

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
June 14, 2002**

Chairman Dr. Burton Payne called the meeting to order at 2:30 p.m. noting the meeting was in compliance with RC § 121.22(F).

Dr. Payne said he would like to welcome Trustee Emeritus Dick Hyland and former student trustee Sarah Bramlette to the meeting. Dr. Payne also said he wanted to remind everyone that the President's Gala is being held on June 29 and that Monday is not the last day to register for the Gala but is the cutoff date for names being placed in the program. He encouraged everyone to attend the President's Gala.

Roll Call

Members Present: Ms. Brumfield, Mr. Clayton, Mr. Davis, Mr. Harcha, Ms. Knoche (arrived at 2:35 p.m.), Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Members Absent: Ms. Argeros

Approval of the June 14, 2002 Agenda

Mr. Clayton moved and Mr. Harcha seconded a motion to approve the agenda. Without discussion, the Board unanimously approved the June 14, 2002 agenda.

Approval of the April 12, 2002 Board Meeting Minutes

Mr. Davis moved and Ms. Reynolds seconded a motion to approve the April 12, 2002 13 and meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Field said spring quarter at Shawnee State University is coming to a close and nearly 500 students will graduate at Commencement 2002 on Saturday.

Dr. Field said he thoroughly enjoyed getting to know some of SSU's seniors this quarter in his class, IDST 4905, the interdisciplinary studies senior seminar. He said teaching this class convinced him even further of the power of SSU, and the impact it has on students and the community.

Dr. Field reported with great pleasure that David Todt, Ph.D., chair of the department teacher education at SSU and a faculty member at the institution since 1978, will serve as commencement speaker. Dr. Todt was nominated by the SSU Student Government Association (SGA), who sent their recommendation to the

University Faculty Senate (UFS). Dr. Todt was selected by both the University Faculty Senate President, Dr. John Valentine, and Dr. Field to serve as this year's speaker. Dr. Todt's presentation is titled "Making a Living in the 21st Century." Dr. Field said, to the best of his knowledge, Dr. Todt is the first faculty member to speak at commencement.

Dr. Field said the committees of the Board of Trustees will be reporting in a few moments on a number of important matters including tuition levels, fees, and housing costs all of which will keep SSU on sound footing, considering the budget cuts in the state of Ohio. In addition Dr. Field reviewed with the Board some other important issues and events.

Dr. Field said he has participated recently in a number of presentations to government officials, including Senator George Voinovich, Congressman Rob Portman, and Treasurer of State Joe Deters. In these discussions, Dr. Field stressed the importance of allowing SSU to keep the funding that it has, and how important it is that SSU avoid unfair budget cuts in the future. Dr. Field reported that he has also stressed the same issue to the Southern Ohio Growth Partnership board, and at the spring campus convocation to the faculty, staff, and students. Senator Voinovich and Congressman Portman, in separate visits, toured SSU academic programs, and both stated that they are very impressed by what SSU offers.

Dr. Field said he spoke before the City Planning Commission and the City Council in support of an urban development plan, which subsequently was passed by City Council. This plan allows the private development of apartment buildings across Third Street that, if suitable, may be used for campus housing. Not only will this play a part in the growth of SSU, it will help in the objective of revitalizing downtown Portsmouth.

Dr. Field said that last year, the university developed an extensive crisis management plan. He has asked Vice President Donohue to convene an informal working group to review the adequacy of SSU's crisis management plan, in light of the events of 9/11, and provide a report to the Board of Trustees at the August meeting.

Dr. Field mentioned that Dean Jerry Holt's script, *Boarding*, placed second in the Fred 2 Howard awards for this year's Shorts Festival, which carries a cash award of \$500. He said over 100 scripts were submitted for the Shorts this year, of which eight were produced, of which two won Fred & Howard awards. Dr. Field also mentioned that Interim Dean Cheryl Boyd, as selected as the Nurse of the Year by the Ross District of the Ohio Nurses Association.

Dr. Field said he met recently with Randy Arnett, CEO of Southern Ohio Medical Center, to discuss areas of mutual interest and possible collaboration between SSU and SOMC. Dr. Field also said that he, Dr. Kelley, Dr. Holt visited Ohio University Southern Campus recently to further discuss possible curricular collaboration. In addition, Dr. Field and his wife, Diane, visited Ohio University-Chillicothe and campus dean Dr. Richard Bebee and Mrs. Bebee.

