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Frequently Asked Questions

What is Fun in the Sun?

Fun in the Sun is University Outreach Services’ annual summer enrichment program for youth currently in first through eighth grade. **This year, classes will be offered on campus at Shawnee State University.** Area teachers and other professionals design unique and fun classes specifically for this program. All students are well supervised, provided with exciting and educational activities, and have a lot of fun!

When is Fun in the Sun?

Fun in the Sun will meet Monday June 29 – Thursday July 2. Each course will meet Monday through Thursday. Students may enroll in one, two, or all three of the course sessions. Courses will be offered at three times throughout each day according to the following schedule:

- Session 1** - 9:00 a.m. – 10:30 a.m. Monday – Thursday
- Session 2** - 10:30 a.m. – 12:00 a.m. Monday – Thursday
- LUNCH** - 12:00 – 12:30 p.m. Monday – Thursday
- Session 3** - 12:30 p.m. – 2:00 p.m. Monday – Thursday

How do I Register?

Registration is simple. You may register by phone, with your Discover, MasterCard or Visa (740.351.3274), fax your registration to (740.351.3598), stop in our office to register in person, or mail your registration form to University Outreach Services, Shawnee State University, 940 Second Street Portsmouth, OH 45662. Our office hours are Monday – Friday 8 a.m. – 5 p.m. Register early – classes fill quickly!

Are there Special Discounts?

Fun in the Sun offers a special discount for registering early. **Register before 5:00 p.m. June 5, 2009** and pay the “early bird” registration fee of only \$35.00 per week-long course. The course fee is \$45.00 per week-long course for registrations received June 8 - June 12. Late registration (after June 12) is \$60.00 per week-long course. The *Early Bird Discount is ONLY available if you register BEFORE 5:00 p.m. June 5, 2009.*

Will I Receive a Confirmation?

Yes, a confirmation with your child’s schedule will be mailed to you before Fun in the Sun begins.

What are the Lunch Arrangements?

Students staying through lunch time may either bring their own lunch or request a lunch each day. The fee for the provided lunch is \$20.00 per student for the entire 4 day program.



Quick Reference

1st Grade

American Girl Book Club
 Basketball
 Candy Making
 Cheerleading Champs
 Dance, Dance, Dance
 Enjoy the Great Outdoors
 Knex
 Soccer Stars
 Spanish Fun, Ole!
 Tennis Time

2nd Grade

American Girl Book Club
 Basketball
 Candy Making
 Cheerleading Champs
 Creative Cakes & Cupcakes
 Dance, Dance, Dance
 Enjoy the Great Outdoors
 Geology Rocks
 Knex
 Soccer Stars
 Spanish Fun, Ole!
 Tennis Time

3rd Grade

American Girl Book Club
 Basketball
 Beginning Guitar
 Candy Making
 Cheerleading Champs
 Creative Cakes & Cupcakes
 Dance, Dance, Dance
 Enjoy the Great Outdoors
 Geology Rocks
 Knex
 Soccer Stars
 Spanish Fun, Ole!
 Tennis Time
 Woodworking

4th Grade

American Girl Book Club
 Basketball
 Beginning Guitar
 Candle Making
 Candy Making
 Cheerleading Champs
 Creative Cakes & Cupcakes
 Dance, Dance, Dance
 Enjoy the Great Outdoors
 Football Fun
 Forensic Science
 Geology Rocks
 Kids in the Kitchen
 Knex
 Robotics
 Soccer Stars
 Spanish Fun, Ole!
 Tennis Time
 Woodworking

5th Grade

American Girl Book Club
 Basketball
 Beginning Guitar
 Candle Making
 Candy Making
 Cheerleading Champs
 Creative Cakes & Cupcakes
 Dance, Dance, Dance
 Enjoy the Great Outdoors
 Football Fun
 Forensic Science
 Kids in the Kitchen
 Knex
 Paper Crafts
 Robotics
 Soccer Stars
 Tennis Time
 Track & Field
 Woodworking

6th Grade

Archery for Kids
 Babysitter's Boot Camp
 Basketball
 Beginning Guitar
 Candle Making
 Candy Making
 Cheerleading Champs
 Creative Cakes & Cupcakes
 Dance, Dance, Dance
 Enjoy the Great Outdoors
 Football Fun
 Forensic Science
 Kids in the Kitchen
 Knex
 Paper Crafts
 Robotics
 Soccer Stars
 Tennis Time
 Track & Field

