

Shawnee State University

AREA:	STUDENT AFFAIRS	POLICY NO.:	3.22
		ADMIN. CODE	3362-3-14
		PAGE NO.:	1 of 1
		EFFECTIVE DATE:	2/13/98
		RECOMMENDED BY:	Larry Mangus
SUBJECT:	GUIDELINES FOR STUDENTS CALLED FOR MILITARY SERVICE	APPROVED BY:	

This policy is designed to assist those students who, due to national, local, or state emergencies, are called to active duty in the Armed Services of the United States.

- 1.0 "Activation" is defined as a written order to report for active duty. This applies to students who are current and former members of the United States Armed Forces, including Reserve Units, National Guard, and other such military organizations.
- 2.0 Students who are called to active duty during the term must contact the Office of the Registrar to discuss procedures relating to their enrollment.
- 2.1 Each student's circumstances will be evaluated individually by the Registrar and a determination made as to the most appropriate action that may be taken to benefit and assist the student. Options include:
 - Complete withdrawal, backdated to start of term, with 100% refund;
 - Subject to the approval of the appropriate faculty member, continued enrollment with special grading options of Pass-Fail, Non-Credit, audit, or awarding of a grade of I (incomplete);
 - Other action as deemed appropriate.