Dr. Field said the Shawnee State University's 14th Annual President's Gala is focused on a means of improving communication between the university and the community--raising money to build a campus marquee. He said he and Diane invite everyone in the community to join them for dinner and dancing at the Gala that will be

held on Saturday, June 29 at 6:30 p.m. in the University Center on the SSU campus.

Dr. Field submitted additional written matters for the Board's consideration.

Committee Reports

Academic Affairs Committee - Mr. Howard Harcha

Mr. Harcha reported that the Academic Affairs Committee had two action items.

Mr. Harcha said the Interim President, after reviewing individual files and recommendations of the Screening Committees, the Faculty Promotion Committees and the Interim Provost, recommended to the Academic Affairs Committee the following promotions:

To the rank of Professor:

Xiaodan (Dandan) Huang
Mary (Kitty) Linde
Jerry Ruby
David Todt

To the rank of Associate Professor:

Philip Blau
Eugene Burns
Barbara Conn
David Finlow
Ken Leighfield
Barbara Trube

To the rank of Assistant Professor:

Paul Yost

Mr. Harcha said the Academic Affairs Committee recommended approval of Resolution A2-02. Mr. Harcha moved and Ms. Reynolds seconded a motion to approve Resolution A2-02, Full-Service Faculty Promotion Recommendations.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Harcha said the 2001-2002 candidates have made satisfactory progress toward graduation and, all final certificate and degree requirements having been met, it was his pleasure to recommend them as candidates for graduation. Mr. Harcha moved and Mrs. Reynolds seconded a motion to approve Resolution A3-02, Approval of Graduates.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Harcha reported on the Academic Affairs Committee informational items.

Mr. Harcha said Dr. Stephen Midkiff, Registrar, reported on SSU's graduation statistics. Ms. Kimberly Lata reported that 537 students had petitioned for graduation.

Mr. Harcha said Dr. Cheryl Boyd, Interim Dean, College of Professional Studies, was recently awarded the "2002 Nurse of the Year" by the Ross District Nurses Association. Mr. Harcha also reported that Dr. Jerry Holt, Dean, College of Arts and Sciences, received second place for his play at the "Shorts Festival 2002" held in Columbus. Mr. Harcha said both deans are to be commended for these recognitions.

Mr. Harcha said the Scioto County Area Foundation approved six grant proposals submitted by SSU for a total of \$49,980. He said a portion of the funding (\$44,980) was provided by the Bess and Marie Pixley fund. Mr. Harcha said Dr. Kelley complimented the Scioto County Arts Foundation for all the funding they provide to the University, especially to promote the honors program.

Quality of University Life - Mr. McKinley

Mr. McKinley said the QUL Committee had one action item.

Mr. McKinley said that SSU is very proud of the outstanding athletic and academic accomplishments of our student athletes and coaching staff. He said the Quality of University Life Committee and Dr. Field recommended approval of Resolution Q2-02. Mr. McKinley moved and Mr. Clayton seconded a motion to approve Resolution Q2-02, Honoring the Spring Sports Individual Athletes and the Women's Basketball Team.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. McKinley reported on the Quality of University Life informational items.

Mr. McKinley said that Mr. Ray Musser, President of the Student Government Association reported on the activities of the SGA. Mr. McKinley said Mr. Musser's interest in SSU is unparalleled and the University is lucky to have someone of his caliber representing the University and the student body.

Mr. McKinley said the SGA elected new officers for 2002-2003:

President	-	Ray Musser
Vice President	-	Jennifer Cummins
Secretary	-	Danielle Zimmer
Treasurer	-	Stephanie McGill
Inter Club Council	-	Tracey Leo

Mr. McKinley said it was refreshing to see the creative interest Ray Musser has in SSU. Mr. Musser's car broke down and he rented a car just to get to the Quality of University Life Committee meeting today. Mr. Musser reported in Committee that the SGA appropriated \$300 each to 17 clubs and organizations. He said over \$4,000 was appropriated to Student Activities for weekend programming events with the possibility of another \$4,000. Last year, SGA had more than double that money available. Mr. McKinley said there were 11 nominations to the annual Bear Hug Award this year. The SGA awarded the annual Bear Hug Award to Elyse Saperstein. The SGA also held the Evening of Honors, raised \$500 in the Walk for Life for the American Heart Association and distributed health clinic surveys to SSU students with the intentions of presenting a report in the fall. Mr. McKinley said the SGA is trying to see if the health clinic is viable. Mr. McKinley said Mr. Musser is promoting the SGA shadowing program for area high school Student Government leaders. Mr. McKinley said that 100 students from Portsmouth High School and Portsmouth West High School participated in the shadowing program this past year.

