

RESPIRATORY THERAPY PROGRAM APPLICATION FOR ADMISSION

Name _____ Student ID _____

Street _____

City _____ State _____ Zip _____

Phone (____) _____

Applying to enter program: Fall _____.
year

_____ I have **previously** attended Shawnee State University. Last term attended _____

_____ I am **currently** attending Shawnee State University.

_____ I will be enrolling at Shawnee State University for the first time.

Signature _____

Date _____

PLEASE READ ALL OF THE MATERIALS IN THE PDF CAREFULLY.

APPLICATION DEADLINE: FEBRUARY 1, 2010.

Return this application form with your \$30 application fee to: Shawnee State University, **Office of Admission**, 940 Second Street, Portsmouth, OH 45662. Make checks or money orders payable to Shawnee State University.

Shawnee State University does not discriminate in admission, access or treatment in programs and activities or employment policies or practices on the basis of race, creed, sex, color, national or ethnic origin, religion, marital status, age, sexual orientation, veteran status or qualified handicap.



Shawnee State University
Respiratory Therapy Program
Student Shadowing Form¹

Date: _____

Prospective student's name (please print):

Medical Center at which student is shadowing (please print):

Time spent at the hospital for the shadowing experience:

By my signature, I declare the student listed above has participated in a shadowing experience, under my supervision, at the facility listed above:

Signature of therapist _____

Therapist phone # _____

Signature of student _____

There is no mandatory, minimum amount of time required for shadowing. Schedule is dependent upon available time at the shadowing site.

**Return this completed form to Office of Admission, Shawnee State University,
940 2nd Street, Portsmouth, OH 45662.**

MINIMUM CRITERIA FOR ADMISSION CONSIDERATION

To be considered for admission to the Respiratory Therapy Program, the following items must be received in the Admissions Office by **February 1:**

Application to Shawnee State University
Respiratory Therapy Application and Fee \$30,00
Official High School Transcript; **or**,
Official GED Score Transcript and Partial H.S. Transcript
Official College Transcripts, if applicable
Proof of Algebra, Biology and Chemistry with "C" or above
ACT Score with "18" in Science Reasoning

To further explain these requirements, please read the following information completely. If you have questions regarding these requirements, please contact the Health Sciences Representative, at (740) 351-3209.

1. You must first submit an application to Shawnee State University, then a Health Science Application and the Health Science Application fee of \$30.
2. Students should request official copies of both high school and college transcripts be sent to the Office of Admission at Shawnee State University. Transcripts should be sent to Shawnee State, after application has been made, in order to avoid confusion. If the transcript was under a different name, please request your current name and/or social security number be included. Transcripts sent under other names may not be traceable and may not be credited to your file.

High School transcripts can be submitted by the following methods:

- a. Mailed directly from the high school; or,
- b. Hand carried in an envelope with the high school guidance counselor or high school official's signature across envelope seal; or,
- c. Sent via FAX from the high school.

Previous College/University Transcripts: Official transcripts must be mailed directly from the college/university. Hand-carried or faxed copies will not be accepted as official transcripts. The University reserves the right to verify the final, official authenticity of any student's transcript. Any transcript document found to be fraudulent becomes the student's responsibility and the University reserves the right to withdraw admission acknowledgment and/or approval of acceptance.

3. ALL applicants to the Respiratory Therapy Program must have completed high school or college level **Algebra, Biology and Chemistry** with a grade of "C" or above by **February 1** to be considered for admission. (NOTE: A "C-" is not accepted and Pre-Algebra is not accepted.) The only exception is that if you are currently a senior in high school and are currently enrolled in one of these classes, you must have your counselor send us a transcript at the end of the first semester, showing your current grade average in the course.

If you are submitting a 7th or 8th grade junior high algebra class grade to meet a requirement, it will not be reflected on your partial high school transcript. Therefore, you **MUST** do the following for the course to be considered:

- a. Request that your guidance counselor submit the relevant, official grade transcript/report which lists the class, and
 - b. Do **NOT** assume that the course (even though titled Algebra) will meet the math requirement. Request your guidance counselor submit a detailed course description of the class including the specific proficiencies contained in the class.
4. All applicants must have completed the ACT test with a minimum score of "18" in the Science Reasoning area (or if taken before October, 1989, a "16" in Science Reasoning or Natural Sciences).
 5. Applicants must be eligible to enter MATH 1200 and ENGL 1101S as the program curriculum describes. Therefore, students should take Shawnee State's mathematics and English placement tests as early as possible.
 6. All applicants will be notified in writing when the above criteria have been met and the file forwarded to the department for consideration. **IF YOU HAVE NOT RECEIVED THIS CARD, YOUR FILE IS NOT COMPLETE.** It is your responsibility to make sure all requirements are submitted before the deadline.
 7. **All applicants must schedule a meeting with the Program's Chairperson.** (This meeting is purely informational and has no bearing on the applicant's admission status.) Questions may be directed to and meetings scheduled with the Chairperson of the Program by calling (740) 351-3235.
 8. Final decisions regarding admission to the Respiratory Therapy Program will be made using an objective, point ranking, system. Factors included in this ranking system include the following:
 - a. Grade received in algebra, biology, and chemistry;
 - b. Level of algebra, biology, and chemistry taken by the student (i.e. high school, college remedial, or college);
 - c. ACT Science Reasoning and Comprehensive scores; and,
 - d. Number of college credit hours completed with a "C" or higher.
 9. Students will be notified of admission status with the Respiratory Therapy Program. Those admissions will be in one of the following categories:
 - a. **Full Admit** - These applicants have been admitted to the Respiratory Therapy Program and are included in the class for the following Fall Semester;
 - b. **Alternate** - These applicants will be considered for positions in the class beginning the following Fall Semester if positions become available (Applicants in this category, if a position does not become available, may work to improve their applicant status [point ranking] and apply the following year. It is strongly recommended that these applicants contact the Chair of the Respiratory Therapy Program to determine how to improve their status for the following year.); or,
 - c. **Non-admit** - These applicants may reapply to the Respiratory Therapy Program for the following year and will be considered as though they are a new applicant (These applicants should work to improve their applicant status [point ranking] if they plan to apply the following year. It is strongly recommended that these applicants contact the Chair of the Respiratory Therapy Program to determine how to improve their status for the following year.).
 10. First consideration for admission will be given to those admitted and alternate students, who meet the application criteria and submit all necessary application materials prior to **February 1**. Anyone applying after **February 1** will be ranked and admitted to the Program based on his or her ranking and the availability of positions.
 11. It is important to note that the Respiratory Therapy Program **does not maintain a waiting list** and that each year applicants are given an equal opportunity to compete for positions in the Program.

