

**SHAWNEE STATE UNIVERSITY**  
**Executive Committee Meeting Minutes**  
**March 11, 2002**  
**4:00 p.m., Founders' Room**

The Chairman called the meeting to order at 4:04 p.m.

**Roll Call**

Voting Members present:

Dr. Burton Payne	Chairman
Mr. George L. Davis	Vice Chairman
Mr. Howard Harcha	Member

Members absent:

Mr. William McKinley

Others present:

Dr. Michael Field	Ex-Officio (non-voting)
Mr. Steve Donohue	Board Secretary (non-voting)
Dr. John Kelley	Interim Provost
Dr. Larry Mangus	

**1.0 Minutes and Certification of Compliance with RC 121.22(F)**

The Chairman confirmed compliance with RC 121.22(F).

**2.0 Approve Minutes of Executive Committee Meeting (9/10/01)**

The Chairman asked for approval of the Minutes of the Executive Committee Meeting on September 10, 2001. After Mr. Harcha moved and Mr. Davis seconded a motion to approve the minutes, the Executive Committee unanimously approved the minutes of September 10, 2001.

**3.0 Approval of Change of Commencement Day 2002**

Dr. Field said the Calendar Advisory Committee, the Registrar, the Provost and he recommended moving commencement from Friday evening, June 14, to Saturday morning, June 15. He said the move to Saturday morning should make it easier for out-of-town family members and friends to attend and that the weather should be considerably cooler in the morning rather than in the afternoon. Mr. Harcha asked if there were any negatives to this change. Dr. Midkiff said some students had made plans already and ordered graduation announcements but the printing company had been contacted about the change and will not charge students for changing the

commencement date. After further discussion, Mr. Davis moved and Mr. Harcha seconded a motion to approve Resolution E1-02, Approval of Change of Commencement Day 2002. The Executive Committee unanimously approved Resolution E1-02.

#### **4.0 Approval of Academic Calendar 2002-2003**

Dr. Field asked Dr. Steve Midkiff to summarize the academic calendar for 2002-2003. Dr. Midkiff said there were several changes to the academic calendar, many of which were requested by the Faculty Senate. He said one of the most significant changes was returning the fall quarter to ending before the Thanksgiving holiday. The Board of Regents requires academic calendars to include 50 instructional days in a quarter, excluding holidays. Using the calendars of Ohio State University and Ohio University as models, which include Saturdays, this calendar meets Board of Regents criteria. After further discussion, Mr. Harcha moved and Mr. Davis seconded a motion to approve Resolution E2-02, Approval of Academic Calendar 2002-2003. The Executive Committee unanimously approved Resolution E2-02.

Mr. Donohue informed the Executive Committee that Resolution E2-02 had been incorrectly submitted as Resolution E2-01 and noted that the number had been corrected.

#### **5.0 Occupational Therapy Master's Degree**

Dr. Field said the University is considering whether to request authority from the Board of Regents to offer master's degrees in Occupational Therapy. Dr. John Kelley advised the Executive Committee of the decision of the national accrediting body of the Occupation Therapy program, ACOTE, to require entry-level occupational therapists to have a master's degree by 2007. Shawnee State University will soon have to decide to either terminate the existing OT program or establish it as a master's degree. The Provost has requested Dr. Todt to review the issues and the costs and provide a report not later than mid-April. Dr. Field noted that if we decide to start a master's degree program, the Board of Regents would have to approve it and the North Central Association would need to accredit Shawnee State University as a master's degree granting institution. A lengthy discussion followed.

#### **6.0 Personnel Appointments**

Dr. Field said the personnel appointments required no action.

There being no other business, Mr. Davis moved and Mr. Harcha seconded a motion to adjourn the meeting. The meeting adjourned at 4:32 p.m. by acclamation.