

Real Estate Agent Certification

Name _____

Address _____

City

State

Zip

Phone (____) _____

Email _____

Company _____

Address _____

City

State

Zip

Phone (____) _____ Fax (____) _____

I am taking all three courses non-credit (Fee \$999)

I am taking the real estate course indicated below:

Real Estate Principle and Practice (\$399) _____

Real Estate Law (\$399) _____

Real Estate Finance and Appraisal (\$399) _____

VISA/MC/Discover

#

Exp. Date _____ Security Code _____

Signature _____

Return this form to:

**Tracy Walters
Shawnee State University
940 Second Street
Portsmouth, OH 45662**

Shawnee State University

940 Second Street

Portsmouth, OH 45662

University Outreach 35-2432

NONPROFIT ORG.
BULK RATE
**U.S. POSTAGE
PAID**
Permit No. 93
Portsmouth, Ohio 45662



Become a licensed

Real Estate Agent

Complete courses in 10 weeks!



Shawnee State
UNIVERSITY

University Outreach Services

940 Second Street

Portsmouth, OH 45662

740.351.3171

Become A Real Estate Agent



Shawnee State University has educated many of the real estate agents in the State of Ohio. You can rely on our comprehensive program to help you build a successful real estate career. We'll guide you through the licensing process every step of the way. We offer pre-licensing courses and classroom continuing education courses.

A Series of Three Courses

Courses begin March 23 and end May 27, 2010
as follows:

- Real Estate Principles and Practices

March 23 - April 22, 2010 (Tuesday and Thursday)
5:30 pm - 9:50 pm

Introduction to real estate economics and administration. Includes elementary physical, legal, locational, and economic characteristics of real estate; real estate markets; and national, regional, and local economic influences on real estate values.

- Real Estate Law

April 26 - May 26, 2010 (Monday & Wednesday)
5:30 pm - 9:50 pm

Includes the law of agency as applied to real estate brokers and salesmen, law of fixtures, estates (including leases), conveyancing of real estate, real estate managers, license laws of Ohio, zoning, cooperatives, and condominiums.

- Real Estate Finance & Appraisal

April 27 - May 27, 2010 (Tuesday and Thursday)
5:30 pm - 9:50 pm

Analysis of real estate financing, including lending policies in financing transactions in residential, commercial, and special purpose properties. Also, includes an introduction to the fundamentals of appraising. Focusing on the appraising process, neighborhood/site analysis, building costs, capitalization and reports.

Registration

To Register or for More Information:

Phone: 740.351.3171 or 866.672.8778

Fax: 740.351.3591

Email: twalters@shawnee.edu

Mail: Tracy Walters
Shawnee State University
940 Second Street
Portsmouth, OH 45662

Deadline for Registration: March 15, 2010

Licensing Requirements

In order to obtain a real estate sales associate license in the state of Ohio:

- You must be honest, truthful and of good reputation and at least 18 years old.
- You must be sponsored by an Ohio real estate broker.
- You must not have been convicted of a felony or crime of moral turpitude, adjudged by a court to have violated any civil rights laws regarding real estate within the past two years, or violated any rules of the Ohio Division of Real Estate.
- You must have a high school diploma or equivalent as recognized by the Ohio Department of Education.
- Any person who has not been licensed as a real estate salesperson or broker within a four year period immediately preceding their current application for the exam must have completed the required 120 hours of classroom instruction at an institution of higher education. Certificates are good for 10 years.
- Pass the State of Ohio Real Estate Salespersons Exam.

Steps to Licensure:

- Register for and complete the required 120 hours of classroom pre-licensing education at Shawnee State
 - 40 hours Real Estate Principles and Practices
 - 40 hours Real Estate Law
 - 40 hours Real Estate Appraisal and Real Estate Finance
- Once you have completed the above pre-licensing education requirements and have met all other requirements as outlined above, you must submit a License Examination Application and all applicable fees to the Ohio Division of Real Estate. Instructions for completion and fee information can be found on the application. Forms may be downloaded from the Ohio Division of Real Estate's Web site: www.com.state.oh.us/real
- The Division will review your application and determine your eligibility to test and will notify [PSI Exams](#). PSI Exams will then send you a Candidate Information Bulletin which will have an examination Notice of Eligibility.

Cost

The registration fee for each non-credit course is \$399. If you register for all three courses, the non-credit fee is only \$999*.

* Fees must be paid by March 15, 2010. Late fee of \$75 applies if paid after March 15, 2010.

Refund Policy

Full refunds are given when a class is cancelled due to low enrollment or other unforeseen circumstances or the course requested is already filled. Students withdrawing from a class at least three full business days before the start date of a class will receive a full refund minus a 10% processing fee. No other refunds will be granted.