

# Career Development



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# What is Career Development?



- Career development is a process throughout the duration of a student's academic journey at Shawnee State of self-assessment, career exploration, career decision-making and implementation.
- Whether your student is just starting to ask questions about majors or careers, or whether your student has a clear goal and simply needs assistance reaching it, the Career Development staff is here to help pave the way to success!

# What does Career Development offer?



- Career Development staff assists current students and alumni in the following areas:
  - Career and Major Exploration
  - Skills and Personality Indicator Assessment Tools
  - Skill Building
  - Internship and Job Search
  - Resume and Cover Letter Development
  - Interview Practice
  - Free Resume Printing Services
  - Job/Graduate School Search

# Workshops offered by Career Development



- Kick Starting Your Career Development Plan
- Resume Clinics
- Job, Internship and Volunteer Fairs
- Preparing for a Job Fair
- Resume and Cover Letter 101
- Dress for Success
- Networking 101
- Etiquette Luncheon/ Dinner
- Graduate and Professional School Fair
- Graduate School Forum
- How to Get the Job You Want
- Mock Interview

# A Parent's Role in Career Development



- **Encourage your student to...**
  - ...take *a few* classes of interest their first year.
  - ...conduct informal informational interviews with friends, family members, neighbors and community members in careers of interest.
  - ...seek out internships, volunteer opportunities and part-time jobs.
  - ...tap into resources such as their academic advisor, faculty, staff, Resident Advisors Guide your Student to Resources.
  - ...make decisions on their own. Be a guide from the side!

# Online Resources



- Explore our website.
  - [www.shawnee.edu/off/career-development](http://www.shawnee.edu/off/career-development)
- Like us on Facebook!
  - “Shawnee State University Career Development”

Feel free to contact us with questions!



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