

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
April 16, 2004**

Chairman George Davis called the meeting to order at 1:12 p.m. noting the meeting was in compliance with RC §121.22(F).

Roll Call

Members Present: Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Teichman,
Mr. Warren

Members Absent: Dr. Ball, Ms. Leo, Mr. Marit, Dr. Payne, Ms. Reynolds

Approval of the April 16, 2004 Agenda

Mr. Harcha moved and Mr. McKinley seconded the motion to approve the agenda. Without discussion, the Board unanimously approved the April 16, 2004 agenda.

Approval of the February 13, 2004 Board Meeting Minutes

Mr. Teichman moved and Mr. Warren seconded a motion to approve the February 13, 2004 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris thanked the Board members for their flowers and support during the illness of her husband. She said the student Board members were absent from today's meeting because they were attending a training session in Washington, D.C. The President summarized her written report that she submitted to the Board and is made a part of these minutes.

Committee Reports

Academic Affairs Committee - Mr. William McKinley

Mr. McKinley reported that the Academic Affairs Committee had two action items.

Mr. McKinley said the proposed 2004-2005 Shawnee State University Academic Calendar had been developed and reviewed by the Calendar Advisory Committee. The Provost and President also approved the Academic Calendar. Mr. McKinley said the Academic Calendar was reviewed and recommended by the Academic Affairs Committee. Mr. McKinley moved and Mr. Warren seconded a motion to approve Resolution A1-04, Proposed 2004-2005 Academic Calendar.

Ayes: Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Teichman,
Mr. Warren

Nays: None

Mr. McKinley reported that the Academic Affairs Committee reviewed the proposed reassignment of the Sports Studies Program to the Health Sciences area in the College of Professional Studies effective the beginning of fall quarter 2004. Mr. McKinley said that the current structure of the Sports Studies Programs fell under Teacher Education and since they do not offer a teaching degree in physical education, it made sense to move the program. Mr. McKinley moved and Mr. Warren seconded a motion to approve Resolution A2-04, Reassignment of Sports Studies Programs.

Ayes: Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Teichman,
Mr. Warren

Nays: None

Mr. McKinley reported on the Academic Affairs Committee informational items.

Mr. McKinley said Dr. Steve Midkiff, Registrar, reported on spring quarter enrollment. Mr. McKinley said that full-time enrollment is up over 6% from a year ago and our retention rate has increased. He said this is extremely positive.

Mr. McKinley said the personnel appointments reflected growth at the University.

Quality of University Life - Mr. Harcha

Mr. Harcha said the QUL Committee had two action items.

Mr. Harcha said the Committee reviewed the realignment of the Office of Financial Aid from the Division of Student Affairs to the Division of Business Affairs. He said Financial Aid rightfully belongs under Business Affairs. Mr. Harcha moved and Mr. Teichman seconded a motion to approve Resolution E2-04, Transfer of Financial Aid Office from Student Affairs to Business Affairs.

Ayes: Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Teichman,
Mr. Warren

Nays: None

Mr. Harcha said the Quality of University Life Committee had the honor of recognizing the winter sports teams and individual athletes. Mr. Harcha moved and Mr. McCoy seconded a motion to approve Resolution Q1-04, Honoring the Winter Sports Individual Athletes and the Women's Basketball Team.

Ayes: Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Teichman,
Mr. Warren

Nays: None

Mr. Harcha reported on the Quality of University Life informational items.

Mr. Harcha said Dr. Mangus reported on behalf of Ms. E.B. Newberry, President of the Student Government Association, who was attending a Leadership Conference in Washington, D.C. Dr. Mangus said the SGA held a very successful retreat for its members and the Executive SGA Board members met with the Ohio Board of Regents during their SSU visit, held an election for open positions on the SGA Executive Board and selected an outstanding member of student congress. He reported that the SGA had approved three new student clubs – Tennis Club, Gay Straight Alliance Club, and Student Advocates of Conservative Ideology Club.

Mr. Harcha said Mr. Cori Strickland, Cultural Chairperson of the Student Programming Board, reported on behalf of Ms. Jennifer Phillips, President of the Student Programming Board. Mr. Strickland said the SPB is preparing for Springfest and making plans for spring quarter.

Mr. Harcha said Mr. Donohue, Vice President and General Counsel, gave a presentation on the new video cameras and safety efforts on campus. Mr. Harcha said the result of the installation of the cameras has deterred theft.

Mr. Harcha said Mr. Steve Gregory, Director of Career Planning and Placement, reported on the very successful 2004 SSU Job Fair and “etiquette” seminar.

