

Shawnee State University

SUBJECT:	POLICY NO. :	5.16 REV
PRESIDENT'S AUTHORITY	ADMIN CODE:	3362-5-17
UNIVERSITY PERSONNEL ACTIONS	PAGE NO.:	1 of 2
	EFFECTIVE DATE:	11-18-11
	NEXT REVIEW DATE:	11-18-13
	RESPONSIBLE OFFICER(S):	PRESIDENT
	APPROVED BY:	BOARD OF TRUSTEES

1.0 Purpose

The Board of Trustees delegates to the President of the University authority to appoint and remove University personnel and establish compensation for same within the guidelines set forth by the Board of Trustees and in conformance with the laws of the State of Ohio. This authority shall include but not be limited to awarding or denying continuing contracts for faculty and deciding upon promotions of faculty.

2.0 General Policy

- 2.1 The Board of Trustees shall approve an appointment to the position of vice president. Otherwise, the President has the authority to employ/appoint, effect status changes, and terminate all other categories of employees, including the removal of vice presidents and appoint interim vice presidents pending a search for a successor to the position.
- 2.2 The President or his/her designee is the appointing authority for classified employees.
- 2.3 The President may delegate the authority to extend offers of employment for approved positions and to terminate employment in conformance with Board of Trustee policies.

3.0 Position Authorization

- 3.1 Board of Trustees' approval is required for the creation of all new full-time administrative and faculty positions.
- 3.2 The President is authorized to create all other categories of positions in accordance with established procedures.

4.0 Reporting Personnel Appointments, Removals and Status Changes

- 4.1 The Board of Trustees will be informed of all appointments, separations, removals and changes in status for full-time employees, including faculty.

History: Replaces 5.16REV, 10-13-06