Mr. McKinley said that Mr. Jacob Hickman, President of the Student Programming Board is another star at SSU. Mr. Hickman reported in Committee on the activities of the SPB. Mr. McKinley said the SPB-supported events were extremely successful. Mr. McKinley reported that over 450 students, faculty, staff and community members attended this year's "Comedyfest". Mr. McKinley also said that trips to Kings Island and a Cincinnati Reds baseball game were well attended. Mr. McKinley said the SPB had selected Ms. Amanda Calvert as the 2002-2003 President and completed interviews for next year's SPB's Executive Board.

Mr. McKinley said that Dr. Mangus reported that the 7th Annual 2002 Spring 5K Bear Run Walk was extremely popular with 526 participants. Mr. McKinley reported that Mr. John Williams, SSU cross country standout, ran a record time of 15:35 and the women's champion was Ms. Julie Eisnaugle from Gahanna with a time of 20:31. Mr. McKinley said this event had participants traveling from as far away as Dayton, Columbus and Cincinnati. Mr. McKinley also said that over half of the participants were students and this helped showcase the fun atmosphere the University has to offer.

Mr. McKinley said Dr. Mangus reported that Ms. Suzanne Brumfield, Vice President of the SSU Chapter of Phi Eta Sigma National Honor Society and a student member of the Board of Trustees, was awarded a \$1,000 scholarship from the national office of Phi Eta Sigma.

Mr. McKinley said Dr. Mangus submitted a list of the 2002-2003 Academic Excellence Scholarship recipients. Mr. McKinley said area guidance counselors each selected two students with a GPA of 3.75 or above to award the 58 scholarships.

Finance and Facilities - Mr. George Davis III, Chairperson

Mr. Davis said the Finance and Facilities Committee had 11 action items.

Mr. Davis said the Finance and Facilities Committee recommended approval of Resolution F14-02, Student Fees. He said he was not pleased to present this 9.8% increase but the Board had little choice since it was necessary to help combat the state budget cuts. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F14-02, Student Fees.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis said the Finance and Facilities Committee recommended approval of Resolution F15-02, Student Lab Fees. Mr. Davis said Mr. Murphy described these fees as a way of helping to keep equipment updated and defray the costs of equipment. Mr. Davis noted these fees help to meet the extra costs of various degree programs, but generally do not cover them completely. Mr. Davis moved and Mr. Clayton seconded a motion for the approval of Resolution F15-02, Student Lab Fees.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that the Finance and Facilities Committee recommended approval of Resolution F16-02, Fiscal Year 2003 General Fund Budget. Mr. Davis said this budget is a best guess of where the University will be next year. He said the budget is a moving target and Mr. Murphy and his staff do the best they can to predict the budget. Mr. Davis moved and Mr. Clayton seconded a motion for the approval of Resolution F16-02, Fiscal Year 2003 General Fund Budget.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F17-02, Fiscal Year 2003 Auxiliary and Agency Budget. He said the proposed budget go hand-in-hand with the general fund budget. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F17-02, Fiscal Year 2003 Auxiliary and Agency Budget.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F18-02, Administrative/ATSS Health Care Actions. Mr. Davis reported that administrators/ATSS would be sharing in the cost of health care benefits. Mr. Davis said health care benefits are out of control and this sharing would give the University a better handle on costs. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F18-02, Administrative/ATSS Health Care Actions.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F19-02, Administrative/ATSS Salary. Mr. Davis said the 3% raise for administrators/ATSS is in line with what the other groups are receiving. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F19-02, Administrative/ATSS Salary.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F20-02, Development Foundation Policy. These new policies will give donors more input on how their donations are used. Mr. Davis said with the passage of the policy, it will create more work for the Executive Director of Development but the Director feels it will be an effective way to solicit funds. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F20-02, Development Foundation Policy.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F21-02, Investment Policy. Mr. Davis said this resolution establishes a policy on University investments as required under HB 524. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F21-02, Investment Policy.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F22-02, Motor Vehicle Policy. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F22-02, Motor Vehicle Policy.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F23-02, Personnel. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F23-02, Personnel.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F24-02, Fee for Additional Student Housing. Mr. Davis said this item was previously addressed but not for these two houses. He said passage of this resolution would bring these two houses in line with other fees for housing. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F24-02, Fee for Additional Student Housing.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payee,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported on the Finance and Facilities Committee information items.

