF TRUSTEES

## 1.0 PURPOSE

Pursuant to Ohio Revised Code 3345.025, it is the policy of Shawnee State University to respect the academic freedom of faculty in choosing textbooks and other instructional materials and to encourage efforts to minimize the cost of textbooks and other instructional materials. The applicable procedure shall provide guidance to faculty in implementing this policy by describing the responsibilities and actions faculty may take in selecting and assigning textbooks and other instructional materials.

## 2.0 ACADEMIC FREEDOM

It is the policy of Shawnee State University to respect the academic freedom of faculty to select textbooks and education materials they judge to be most appropriate for their courses and most effective for student learning. Specifically, the University believes faculty should have the right to choose curricular materials and pedagogical techniques within the reasonable boundaries of professional discretion subject to relevant standards of academic merit, teaching effectiveness, and consistency with catalogue course description.

## 3.0 REDUCING STUDENT COST

3.1 It is the policy of Shawnee State University to encourage efforts to minimize the costs of textbooks and other instructional materials for students. Such efforts may include but are not limited to the following:

3.1.1 High quality, open-access sources.

3.1.2 Inclusive-access programs in which students choose to pay a course fee that includes access to below-market price instructional materials available

to students at the beginning of a course. Such programs comply with U.S. Department of Education regulations for the use of Title IV funds.

#### 4.0 SCOPE

This policy applies to all full-time and part-time undergraduate and graduate course faculty, including instructors.

Ref: Ohio Revised Code 3345.025: <http://codes.ohio.gov/orc/3345.025v1>

#### History

Effective: 06/14/19

## Board of Trustees Meeting

June 14, 2019

Prepared by the Office of the Registrar

Spring 2017 Preliminary Commencement Report								
	Spring 2017	Spring 2018	Spring 2019					
<b>Total # of Degrees:</b>	536	558	544	<b>MASTERS:</b>				
Total Masters Degrees:	20	10	5	Education			4	
Total Bachelor Degrees:	335	361	354	Occupational Therapy			0	
Total Associate Degrees:	181	187	185	Mathematics			1	
				Total Masters Degrees:				5
<b>BACHELORS:</b>				<b>ASSOCIATES:</b>				
<b>College of Professional Studies</b>				<b>College of Professional Studies</b>				
	<b>TOTAL</b>				<b>TOTAL</b>			
Sports Studies		18		Dental Hygiene			21	
Business Administration		63		Emergency Medical Tech			1	
Nursing		20		Medical Laboratory Tech			14	
Occupational Therapy		0		Nursing			28	
Health Sciences		36		Occupational Therapy Asst.			27	
Plastics Engin.Tech.		15		Physical Therapy Asst.			18	
Computer Engin. Tech.		7		Radiologic Technology			17	
Environmental Engin. Tech.		3		Respiratory Therapy			14	
Digital & Sim.Gaming Engin.		20		Technical Studies			1	
Athletic Training		2		Computer Aided Drafting/Des			4	
Educational Studies		2		Electromechanical Engin.Tech			12	
Early Childhood/Intervention Spec		9		Plastics Engineering Tech			1	
Early Child or Intervention Spec		4		Accounting			6	
Intervention Specialist K-12		7		Business Management Tech			6	
Middle Childhood Education		7		Legal Assisting			3	
<b>TOTAL</b>			<b>213</b>	Information Tech. Management			3	
<b>College of Arts &amp; Sciences</b>				<b>College of Arts &amp; Sciences</b>				
				<b>TOTAL</b>				<b>176</b>
Social Sciences		12						
Sociology		16						
International Relations		3						
Psychology		15						
History		2		Arts & Humanities			2	
English Humanities		4		Social Science			0	
Mathematical Sciences		9		Mathematics			0	
Fine Arts		32		Natural Science			1	
Natural Science		18		<b>TOTAL</b>				<b>3</b>
Biology		18						
Chemistry		1						
Political Science		4						
Philosophy and Religion		1						
<b>TOTAL</b>			<b>135</b>	<b>University College</b>				
<b>University College</b>					Individualized Studies		0	
	Individualized Studies		6		General Studies		6	
					<b>TOTAL</b>			<b>6</b>
	<b>TOTAL</b>		<b>6</b>	<b>TOTAL ASSOCIATE DEGREES</b>				<b>185</b>
	<b>TOTAL BACHELOR DEGREES</b>		<b>354</b>					

\*\*\*All SP19 petitioners and SM19 petitioners who plan to walk in Spring Commencement are included in this report.

Summer Weekly Registration Comparison Report

	Summer 2017 5/23/2017	Summer 2018 5/22/2018	Summer 2019 5/21/2019
<b>Summer Day 1 Report</b>			
<b>New Undergraduate Enrollment</b>			
First-time Freshmen	9	16	18
Transfer	14	17	12
<b>Total New</b>	<b>23</b>	<b>33</b>	<b>30</b>
<b>Difference from prior year</b>		<b>10</b>	<b>-3</b>
<b>Continuing Undergraduate Enrollment</b>			
Freshmen	25	39	21
Sophomore	147	157	134
Junior	177	206	166
Senior	327	384	323
<b>Total Continuing</b>	<b>676</b>	<b>786</b>	<b>644</b>
<b>Difference from prior year</b>		<b>110</b>	<b>-142</b>
<b>Total Degree Seeking Undergraduate</b>	<b>699</b>	<b>819</b>	<b>674</b>
<b>Difference from prior year</b>		<b>120</b>	<b>-145</b>
<b>New Graduate Enrollment</b>			
Graduate - New	8	18	35
<b>Total New</b>	<b>8</b>	<b>18</b>	<b>35</b>
<b>Difference from prior year</b>		<b>10</b>	<b>17</b>
<b>Continuing Graduate Enrollment</b>			
Graduate - 1	26	33	42
Graduate - 2	45	41	43
Graduate - 3	0	0	0
<b>Total Continuing</b>	<b>71</b>	<b>74</b>	<b>85</b>
<b>Difference from prior year</b>		<b>3</b>	<b>11</b>
<b>Total Graduate</b>	<b>79</b>	<b>92</b>	<b>120</b>
<b>Difference from prior year</b>		<b>13</b>	<b>28</b>
<b>Non-Degree Enrollment</b>			
NT - Visiting	11	26	10
NR - Non-degree	6	0	3
NH - Highschool not CCP	1	0	0
NP - College Credit Plus	11	13	18
ND - Returner CCP and non-CCP	34	44	34
NS - Senior Citizen	1	0	1
<b>Total Non-Degree</b>	<b>64</b>	<b>83</b>	<b>66</b>
<b>Difference from prior year</b>		<b>19</b>	<b>-17</b>
<b>Grand Total</b>	<b>842</b>	<b>994</b>	<b>860</b>
<b>Difference from prior year</b>		<b>152</b>	<b>-134</b>