

**Shawnee State University**

	A	B	C	D	E	F	G	H	I	J
1	Division	Area	Department	Location	Record Series Title	Record Series Description	Span Dates	Format	Group	Retention
2	Academic	Provost	Teaching & Learning Center	MAS019B	TLC Administrative Files	Lists of TLC learning communities, TLC workshops, etc.	2006-present	paper	ADM9910	3 years
3	Academic	Provost	Teaching & Learning Center	MAS019B	OLN Grant Files	Grant documents, information, TLC/OLN budget records, grant proposals, conference files, administrative files, workshop files	2006-present	paper	LEG2000	Active + 5
4	Academic	Provost	Teaching & Learning Center	MAS019B	Faculty Enrichment File	Faculty applications for enrichment funds	2006-present	paper	EDU3000	Indefinite
5	Academic	Provost	Teaching & Learning Center	MAS019B	Lilly Conference File	Record of Lilly Conference materials, SSU faculty attendance	2006-present	paper	ADM9910	3 years
6	Academic	Provost	Teaching & Learning Center	MAS019B	CTEL Grants	Grant administrative files	2006-present	paper	LEG2000	Active + 5
7	Academic	Provost	Teaching & Learning Center	MAS019B	Atomic Learning Files	Information on Atomic Learning	2006-present	paper	ADM9900	1 year