

FEDERAL DIRECT LOAN CHANGE REQUEST FORM 2018-19

Student Name _____ ID _____

Date of Birth _____ Expected Graduation Date _____ SSN _____

Please check the appropriate option:

NEW LOAN

_____ Process a new loan for \$ _____. ☐ Summer ☐ Fall ☐ Spring

_____ Divide my full loan evenly over the semesters indicated. ☐ Summer ☐ Fall ☐ Spring

CANCEL OR REDUCE LOAN

_____ Cancel my loan(s) for the semester/year. ☐ Summer ☐ Fall ☐ Spring

_____ Reduce my semester loan amount to \$ _____. ☐ Summer ☐ Fall ☐ Spring

_____ Reduce my total loan amount for the year to \$ _____. ☐ Summer ☐ Fall ☐ Spring

MOVE ALREADY PROCESSED LOAN

_____ Move \$ _____ from _____ semester(s) to _____ semester(s).

Student Certification

- Awarded loan amounts are subject to change based on approval and continued eligibility. Loans may be prorated based on the student's expected graduation date.
- I understand that I must be **registered for at least 6 undergraduate credit hours or 5 graduate credit hours per semester** and **must attend classes** to be eligible for my student loan funds.

Student Signature

Date

What May Happen if I Move Loan Money?

- Annual loan amounts are based on the student's major, grade level, and dependency status. If you choose to move loan money from one semester to another, you will not get additional loan funds for the year.
- You will owe more money for the following semester if you move loan money from one semester to another.
- You may not have enough to cover the next semester if you max out your award for one semester.
- Once you use your annual loan amount, you can't receive additional loan money until the next academic year.
- You should be prepared to pay your tuition bill if you do not have enough financial aid (including student loans) to cover your balance.
- Just because you request loan money to be moved, your request may not be processed.
 - You may have reached your maximum eligibility for the term.
 - Your loan may be prorated if you are graduating before the end of the academic year.

For Office Use Only

Indep or Dep	Year _____ in a _____ year program	COE	_____	Semester	_____
Hours Enrolled	SM _____ FA _____ SP _____	Family Cont	_____		_____
Entrance Interview	_____ SAP _____	Total Aid	_____		_____
MPN	_____ GRAD _____	Unmet Need	_____		_____
		\$ Requested	_____		_____

SULA Eligibility:

Max Sub Elig Period _____ Sub Elig Used _____ Remaining Sub Elig. _____

Loans Awarded	Year	Semester
Sub	_____	_____
Unsub	_____	_____
PLUS	_____	_____

Disbursement Dates

Sub	\$ _____	1. _____
Unsub	\$ _____	2. _____
Total	\$ _____	3. _____

Loan Aggregate Balance _____

Subsidized/Combined

Holds/Notes _____

Return this form to the Student Business Center at Shawnee State University or Fax to 740-351-3435