

# Inquiry and Admission Packet

## ASSOCIATE DEGREE NURSING

## RN PROGRAM

PLEASE NOTE:

- THERE ARE FORMS IN THIS PACKET TO BE COMPLETED AND RETURNED
- THERE ARE TWO ADMITTING SESSIONS FOR THE RN PROGRAM (Information inside)

Shawnee State University  
Portsmouth, OH 45662

## MINIMUM CRITERIA FOR ADMISSION CONSIDERATION

### Associate Degree Nursing Program

To be considered for admission to the Associate Degree Nursing Program, the following items must be received in the Admissions Office by **deadline dates of March 1 for Fall Semester and September 1 for Spring Semester:**

	Application	H.S. Transcript	College Transcript	GPA	ACT	Shawnee Placement Testing into Math 1200	Chemistry with a "C" or better	Biology with a "C" or better	Autobiography
<b>High School Graduate</b>	X	X		2.0	18 <small>(each area)</small>	X	X	X	X
OR									
<b>Students with 20 or more semester hrs of college course work</b>	X	X	X	2.5	Waived With 20 sem. hrs.	<b>Completion of Math 1020, 1100 or 1500.</b>	X	X	X

To further explain these requirements, please read the following information completely. If you have questions regarding these requirements, please contact the Health Sciences Representative, at (740) 351-3209.

1. You must first submit an application to Shawnee State University, or, if continuing student, change of major form.
2. Submit the Health Science Application Fee (\$30 cash, check or money order only) to the Office of Admission. Make checks or money orders payable to Shawnee State University.
3. **The autobiography/application is included in this packet.** This form must be printed, completed and returned to the Admission office by deadline dates above. Applications received after deadlines are processed after those received prior to the deadline. **We do not use a waiting list.**
4. Students with college level courses in math and science completed, with a "C" or better, will be given preferential consideration.
5. Students should request official copies of both high school and college transcripts be sent to the Admissions Office at Shawnee State. Transcripts should be sent after application to Shawnee State has been made, to avoid confusion. If the transcript was under a different name, please request they include your current name and/or social security number. Transcripts sent under other names may not be traceable and may not be credited to your file.

**High School Transcripts** can be submitted by the following methods:

- a. Mailed directly from the high school, or
  - b. Hand carried in an envelope with the high school guidance counselor or high school official's signature across envelope seal, or
  - c. Sent via FAX from the high school.
- If you are submitting a 7<sup>th</sup> or 8<sup>th</sup> grade junior high algebra class grade to meet a requirement, it will not be reflected on your partial high school transcript. Therefore you **MUST** do the following for the course to be **CONSIDERED**:
    1. Request your guidance counselor to submit the relevant, official grade transcript/report that lists the class.
    2. Do NOT assume that the course (even though titled Algebra) will meet the math requirement. Request your guidance counselor submit a detailed course description of the class including the specific proficiencies contained in the class.

**Previous College/University Transcripts:** Official transcripts must be mailed directly from the college/university. Hand-carried or faxed copies will not be accepted as official transcripts. The University reserves the right to verify the final, official authenticity of any student's transcript. Any transcript document found to be fraudulent becomes the student's responsibility and the University reserves the right to withdraw admission acknowledgment and/or approval of acceptance.

ALL applicants to the Associate Degree Nursing Program must have completed high school or college level **Biology and Chemistry** with a grade of "C" or above, by the deadline, to be considered for admission. (NOTE: A grade of "C-" is not accepted and Pre-Algebra is not accepted.) The only exception is if you are currently a senior in high school and are currently enrolled in one of these classes, you must have your counselor send us a transcript at the end of the first semester showing your current grade average in the course.

**The Algebra requirement is 21 or higher in the math section of ACT or Placement Test into Math Level 3. If the math placement is into Math Level 2, you must complete Shawnee State University's course in Math 1020 or Math 1100 or Math 1500 to meet the prerequisite. The Algebra requirement is not a high school college preparatory course. New high school graduates must take the Shawnee State Math Placement Test to meet the Algebra prerequisite.**

**The English requirement is 22 or higher in the English section of the ACT, placement into English 1101S, or completion of required lower level English classes.**

**Placement testing is a must if you do not have ACT scores.**

High school graduates (without 20 semester credit hours of course work) must have completed the ACT test with **minimum of 18 in each area of ACT, not the Composite score.**

All applicants will be notified in writing when the above criteria has been met and the file forwarded to the department for consideration. It is your responsibility to make sure all requirements are submitted before the deadline.

