

FACULTY & STAFF PAYROLL SCHEDULE
FY 2009-2010 --- AY 2009-2010

PAY PERIOD DATES	SUBMISSION DATE TIMESHEETS / Pay documents DUE IN PAYROLL BY 3 pm <i>* timesheets due early</i>	PAY DATE	Comments FYI
6/27/2009 - 7/10/2009	Jul 10, 2009	July 17, 2009	6/29 - Second 5 weeks - classes begin 7/3 - Independence Day holiday (University closed) Last pay Adm/ATS FY09 (2 dys) First pay Adm/ATS FY10 (8 dys) First pay SMR second 5 weeks
7/11/2009 - 7/24/2009	Jul 24, 2009	July 31, 2009	
7/25/2009 - 8/7/2009	Aug 07, 2009	August 14, 2009	7/27 thru 31 - Final Exams & Last Day 2nd five weeks 7/31 - Semester Ends 8/4 - Grades Due Last pay SMR SEM Last pay SMR second 5 weeks
8/8/2009 - 8/21/2009	Aug 21, 2009	August 28, 2009	8/19 - FALL SEM AY10 classes begin Last pay FS Fac - AY09 26 pay opt First pay FS Fac - AY10 20/26 pay opt (3 dys in pp)
8/22/2009 - 9/4/2009	Sep 04, 2009	September 11, 2009	First pay PT Fac AY10 FALL SEM
9/5/2009 - 9/18/2009	Sep 18, 2009	September 25, 2009	9/7 - Labor Day holiday (University Closed)
9/19/2009 - 10/2/2009	Oct 02, 2009	October 9, 2009	
10/3/2009 - 10/16/2009	Oct 16, 2009	October 23, 2009	
10/17/2009 - 10/30/2009	Oct 30, 2009	November 6, 2009	
10/31/2009 - 11/13/2009	Nov 13, 2009	November 20, 2009	11/11 - Veterans Day holiday (University closed)
11/14/2009 - 11/27/2009	Nov 25, 2009 *	December 4, 2009	*Timesheets due 12pm due to holiday 11/26 & 27 - Thanksgiving holiday (University closed)
11/28/2009 - 12/11/2009	Dec 11, 2009	December 18, 2009	12/4 - Last Day of classes 12/5 thru 11 - Final Exams 12/11 - Fall Commencement - semester ends
12/12/2009 - 12/25/2009	Dec 23, 2009 *	December 31, 2009	*Timesheets due 12pm due to holiday 12/24 & 25 - Christmas holiday (University closed) 12/15 - Grades Due Last Pay PT Fac AY10 FALL SEM LAST PAY 2009 CALENDAR YEAR
12/26/2009 - 1/8/2010	Jan 08, 2010	January 15, 2010	1/1 - New Years Day (University closed) 1/4 - SPRING SEM AY10 classes begin
1/9/2010 - 1/22/2010	Jan 22, 2010	January 29, 2010	First pay PT Fac AY10 Spring SEM 1/18 - Martin Luther King Day (University closed)
1/23/2010 - 2/5/2010	Feb 05, 2010	February 12, 2010	
2/6/2010 - 2/19/2010	Feb 19, 2010	February 26, 2010	
2/20/2010 - 3/5/2010	Mar 05, 2010	March 12, 2010	
3/6/2010 - 3/19/2010	Mar 19, 2010	March 26, 2010	3/7 thru 14 - Spring Break
3/20/2010 - 4/2/2010	Apr 02, 2010	April 9, 2010	
4/3/2010 - 4/16/2010	Apr 16, 2010	April 23, 2010	
4/17/2010 - 4/30/2010	Apr 30, 2010	May 7, 2010	4/23 - Last day of classes 4/24 thru 30 - Final Exams & SEM ends
5/1/2010 - 5/14/2010	May 14, 2010	May 21, 2010	5/1 - Spring Commencement 5/4 - Grades Due 5/10 - 2wk intersession classes begin (TENTATIVE) Last pay FS Fac - AY10 20 pay opt Last Pay PT Fac AY10 SPG SEM
5/15/2010 - 5/28/2010	May 28, 2010 *	June 4, 2010	5/24 - SMR SEM AY11 and 1st 5wk term AY11 begins (TENTATIVE) First pay FS Fac AY11 SMR SEM*
5/29/2010 - 6/11/2010	Jun 11, 2010	June 18, 2010	5/31 - Memorial Day holiday (University closed) First pay PT Fac AY11 SMR SEM
6/12/2010 - 6/25/2010	Jun 25, 2010	July 2, 2010	6/21 - 6/25 - Final Exams 6/25 - Last day 1st 5wk term (TENTATIVE)
6/26/2010 - 7/9/2010	Jul 09, 2010	July 16, 2010	6/28 - 2nd 5wk term begins (TENTATIVE) 7/5 - Independence Day holiday (University closed) Last pay Adm/ATS FY10 (3 dys) First pay Adm/ATS FY11 (7 dys)

Observed Holidays		IMPORTANT NOTES:
Independence Day - July 3, 2009		
Labor Day - September 7, 2009		8/28/09 PR overlaps for Fac on AY09 26 pay opt
Veterans Day - November 11, 2009		(last pay of AY09 - first pay of AY10)
Thanksgiving - November 26 & 27, 2009		
Christmas - December 24 & 25, 2009		* pay begins only if contract rcv'd in Payroll by 5/28/10
New Year - January 1, 2010		
Martin Luther King Day - January 18, 2010		
Memorial Day - May 31, 2010		
Independence Day - July 5, 2010		