Mr. Harcha said the Committee received a comprehensive report from Dr. Michael Hughes, Director of Counseling and Psychological Services, on the suicide workshop held on campus for all SSU staff and students.

Finance and Facilities – Mr. Bob Teichman

Mr. Teichman reported that the Finance and Facilities Committee had four action items.

Mr. Teichman said the Finance and Facilities Committee recommended approval of Resolution F5-04, Approval of Room and Board Fee Schedules. Mr. Teichman moved and Mr. Harcha seconded a motion for the approval of Resolution F5-04, Approval of Room and Board Fee Schedules.

Ayes: Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Teichman,
Mr. Warren

Nays: None

Mr. Teichman said the Finance and Facilities Committee recommended approval of Resolution F6-04, Teacher Education, Health Sciences and Social Science Lab Fees. Mr. Teichman said raising fees is not something we like to do but it was necessary. Mr. Teichman moved and Mr.

McKinley seconded a motion for the adoption of Resolution F6-04, Teacher Education, Health Sciences and Social Science Lab Fees.

Ayes: Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Teichman,
Mr. Warren

Nays: None

Mr. Teichman said the Finance and Facilities Committee recommended approval of Resolution F7-04, Policy 4.75Rev., Use of University Property. Mr. Teichman moved and Mr. Warren seconded a motion for the approval of Resolution F7-04, Policy 4.75Rev., Use of University Property.

Ayes: Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Teichman,
Mr. Warren

Nays: None

Mr. Teichman said the Finance and Facilities Committee recommended approval of Resolution F8-04, 21st Century Community Learning Centers and Early Childhood Literacy Specialist Grants. Mr. Teichman said the 21st Century Community Learning Centers grant proposal was a renewal for \$300,000. He said the Early Childhood Literacy Specialist grant award was a new grant for \$81,255. Mr. Teichman moved and Mr. McCoy seconded a motion for the approval of Resolution F8-04, 21st Century Community Learning Centers and Early Childhood Literacy Specialist Grants.

Ayes: Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Teichman,
Mr. Warren

Nays: None

Mr. Teichman reported on the Finance and Facilities Committee information items.

Mr. Teichman said the Personnel information items were attached to the Board materials and were self-explanatory.

Mr. Teichman said Mr. Murphy discussed the preliminary draft general fund budget. Mr. Teichman said that despite the fact of a proposed 9.9% increase, our relative position remains low in comparison to other state universities. Within that increase, 3.9% must be used for access scholarships or computer support for students. Mr. Harcha asked whether our increased enrollment was affecting faculty positions. Mr. Murphy said we are asking for seven faculty positions. Dr. Field said that this budget was a draft that hopefully will be approved but we are looking to fill faculty positions now instead of waiting until the budget is approved. Mr. Murphy also said the concern for us is the decrease in subsidy and the only way to counter lack of state support is with an increase in tuition.

Mr. Teichman said Mr. Murphy reported on current investment activity.

Mr. Teichman said Mr. Murphy reported on the general fund revenues and expenditures pace report, fiscal year to date through February 2003 and 2004.

Mr. Teichman said Ms. Elinda Boyles, Director of Human Resources, reported on HIPAA compliance issues

Mr. Teichman said Ms. Pat Carson, Director of Purchasing, reported on the upcoming implementation of purchasing cards. Mr. Teichman said the pilot program would begin on July 1.

Mr. Teichman said Mr. Murphy reported on the capital status report.

Mr. Teichman said Dr. Daehler, Executive Director of the VRCFA, provided a 3rd quarter report on the Vern Riffe Center for the Arts.

Mr. Davis noted that Mr. Murphy presented a report card -- financial ratio analysis -- for SSU from the Ohio Board of Regents. Mr. Davis said only Miami University had better numbers and year-in and year-out, Mr. Murphy and his staff do a great job and thanked him for the good work.

Executive Committee Report

None.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Mr. Davis appointed a nominating committee to make recommendations for new Board officers. He appointed Dr. Payne as chair and Mr. McCoy and Mr. Warren as members of the nominating committee.

Mr. McCoy moved and Mr. Harcha seconded a motion to approve Resolution E3-04, Honorary Doctor of Humane Letters Degree for Roderick G.W. Chu.

Ayes: Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Teichman,
Mr. Warren

Nays: None

Comments from Constituent Groups (if any) and the Public

Ms. Pat Moore, UAA President, addressed the Board. She said the UAA had submitted to Dr. Morris and Mr. Murphy a proposal regarding salary increases for FY05. She said the UAA does appreciate the opportunity to have a say in the budget and asked for fair consideration of the request.

Other Business

None.

Executive Session

None.

Adjournment

Mr. Harcha moved and Mr. McKinley seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 2:14 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees