

SHAWNEE STATE UNIVERSITY
Executive Committee Meeting Minutes
November 14, 2000
4:00 p.m., Founders' Room

Meeting was called to order by the Chairman at 4:05 p.m.

Roll Call

Voting Members present:

Mr. George Clayton	Chairman
Dr. Burton Payne	Vice Chairman
Ms. Katherine Argeros	Member
Mr. George L. Davis	Member

Other Board Members present:

Ms. Kay Reynolds	Trustee
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Others present:

Dr. James Chapman	Ex-Officio (non-voting)
Mr. Steve Donohue	Secretary (non-voting)
Dr. Michael Field	Provost
Mr. Roger Murphy	Vice President of Business Affairs
Dr. Larry Mangus	Vice President of Student Affairs
Mr. Robert Owen	Executive Director of University Advancement

1.0 Minutes and Certification of Compliance with RC 121.22(F)

The Secretary confirmed compliance with RC 121.22(F). Mr. Clayton noted that there were no Board minutes to be approved because the minutes of the Special Board Meetings were approved at the October Board meeting.

2.0 Approval of Changes to SSUDF Policies

Ms. Susan Warsaw informed the Executive Committee of changes to the SSUDF Policies which included the use of gifts for endowed scholarships to require a minimum donation of \$2,500 and a maximum period of eight years to accumulate the fund to \$10,000, the changing of several investment policies regarding investment objectives, prohibited investments, diversification and evaluation of external fund managers. In response to the Chairman's question, Ms. Warsaw said the Foundation does have Charitable Gift Annuities but does not serve as a trustee because of the complex reporting requirements. Ms. Reynolds asked why the Shearson Lehman Bond Index was chosen by SSUDF to increase performance, and what the rate of return was last year. Mr. Murphy advised that he recalls the rate was 7.9 percent, slightly better than the index. Mr. Clayton said the trustees would like more

information on the Foundation's performance. After some discussion, Mr. Davis moved and Ms. Argeros seconded approval of Resolution E17-00, Approval of Changes to SSUDF Policies. Without further discussion, the Executive Committee unanimously approved Resolution E 17-00.

3.0 Approval of Members and Officers of SSUDF

The S SU Development Foundation selected new members to the Board and officers at their October 25, 2000 meeting. Because the University is the sole member of the SSUDF, new board members and officers require approval by the SSU Board of Trustees. Mr. Clayton read the names and terms of the new officers and members of the SSUDF. In response to a question, Ms. Warsaw said that Ms. Carolyn Kegley, a new SSUDF Board member, was not an instructor at SSU. Dr. Payne moved and Ms. Argeros seconded a motion to approve Resolution E18-00, Approval of Members and Officers of SSUDF. Without discussion, the Executive Committee unanimously approved Resolution E18-00.

4.0 Approval of New Full-Time Position Educational Talent Search

Dr. Chapman explained that when we united all pre-college programs, this created the need to make the Assistant Director/Counselor of Education Talent Search a new full-time position. Dr. Mangus noted that one of the requirements of the grant is to have a full-time position. Dr. Chapman said we would like to move a part-time counselor to full-time to fill this position. Mr. Davis questioned why the resolution specified who would fill the position since the Board does not often do that. Dr. Mangus responded that Personnel recommended this course of action to reflect an upgrade for a current employee. The President agreed that as long as the Board was briefed on how the position would be filled, the resolution should not specify it. After discussion, it was agreed that the Executive Committee would approve the position but not approve the person to fill this position. Mr. Davis moved and Dr. Payne seconded a motion to amend Resolution E19-00, Approval of New Full-Time Position Educational Talent Search, to remove the last "Whereas". The Executive Committee unanimously approved the amendment. Mr. Davis moved and Dr. Payne seconded a motion to approve Resolution E19-00, Approval of New Full-Time Position Educational Talent Search, as amended. Without discussion, the Executive Committee unanimously approved Resolution E 19-00, as amended.

5.0 Personnel Appointments

Dr. Chapman informed the Board of personnel appointments in accordance with SSU Policy 5.16. Dr. Chapman noted that Bruce Brazell's resignation was a sad loss for SSU. Mr. Davis moved and Ms. Argeros seconded a motion to approve Resolution E20-00, Personnel Appointments. Without discussion, the Executive Committee unanimously approved Resolution E20-00, Personnel Appointments.

Addition to Agenda

Dr. Chapman requested the Board to consider approving Resolution E21-00, New Positions, Title III Grant - Student Success Center. Dr. Mangus asked the Board to approve these new positions because the grant became effective in October and we need time to fill positions and it should be done as quickly as possible. The Committee members expressed no objections to this addition to the agenda, but Dr. Payne and Mr. Davis said they did not like surprises. Mr. Davis requested any additional agenda items be faxed to members as soon as it was known the additional item would be submitted. After discussion, Dr. Payne moved and Ms. Argeros seconded a motion to approve Resolution E21-00, New Positions, Title III Grant – Student Success Center. Without further discussion, the Executive Committee unanimously approved Resolution E21-00.

The President requested clarification on updating the Personnel Appointments resolutions for each Board meeting. The Board members felt that, barring any unusual circumstances, the resolutions provided with the Agenda would not be changed at the Board meeting. Any changes occurring after the Agenda was mailed to the Trustees would be reflected in the next Personnel resolutions.

6.0 Board Meeting Dates - 2001

Dr. Chapman asked the Executive Committee to consider moving the Executive Committee meetings to another day of the month because the second Tuesday of the month conflicts with his IUC Presidents Meeting in Columbus. After discussion, the Executive Committee agreed to change the Executive Committee meeting day to the second Monday of the month.

7.0 Executive Session

Ms. Argeros moved and Dr. Payne seconded a motion to enter into Executive Session under RC § 121.22(G) to discuss compensation of the President.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Dr. Payne

Nays: None

Without discussion, the Executive Committee moved into executive session at 4:36 p.m. The Executive Committee returned from executive session to an open session at 5:50 p.m. The meeting adjourned at 5:52 p.m.