

**SHAWNEE STATE UNIVERSITY**  
**Executive Committee Meeting Minutes**  
**May 14, 2001**  
**4:00 p.m., Selby Board Room**

Meeting was called to order by the Chairman at 4:05 p.m.

**Roll Call**

Voting Members present:

Mr. George Clayton	Chairman
Dr. Burton Payne	
Mr. George L. Davis	Member
Mr. William McKinley	Member
Ms. Kay Reynolds	(for Howard Harcha)

Others present:

Dr. James Chapman	Ex-Officio (non-voting)
Mr. Steve Donohue	Board Secretary (non-voting)
Dr. Michael Field	Provost
Mr. Roger Murphy	Vice President of Business Affairs
Dr. Larry Mangus	Vice President of Student Affairs
Mr. Terry Hapney	Director of Communications

**1.0 Minutes and Certification of Compliance with RC 121.22(F)**

The Chairman confirmed compliance with RC 121.22(F).

**2.0 Approve Minutes of Executive Committee Meeting (3/12/01)**

The Chairman asked for approval of the Minutes of the Executive Committee Meeting on March 12, 2001. Without discussion, Mr. Davis moved and Ms. Reynolds seconded a motion to approve the Minutes of the Executive Committee Meeting on March 12, 2001. The Executive Committee unanimously approved said Minutes.

### **3.0 Approval of TOPS Grant**

Dr. Chapman said the Training Opportunities for Program Staff in Human Services (TOPS) grant from ODJFS was through University Outreach and asked Dr. Field to further elaborate on the grant. Dr. Field said this grant was to provide support to ODJFS employees seeking a degree or job-related education by paying their tuition and fees and recommended its approval. Mr. Davis moved and Mr. McKinley seconded a motion to approve Resolution E7-01, Approval of TOPS Grant. Without discussion, the Executive Committee unanimously approved Resolution E7-01.

### **4.0 Personnel Appointments**

Mr. Clayton said in accordance with SSU Policy 5.16, the most recent appointments requiring Board action are attached to Resolution E8-01 which is recommended for approval. Dr. Chapman said these personnel appointments include three key health care appointments: Sam Coppoletti as Senior Instruction and Program Director for the Physical Therapist Assistant Program; William Turner as temporary Instructor and Program Director for the Emergency Medical Technology Program; and Jerry McCoy as Senior Instructor for Health Management to replace Dr. Margaret Christensen who is retiring. Dr. Chapman also noted that SSU will be losing Dr. James Kadel who is retiring July 1, 2001. Dr. Chapman said Dr. Kadel has done an excellent job and the University will miss him. Ms. Reynolds moved and Mr. Davis seconded a motion to approve Resolution E8-01, Personnel Appointments. Without discussion, the Executive Committee unanimously approved Resolution E8-01.

### **5.0 Approval of SEA Memorandum of Understanding**

Dr. Chapman asked Dr. Field to elaborate on this issue. Dr. Field said that Mr. Darbro's original contract of employment required him to be awarded a terminal degree in mathematics by August 1, 2001. Mr. Darbro has been working on said degree but had requested an extension of this condition because of the nature of the research for his dissertation which relates directly to Shawnee State University. Dr. Field said this waiver of the deadline was in the best interest of both parties. He said the President and the SEA have approved this extension. Mr. Davis moved and Ms. Reynolds seconded a motion to approve Resolution E9-01, Approval of SEA Memorandum of Understanding. Without discussion, the Executive Committee unanimously approved Resolution E9-01.

### **6.0 Approval of MOU with OACHE**

Dr. Chapman said the University had been working with OACHE because they are a separate entity and this agreement would give both parties a clear understanding of operation. The approval of this agreement is contingent upon OACHE providing adequate liability insurance for OACHE. Mr. Clayton asked if this had been accomplished. Dr. Chapman said they had not obtained the requisite insurance but were in the process. Ms. Reynolds moved and Mr. Davis seconded a motion to approve Resolution E10-01, Approval of MOU with OACHE. Without discussion, the Executive Committee unanimously approved Resolution E 10-01.

## **7.0 Student Housing Options**

Dr. Chapman said SSU had been approached with several opportunities for student housing. Mr. Murphy said there were several options available to the University. The current owner of the Hurth Hotel has approached Shawnee State University to see if there was any interest in purchasing the Hotel for student housing. A copy of the analysis was included in the Board materials that were mailed out. Mr. Murphy said another option is the Ramada Inn. The third option is to go ahead with a proposal for an outside contractor. Mr. Murphy asked the Board if they would like these issues taken to the Finance and Facilities Committee for further review. Mr. Clayton and Mr. Davis both agreed that these issues should be deferred to the Finance and Facilities Committee before being brought to the Board.

## **8.0 Review of Administrative Compensation and Benefits**

Ms. Reynolds moved and Mr. McKinley seconded a motion to table this issue until the next Board meeting. Without discussion, the Executive Committee unanimously approved this motion.

There being no other business, Ms. Reynolds moved and Mr. Davis seconded a motion to adjourn the meeting. The meeting adjourned at 4:15 p.m. by acclamation.