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### **ADVANCE STANDING INFORMATION FOR LICENSED PRACTICAL NURSES**

#### **Admission Information - Specific to the Licensed Practical Nurse:**

- graduation from a practical nursing program with pharmacology course.
- pass State Boards (failure to become licensed after a student has matriculated will result in immediate withdrawal from the program).
- completion of required academics BIOL 1130, BIOL 1131, PSYC 1101, ENGL 1101S
- completion of ADN 1197: Transition to Registered Nursing
- Contact Mattie Burton, Chair of the Department of Nursing, for advising.

#### **Applying for Admission:**

- apply for Fall Semester admission prior to their expected entrance in Spring Semester
- contact the Department of Nursing for additional information.

**Revised 8/97; 5/97; 9/01; 7/03; 7/05; 6/07; 11/08**

# ASSOCIATE DEGREE NURSING

## APPLICATION, AUTOBIOGRAPHY AND ACCEPTANCE OF RESPONSIBILITY

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: Day (\_\_\_\_) \_\_\_\_\_ Evening(\_\_\_\_) \_\_\_\_\_

Indicate ONLY ONE TIME to Enter Pgm: Fall Semester \_\_\_\_\_ OR Spring Semester \_\_\_\_\_  
Year Year

If you are a LPN, you must list your license number: # \_\_\_\_\_.

### AUTOBIOGRAPHICAL INFORMATION

1. Describe your activities since you last attended school, if you have been out of school for more than six months.
2. Work experiences including dates (starting with most recent employment).
3. Reason for selecting Associate Degree Nursing as a career at Shawnee State University.
4. Have you attended another nursing program? If so, where and when? Note: All students who have attended another nursing program, must interview with the Department Chairperson as part of the admission process. Contact the nursing department secretary at 740-351-3210 for an appointment.

(Continue Next Page)

## ACCEPTANCE OF RESPONSIBILITIES

I understand that if admitted to the Nursing program, I will be responsible for:

1. **Caring for clients** of all ages, ethnic, and social backgrounds.
2. **Traveling to a clinical site** up to 50-60 miles away from campus and arriving by **7:00 a.m.**
3. **Securing a reliable** source of transportation.
4. **Devoting up to 12 hours a day** to my education, including reading, group study, and clinical preparation.
5. **Spending up to 20-30 hours** a week in the classroom, lab, or hospital setting.
6. **Scheduling time off work** 24 hours prior to an assigned clinical time during the obstetrical rotation.

**I UNDERSTAND THAT A FELONY CONVICTION ON MY RECORD MAY DISQUALIFY ME AS A CANDIDATE FOR LICENSURE AS A REGISTERED NURSE.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE READ ALL OF THE MATERIALS IN THIS PACKET CAREFULLY.**

**Return this application form with your \$30 application fee to:**

**Shawnee State University**

**Office of Admission**

**940 Second St**

**Portsmouth, OH 45662**

Shawnee State University does not discriminate in admission, access or treatment in programs and activities or employment policies or practices on the basis of race, creed, sex, color, national or ethnic origin, religion, marital status, age, sexual orientation., veteran status or qualified handicap.

## Associate Degree Nursing Applicant's Checklist (Do not submit)

**Program Pre-Requisites (to be completed with a grade received, to apply):**

High School	Course Work	College, if no high school class
<input type="checkbox"/> Algebra with a C or higher <input type="checkbox"/> SSU Math Placement Test with a score of level 3  <input type="checkbox"/> Biology with a C or higher  <input type="checkbox"/> Chemistry with a C or higher  <input type="checkbox"/> ACT scores with an 18 in all areas.	<b><u>OR</u></b>	<input type="checkbox"/> Math 1020  <input type="checkbox"/> Biol 1110  <input type="checkbox"/> Chem 0099
<b>Less than 20 hours of college:</b> <input type="checkbox"/> 2.0 grade point average	<b>GPA</b>	<b>More than 20 hours of college:</b> <input type="checkbox"/> 2.5 grade point average

**Non-Nursing courses required in the ADNR curriculum: (These courses can be done before entering the program or along with ADNR program classes.)**

Engl 1101 (or placement) in Engl 1102

Engl 1105

Psys 1101

Psys 1130

Soci 1101

Biol 1130

Biol 1131

Biol 3750

Chem 1121\*

Ahnr 1135

Elective (3 credit hour – 2000 level or higher) Note must be approved by Dept. of Nursing.

\* Placement into Math 1020 is a prerequisite for the Chem 1121. It is recommended that the student complete the Math 1020 as this class is a prereq. for application to the nursing program.

\*\*Math 1500 is the math for the BSN program. Meets the quantitative reasoning requirement and is a preq for Bsnr 3343.