7th Grade

Archery for Kids
 Babysitter's Boot Camp
 Basketball
 Candle Making
 Candy Making
 Dance, Dance, Dance
 Enjoy the Great Outdoors
 Football Fun
 Forensic Science
 Kids in the Kitchen
 Paper Crafts
 Tennis Time

8th Grade

Archery for Kids
 Babysitter's Boot Camp
 Basketball
 Candle Making
 Candy Making
 Dance, Dance, Dance
 Enjoy the Great Outdoors
 Football Fun
 Forensic Science
 Kids in the Kitchen
 Paper Crafts
 Tennis Time



Choose three classes that match your child's interests and grade level. Classes will be offered in three sessions (9:00-10:30, 10:30-12:00, and 12:30-2:00). Your child will be placed into one of these sessions according to his or her grade level. Grade levels will be grouped as follows: Grades 1-3, grades 4-5, and grades 6-8. A confirmation of your child's schedule will be mailed to you prior to Fun in the Sun.

▪ **Archery for Kids** **Grades 6 – 8**

Highly experienced instructors will teach basic archery skills using simple and compound bows (no crossbows) along with equipment maintenance and an emphasis on safety and precautions.

Darrell Risner

▪ **American Girl Book Club** **Grades 1 – 5**

Students will engage in daily discussion of an American Girl Book. Students will craft or cook items related to the character and her time period in history.

Heidi Holstein

▪ **Babysitter's Boot Camp** **Grades 6 – 8**

The American Red Cross Ohio River Valley Chapter will train and certify you as Red Cross babysitter— fully-qualified in Infant and Child CPR, First Aid, and such skills as safe play, age-appropriate games, and what to do in an emergency. This class will help you develop skills in five critical areas: Leadership, Safety and Safe Play, Basic Care, First Aid and Professionalism. You will be issued cards to verify your certification. Translate these skills into a professional regular occupation and take home a kit with materials you will need to get started!

American Red Cross

▪ **Basketball** **Grades 1 – 8**

Let an experienced coach teach you the basics of basketball including rules of the game, practice drills, exercises, rebounding, shooting techniques, and good sportsmanship. We'll practice and play a lot of games!

SSU Coaching Staff

▪ **Beginning Guitar** **Grades 3 – 6**

Learn how to strum, pick, play chords, and tablature for familiar tunes. This course will offer basic foundations in guitar playing.

Emily Hempill

▪ **Candle Making** **Grades 4 – 8**

Make a wax bear, pillar candle, and more. Designed for boys and girls. Come join the fun!

Felicia Lawson

▪ **Candy Making** **Grades 1 – 8**

Do you have a sweet tooth? Do you like chocolate? Have fun learning how to make different types of candy and enjoy eating your delicious creations!

Kim Messer

▪ **Cheerleading Champs** **Grades 1 – 6**

Learn the basics of cheerleading fun and innovative way. Have a great time learning practicing motions and techniques. Also, you'll learn many chants, sidelines, and cheers all while having FUN, FUN, FUN!!!

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▪ **Creative Cakes and Cupcakes**

Grades 2 – 6

Learn the basics of cake decorating, and then practice your skills. Use your creativity to decorate charming cakes and cupcakes. Delight your family and friends with your creations!

Amanda Jones

▪ **Dance, Dance, Dance!** **Grades 1 – 8**

Wow your friends with the latest and greatest dance moves for any ability level. Dancers will learn the elements of jazz and hip hop set to fun music!

Jenny Kinker

▪ **Electronic Music** **Grades 5 – 8**

Have a great time working with handmade instruments and electronic music. This class will use Apple's iPhone and iPod touch for musical purposes, as well as several recipes for musical instruments made from everyday objects. Let's make some music!

Dr. Michael Barnhart

▪ **Enjoy the Great Outdoors** **Grades 1 – 8**

Join us for an introduction to the skills necessary for fun, safe, outdoor excursions. Learn about hiking, camping, reading a map, using a compass, and a mixture of other useful outdoor skills. Knowledge will inspire you to become excited about our natural environment.

Teresa Cooper



▪ **Football Fun** Grades 5 – 8

Learn the rules, positions, and techniques of football. Participate in drills to improve football skills and finish each day with a fun game of “flag football.” Let’s play some football!

Joe Albrecht

▪ **Forensic Science** Grades 4 – 6

CSI on campus! Come and join our class and you will be detective in charge of solving the case. Collect fingerprints, items left at the scene and DNA to help bring an end to the mystery.

