

Shawnee State University

AREA:	BOARD OF TRUSTEES	POLICY NO.:	1.03 Rev.
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		EFFECTIVE DATE:	03/14/2008
SUBJECT:	EVALUATION OF THE PRESIDENT BY THE BOARD OF TRUSTEES	APPROVED BY:	President

The Board of Trustees will evaluate the President's performance each year.

1.0 Timetable

The evaluation of the President should be initiated annually at least two (2) months prior to the May Board meeting of each academic year. The Executive Committee and the President shall meet to review current employment status, develop goals for the upcoming year and discuss contractual matters as appropriate.

The Executive Committee shall prepare recommendations to the Board for consideration during the May Board meeting each academic year.

At the May Board meeting each academic year, under the leadership of the Board chair and in executive session, the Board shall review the President's performance and goals for the coming year, review presidential compensation date, address contractual matters and determine compensation.

2.0 Written Management Letter

Within 30 days after the May Board meeting each academic year, the Board chair shall issue a written management letter to the President confirming agreed upon goals.

3.0 Execution of Contract(s)

The Board chair, acting on behalf of the Board, shall execute any new or amended presidential employment contract(s) as required as a result of this process.