Mr. Davis said with regard to Information Item 2.1, Personnel, Ms. Joyce Kiser was retiring after 31 years of service to the University and said that was a pretty remarkable accomplishment.

Mr. Davis said Mr. Murphy prepared general fund revenues and expenditures pace report and Mr. Murphy feels good about the projections.

Mr. Davis reported that the Capital Status Report reflected current information on each capital project. He said things are going well with Kricker Hall and it should be completed by July.

Executive Committee Report

Dr. Payne reported on the May 13, 2002 Executive Committee meeting. Dr. Payne said the Executive Committee approved the Project Success Grant Application. He said the Executive Committee also approved the personnel appointments, reviewed the investment policy and Dr. David Todt reviewed the options of starting an Occupational Therapy Master's Degree program.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Mr. Harcha made the motion to ask the Board Chair to draft a letter to the University's Interim President requesting that he review the University's Mission Statement to see what modifications need to be made for the University to begin offering graduate programs. Ms. Reynolds seconded the motion.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Ms. Sarah Bramlette spoke to the members of the Board. She discussed the process of filling the Coordinator of Student Activities/Student Housing position. She did not agree with the process and wanted to make the Board aware of her concerns. She said she remembered telling the Board a while ago that the University could easily fill an additional 100 beds. Ms. Bramlette said most people feel the future of SSU's enrollment is in housing. She said when Mr. Kevin Hoult resigned last year from this position, Ms. Knoche filled it temporarily. She said the position was filled permanently without conducting a search -- the position was just handed to someone who had no experience in student housing. Ms. Bramlette said the position needs an experienced housing manager. She said the RA's will not be given a single room next year, which will hamper their ability to do their jobs and only open up four beds. She said the new housing coordinator will no longer live on campus. Ms. Bramlette said she felt the position should have been opened up and not just handed to someone.

Dr. Robert Forrey, SEA President, addressed the Board. Dr. Forrey said that last year about this time, the campus was in an uproar with the concern about the departure of Dr. Chapman. He said that today, he is the only one present at the meeting but if the Board thinks the crisis is over, they are mistaken. Dr. Forrey said the Board compounded its mistake by imposing an interim president, interim provost and interim dean on the faculty and it was very unpopular. Dr. Forrey said the attempted retrenchment of the Med Lab and Office Administration programs were being challenged by the SEA. He said there was controversy over the adoption of the harassment policy and it was a case study in mismanagement. He said the current University management was ineffective and inept. He encouraged the Board to read the settlement of the ULP filed concerning the Office Administration Program. He also said the now deceased chair of the Department of Arts and Humanities, Dr. Leslie Williams, was fearful of sending an email to the then Provost, Dr. Michael Field, because of her concern for retaliation by him. He suggests the search for a new president follow the models of OSU and the University of Minnesota and not permit the interim office holder be a candidate for the position. Dr. Forrey asked the Board take every precaution in the upcoming presidential selection.

Dr. Payne recognized Ms. Ambra Knoche, student member of the Board. Dr. Payne said Ms. Knoche had been an excellent student member and presented her with a chair as a token of appreciation from the Board. A round of applause followed.

Mr. Clayton reported on behalf of the Presidential Search Advisory Committee. He said the committee met with Ms. Elaine Hairston, outside consultant, on May 23. Mr. Clayton said the University has received approximately 30 applications for the position of president and the committee expected to receive about 30 more applications. He said the Search Committee would begin to eliminate applicants by September 30 and be in a position to hire a new president in November.

Comments from Constituent Groups (if any) and the Public

None.

Other Business

None.

Adjournment

Mr. Davis moved and Mr. Clayton seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 3:27 p.m.