**M I N U T E S**

January 26, 2015

4:00 PM

University Faculty Senate

Shawnee State University

**Call to Order**

UFS President Andrew Feight called the meeting to order at 4pm.

**Roll Call**

Secretary Janet Holtman recorded attendance (as follows):

Present: Jon Bedick, Sean Dunne, John Huston, Catherine Bailey, Glenna Heckler-Todt, Janet Snedegar, Linda Hunt, Krista Maxson, Keenan Perry, Tony Ward, Nick Meriwether, Virginia Pinson, Nancy Bentley, Adam Miller, Patric Leedom.

Absent: Isabel Graziani, Daniel Finnen.

**Approval of Minutes**

The minutes from the last meeting were approved by acclamation.

**UFS Officer Reports**

President's Report: UFS President Andrew Feight’s opening remarks addressed programmatic reviews as requested by University President Morris. Soon after the Senate’s last meeting, President Morris announced she was ordering a special round of programmatic reviews aimed at identifying programs that have demonstrated recent growth and might benefit from additional investment and programs that are currently under-prescribed or low-enrolled. After some negotiating, which included discussions at the President’s December Cabinet meeting and a special meeting between the UFS President, the President of SEA, the Interim Provost, and President Morris, an agreement was reached on how to handle a special round of programmatic reviews.

First, the President agreed to revise the BOT policy on programmatic reviews, which in its current form included the Board’s program termination policy. The president agreed to separate the program termination policy from the program review policy. She agreed that it would be best to revise that policy in conjunction with the negotiation of the new CBA, as it the policy needs to dovetail with the CBA’s language on retrenchment. Meanwhile, the President agreed to take the draft programmatic review policy that the Faculty Assessment Committee had been working on and submit it to EPCC and the Senate for its recommendation in time to place the new policy on the Board’s mid-March meeting. With these agreements in place, the President asked that the Interim Provost work with the UFS President, the Deans, and the UFS to identify those low-enrolled programs that should be reviewed under the new programmatic review policy. The president gave the Interim Provost a deadline of December 22nd to generate the preliminary list of under-prescribed programs and then asked that those programs be sorted into three categories, one of which would be the list calling for a full review under the new policy.

The Executive Committee suggested that a special joint UFS-Academic Affairs committee be created, which would sort the list of under-enrolled programs and thus identify those that should be subject to the new reviews. The committee would be chaired by the Interim Provost and consist of the Associate Provost, the Deans, the President of the Senate, and then two additional faculty representatives, one from CPS and one from CAS. The UFS Executive Committee will appoint the two additional members.

The special joint committee will review the list of programs, sort them, and make a recommendation by mid-March; the new program reviews would not be launched until the fall. The new policy, as currently drafted, will place all programs on a five year cycle. The special reviews of low-enrolled programs simply places these programs at the start of the new cycle of reviews — it will put them at the top of the list.

Other remarks addressed the five-day open hearing for GEP Reform beginning February 2, and the Ohio Faculty Council’s recent discussion of degree completion/graduation numbers statewide. Even with efforts at improving retention, completion, and graduation numbers, the OBOR anticipate that the state system of higher education will come up short in terms of college-educated adults.

The next Faculty Senate meeting will be February 23.

Treasurer's Report: UFS Treasurer Jim Reneau distributed a handout and noted that we have expended $465, with one trip not yet having posted. The report was accepted by acclamation.

**Administration Reports**

Provost Report: Interim Provost Alan Walker also addressed program review, noting that further review will occur upon adoption of the new policy, and he made two additional points: 1) The metrics were designed by the Deans, Provost, and Senate President in collaboration. 2) The process involved only review of “official majors” according to the registrar. There was no consideration of concentrations nor those programs currently housed under an “umbrella program.”

Provost Walker then discussed 2017 AQIP accreditation and noted the need to begin working toward this now. His goal is to have a draft of the system portfolio ready in the preceding year. He further explained that the HLC considers some AQIP institutions as not living up to its intent. There will be institutions put back to a traditional process.

Finally, the Provost addressed prospective budget cuts (and the 2-5-10 % plans that department chairs recently submitted) and stressed the strategic rather than across-the-board nature of such cuts.

**Announcements from the Floor**

Krista Maxson announced that the chair of the Math committee of for the Ohio Transfer Module will come to campus to discuss the recently approved change in the definition of “college-level mathematics.” She noted that our catalog may require changes as one of our math classes will be reclassified as developmental.

**Committee Reports**

Executive Committee: President Feight reported that the most recent meeting of the Executive Committee addressed the Presidential Search and past negotiations with Jack McCoy regarding the number of finalists. He confirmed that there will be three candidates brought in for campus visits, one of whom met with the Executive Committee earlier in the day (January 26).

Presidential Search Advisory Committee: Marc Scott summarized the process for the search, which involved an original 155 possible candidates and 10 fully “viable” candidates, and confirmed that three finalists will be on campus in the current and upcoming weeks. There will be opportunities to meet them as follows: Mondays at 7 p.m. and Tuesdays at 11 a.m.

Distance Learning Committee: Catherine Bailey discussed Quality Matters and noted that a facilitator from Cincinnati will be on campus for certification. The committee will meet next week to discuss course conversion.

Continuous Improvement Committee: Kyle Vick reported on the completion plan and that the process for annual reports will be improved; the information should be used in specific places in the university. Student services require a searchable interactive map and targeted communications with categories for GPA and academic year. The framework should allow for different messages to go to specific segments of the student population. There are three meetings remaining.

Enrollment Management & Student Life Committee: Marc Scott reported on the University Title IX policy and attempts to anticipate issues. Training may be required in the future. He explained that members of his committee had expressed a good deal of frustration in regards to their recommendations on the development of an admissions and recruitment plan; the committee’s recommendations having apparently fallen on deaf ears.

**Old Business**

1. UFS Policy on Initiation of Curriculum Proposals – Motion to send policy back to the ad hoc committee and change language. Approved.
2. Resolution on Budget Principles – Chair Jim Reneau summarized the issues with the President’s statement. Resolution approved.
3. Resolution on Presidential Search – Motion to table the resolution. Approved.

Meeting Adjourned at 5:50 p.m.