M I N U T E S

October 24, 2014

4:00 PM

University Faculty Senate

Shawnee State University

**Call to Order**

UFS President Andrew Feight called the meeting to order.

**Roll Taking**

Secretary Janet Holtman recorded attendance as follows:

Present: All officers (Feight, Barnhart, Reneau, Pauley, Holtman) and Adam Miller, John Huston, Patric Leedom, Jon Bedick, Isabel Graziani, Tony Ward, Keenan Perry, Catherine Bailey, Linda Hunt, Glenna Heckler-Todt, Janet Snedegar, Nick Meriwether.

Absent: Krista Maxson, Virginia Pinson, Sean Dunne, Nancy Bentley, Daniel Finnen.

**Approval of Minutes**

The minutes from the last meeting were corrected and approved by acclamation.

**Agenda**

The agenda was amended to add consideration of a business item from the Distance Learning Committee.

President's Report: UFS President Andrew Feight reported on the Ohio Faculty Council’s engagement with the SWOT analysis of the Ohio system of higher education (Strengths, Weaknesses, Opportunities, Threats). One threat that affects our institution is declining state funding. President Feight made further mention of the proposal to cut tuition by 5% across the board in all state institutions. While there are those who would approve of funding to offset the cut, no one is likely to vote against the cut.

President Feight also mentioned a recent meeting with President Morris, at which there was also some discussion of the tuition cut and possible offset funding. And, he noted that there will be a related Op-Ed on the value of higher education that will run in the *Chronicle* and possibly in the *Portsmouth* *Daily Times*.

When asked about programmatic review policy, he noted that he had been informed by President Morris that this had been pulled for review and consultation with the trustees. And that the proposed revisions would be returned to the Senate for our recommendation. He then announced that the next UFS meeting will be November 24, 2014.

Treasurer's Report: UFS Treasurer Jim Reneau discussed the UFS budget, including the amount budgeted for the fall social with the SEA and provided a handout (attached). The report was accepted by acclamation.

**Administration Reports**

Provost’s Report: Provost Alan Walker echoed President Feight’s comments regarding the legislature and budget issues (including the 5% tuition cut). He noted that enrollment and the supplemental for FY15-16 will be significant factors. He further informed the faculty senate that the cuts to academic affairs will stand at $320,971.00, a portion of which will be offset by the deferral of purchase of software for academic advising, and most of the rest will come from managing summer session differently (summer was over budget last year). He then made further mention of budget targets and expenses (such as overload hours and travel), as well as possible decreases in course offerings and increases in size of sections.

Faculty searches: Some are being posted; recent vacancies will be filled.

Provost Walker also mentioned the President’s strategy to keep the reserves and remain flexible.

**Announcements from the Floor**

Graduate Council Chair: The graduate manual has been updated to reflect the amended UFS Constitution, there will be two new mathematics faculty, and English and Humanities is on the way to developing a master’s in Rhetoric and Composition.

**Committee Reports**

Executive Committee: President Feight reported that the Committee on Budget Priorities will include himself, Jim Reneau, Chip Poirot, Kyle Vick, and Gene Burns.

The search committee for the Library Director will include: Adair Lattimer, Keenan Perry, Marc Scott, and Ann Linden.

The motion on the Ad Hoc Committee on the Academic Hiring Policy was distributed.

Enrollment Management & Student Life Committee: Marc Scott reported on the default rate on student loans and efforts to reduce this rate.

Presidential Search Advisory Committee: Marc Scott also reported on the candidate profile and competencies and noted that the November meeting should include attributes faculty would like to see. Campus visits may occur beginning in January or February.

**New Business**

Distance Learning Committee: Cathy Bailey reported on a hybrid section of senior seminar (IDST 4490) that was approved unanimously.

A. EPCC Items – bundled and approved unanimously as follows:

1. Engineering Technologies

a. Change of Degree – Computer Engineering Technology

2. Social Sciences

a. Minor course change -- HIST 1200

b. Minor course changes -- PSYC 3151, 3152, 4140

c. New Course – PSYC 3145: Positive Psychology

d. New Course -- PSYC 4123: Advanced Research Design and Data Analysis

3. GEAC

a. Addition of course – ENGL 4485: Senior Experience for English and

Humanities majors

b. New “Essential Learning Outcomes”

B. Motion to Create Ad Hoc Committee on Academic Hiring Policy – Approved unanimously.

C. Discussion: Administration Annual Reviews – Discussion brought forth the history of administrative evaluations, information to be obtained from Ohio Faculty Council, noted that the purpose is to improve education by providing feedback, open communication, and a shared sense of responsibility. The possibility of an electronic survey format was also raised.

D. Motion to Task the Faculty Assessment Committee to propose an administrative evaluation policy and to report to UFS in February – Motion carried unanimously.

Meeting adjourned at 5:15 p.m.