Wendy Riffe

▪ **Geology Rocks** Grades 2 – 4

Geology isn't just rocks, but there's no doubt about it, geology rocks! Every day you will experience geological activities such as mining, making your own sedimentary rock, creating marbled paper, building your very own mini Earth model, working with mini glaciers and much, much more!

Kim Bentley

▪ **Kids in the Kitchen** Grades 4 – 8

Bring your appetite and your imagination as we learn about the wonderful world of food and nutrition! We will learn how to prepare foods that are delicious and nutritious!

Felicia Lawson

▪ **Knex** Grades 1 – 6

Have fun using Knex to build cars, roller coasters, and much more. Use your imagination to create your Knex masterpiece!

Becki Rapp

▪ **Paper Crafts** Grades 5 – 8

Learn fun paper crafting techniques like embossing, stenciling, stamping, and more. Create your own personal greeting cards and other fun projects. All supplies are included. Come join the fun!

Jean Moore

▪ **Robotics** Grades 4 – 6

Do you want to know how to build a robot? We will work on different robots each day and complete a robot arm. One lucky student will take it home with them at the end of the week!

Crystal Howard

▪ **Track and Field** Grades 5 – 6

Are you interested in running? Learn the basics of track and field like sprints, distance, hurdles, jumps, passing the baton, and proper conditioning. A track meet will be held on the last day.

Jane Raison

▪ **Soccer Stars** Grades 1 – 6

Learn the basics of one of the fastest growing sports in the U.S.! Learn to kick, score, guard, pass, and more-great for guys and girls! Learn more about soccer including rules, techniques, offensive/defensive skills, special team drills, and the positions on the field while playing soccer! Remember to bring your shin guards for safe playing!

Ron Goodson

▪ **Spanish Fun, Ole!** Grades 1 – 4

Explore a new language and culture through songs and games. Learn the basics of Spanish, such as numbers, animals, alphabet and colors. Learn basic conversational phrases and complete an arts and crafts project!

Tamela Worley-Reed

▪ **Tennis Time** Grades 1 – 8

Tennis anyone? Explore the game of tennis by learning the basics. Learn how to hit forehands, backhands lobs, volleys, and serves! Bring your own racket and participate in fun drills and mini-tournaments!

Tom Carter

▪ **Woodworking** Grades 3 – 5

Learn the basics to assemble, paint, and create great woodworking projects! Have fun while learning and creating something that will last for years to come. Boys and girls...there is something for everyone!

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Safety and Program Guidelines

Before Classes Begin

- For safety reasons a completed emergency form must accompany the registration. **Shawnee State University reserves the right to delay the student’s registration until an emergency form is provided.**
- Register your children for the grade level they are currently in. This is the grade they must have completed by **June 18, 2009.**
- Students are encouraged to bring their own water (no milk products please, they will spoil).
- Children should wear comfortable play clothes that can get messy and are easily cleaned. Please dress in layers! Some classrooms are very chilly and the outdoor temperature will range from chilly in the morning to hot in the afternoon.
- Remind your child not to bring games, toys, trading cards, electronic devices, or similar materials to classes unless the instructor has requested them to do so. Shawnee State University is not responsible for lost, broken, or missing items.
- Inform your child of which classes he/she is taking, the lunch arrangements, and who will provide transportation.
- Talk with your child about safety issues in all public places such as **Fun in the Sun.**

During Class Sessions

- Appropriate behavior is expected. Parents will be called, and students will be dismissed from the program for misbehavior.
- **Fun in the Sun** staff and faculty members will not dispense medications as we are not properly trained or staffed to do so.

Dropping off your child

The drop-off location will be listed on your child’s confirmation. During **Fun in the Sun**, please arrive *5-10 minutes before* class start time so that your child will have the opportunity to attend the class in full. Drop your child off into the care of a Shawnee State University representative.

Picking up your child

The instructors will bring their students to the location in which you dropped them off in the morning (this location will be listed on your confirmation). You must pick your child up within 15 minutes of the end of class. An “over-time” fee will be charged to parents more than 15 minutes late.

Refund & Cancellation Policies

Full refunds are given when a class is cancelled due to low enrollment or other unforeseen circumstances or the course requested is already filled. Students withdrawing from a class at least three full business days before the start date of a class will receive a full refund minus a 10% processing fee. No other refunds will be granted. Lunches are non-refundable after June 22, 2009.

University Outreach Services reserves the right to cancel courses when the enrollment is too low to make the course feasible. Participants who have registered for those courses will be given a full refund of fees paid or may transfer fees to another class in the same session.



