

Shawnee State University

AREA:	UNIVERSITY-WIDE POLICY	POLICY NO.:	5.18 Rev.
		ADMIN. CODE:	3362-5-19
		PAGE NO.:	1 OF 3
		EFFECTIVE DATE:	9 / 9 / 9 6
		RECOMMENDED BY:	Univ. Senate
SUBJECT:	EMERITUS AND RETIRED STATUS	APPROVED BY:	

1.0 PURPOSE

To recognize the outstanding services and contributions of selected faculty and administrators to Shawnee State represent SSU in academic and scholarly activities.

2.0 STATEMENT OF EMERITUS POLICY

2.1 Proposal for Granting Emeritus Status

The proposal that an individual be granted emeritus status normally will be initiated by faculty, a dean/director/chair, or a vice president of the unit in which the nominee is appointed; however, the Board of Trustees or the President may propose to grant emeritus status on their own initiative. Proposals for emeritus status shall be made in writing, shall describe the full history of services and contributions of the individual to Shawnee State University, and shall provide full justification for the action. Proposals shall be forwarded to the Board of Trustees through the President, who shall include his recommendation for action.

2.2 Criteria for Emeritus Status

The following are the minimum criteria for consideration for the granting of emeritus status. However, meeting the minimum criteria should not be considered adequate justification for recommending emeritus status.

- 2.2.1 At least ten years of full-time employment with Shawnee State University;
- 2.2.2 Clear evidence of outstanding teaching and/or administrative services;
- 2.2.3 Recognized record of professional achievement, growth, and development;
- 2.2.4 Clear evidence of university service beyond the normal or ordinary expectations;
- 2.2.5 Retired status.

2.3 Privileges and Responsibilities of Emeritus Status

2.3.1 Individuals with emeritus status do not receive compensation; however, they are eligible for special assignments by the University for appropriate compensation and/or reimbursement for expenses at the discretion of the President and in accordance with the policies of Shawnee State University. Specifically, the President may grant individuals with emeritus status the following privileges:

2.3.1.1 Use of University facilities, equipment, and services on an "as available" basis;

2.3.1.2 Access to University activities on a basis comparable to faculty and administrators;

2.3.1.3 Recognition of emeritus status in appropriate University publications;

2.3.1.4 Use of University identification with emeritus status in communications with official groups/organizations; and

2.3.1.5 Opportunities to be designated as a University representative to specified functions and/or groups/organizations.

2.3.2 Individuals with emeritus status are responsible to Shawnee State University to:

2.3.2.1 Support the mission and purposes of Shawnee State University;

2.3.2.2 Maintain professional standards which reflect credit on Shawnee State University; and

2.3.2.3 Be willing to assist in the development of Shawnee State University within the scope of individual capabilities.

2.4 Term of Emeritus Status

Emeritus status is granted at the pleasure of the Board of Trustees and may be withdrawn by action of that Board for failure to meet the responsibilities outlined above.

3.0 STATEMENT OF RETIRED ACADEMIC PERSONNEL POLICY

All retired academic personnel of Shawnee State University can represent the University in academic and scholarly activities on a case-by-case basis and with the written approval of the appropriate chair/director. Such academic and scholarly activities include representing the University at conferences, academic meetings, symposia, invited lectures, and in publications of an academic and/or scholarly nature. Academic personnel includes all faculty and academic administrators with faculty titles.

Approved 2/18/92; Revised 9/9/96