Student Registration Form

Student Name _____ Current Grade _____ Phone Number _____

Home Street Address _____ City _____ State _____ Zip _____

Course 1 Title: _____

Course 2 Title: _____

Course 3 Title: _____

Alternate class: _____

*Please fill out the following section according to the date that you are registering.

Early Bird Registration (Before 5:00 p.m. on June 5)

Number of Courses Registered: _____ x \$35 = \$ _____

Lunches Requested: _____ x \$20 = \$ _____

Total = \$ _____

Registration (June 6 – June 12)

Number of Courses Registered: _____ x \$45 = \$ _____

Lunches Requested: _____ x \$20 = \$ _____

Total = \$ _____

Late Registration (After June 12)

Number of Courses Registered: _____ x \$60 = \$ _____

Lunches Requested: _____ x \$20 = \$ _____

Total = \$ _____

Mail to: Fun in the Sun 2009 University Outreach Services Shawnee State University 940 Second Street Portsmouth, OH 45662 Fax: 740.351.3598 Phone: 740.351.3274

Method of Payment: []Cash []Check (Make checks payable to Shawnee State University and return with completed form to the address above)

Discover MasterCard Visa (circle one)

[]Credit Card _____ \$ _____ Account Number _____ Expiration Date _____ Amount _____ Print name as it appears on card _____

Policy regarding payment by credit card. Credit card transactions are processed on the day they are received. Charges in excess of the credit card limit or otherwise invalid transaction will result in an incomplete registration, and the cardholder will be notified immediately. Until adequate payment is provided, including additional fees consistent with current university policies, the registration will be incomplete. If a refund is due, it will be issued in the form of a check payable directly to the cardholder.

I agree to pay the sum set forth above to the credit institution which issued my card in accordance with the terms of the credit card for the purchase of goods and services. I do agree to the policy as stated above regarding payment by credit card.

Cardholder Signature _____ Date _____

* Registration is complete when the student registration and emergency medical forms are received and payment is accepted. Please mail or fax the completed forms to the address above or call us at 740.351.3274 to register over the phone!



* The following form must be completed in order for your child to participate in Fun in the Sun 2009. Please mail or fax the completed emergency medical form to: Shawnee State University: University Outreach Services, 940 Second Street Portsmouth, OH 45662 Fax: 740.351.3598.

Emergency Medical Form

Child's Name: _____

Mother or legal guardian: _____ Phone number while student is in class: _____

Father or legal guardian: _____ Phone number while student is in class: _____

Child's Physician: _____ Phone: _____

Doctor's Hospital Affiliation: _____ Address: _____

Child's Dentist: _____ Phone: _____

My child has the following medical condition:

_____ Convulsive Disorder _____ Diabetes _____ Allergies (i.e. stings, food allergies) _____ Other

Please describe symptoms and precautions of any medical conditions and list any allergies that your child may have:

Current Medications: _____

Medical Insurance Company: _____ Name of Policy Holder: _____

Emergency Contacts:

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Important:

The following people have my permission to pick up my child from Fun in the Sun 2009:

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Signature: _____

The undersigned, as parent or guardian of the child named above, desires that my child participate in Fun in the Sun. By execution of this Release, I agree that all requirements, directions and standards set by staff, use of any equipment or supplies under the supervision of the staff, shall be deemed to have been accomplished for the benefit of my child. I grant permission that any pictures taken containing my child may be used for future promotional purposes. In the consideration of Shawnee State University's efforts on my child's behalf, I do hereby voluntarily assume all risk of accident, injury, damage and/or loss of my child's property that may arise out of my child's participation in Fun in the Sun, hereby intending to release and discharge Shawnee State University, its board of Trustees, officers, employees and agents associated or connected with the program from every claim, liability or damage of any kind caused by negligence of Shawnee State University, its Board of Trustees, officers, employees or agents involved or otherwise that may result for my child's participation in Fun in the Sun. By my signature I acknowledge that the child named is a minor under the age of 18. Although a minor, my child is aware of the risks involved in participating in the program. I assure Shawnee State University that I have carefully counseled my child on the risk of participating. Further, I assure Shawnee State University that there are no physical or other reasons that preclude my child from participating in the program. I authorize Shawnee State University to obtain such medical care, emergency or otherwise, that it may in its sole discretion deem necessary for my child. Further, I assure Shawnee State University that I have adequate health insurance or personal funds to provide payment for all costs of medical care necessary for my child. I agree to indemnify and hold harmless Shawnee State University for any costs associated with such care.

Required Signature _____ Date _____