

**SHAWNEE STATE UNIVERSITY  
BOARD OF TRUSTEES**

**Meeting Minutes  
February 7, 2001**

Chairman George Clayton called the meeting to order at 1:16 p.m. noting the meeting was in compliance with RC § 121.22(F).

**Roll Call**

Members Present: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller, Ms. Knoche and Ms.

Liles

Members Absent: None

**Approval of the February 7, 2001 Agenda**

Mr. Davis moved and Ms. Reynolds seconded a motion to approve the agenda. Without discussion, the Board unanimously approved the February 7, 2001 agenda.

**Approval of the December 14, 2000 Board Meeting Minutes**

Mr. Davis moved and Mr. Waller seconded a motion to approve the minutes. Without discussion, the Board unanimously approved the minutes of the December 14, 2000 Board meeting.

Mr. Clayton said that, without objection, the Quality of University Life Committee would give their report out of order and recognized Mr. Waller for that purpose.

**Quality of University Life - Mr. Waller**

Mr. Waller said the QUL Committee had two actions items.

Mr. Waller said that on January 8, 2001, a potential disaster was averted due to the quick action of several University staff members and the presence of smoke alarms and the sprinkler system doing what they were supposed to do. Mr. Waller said last year the Board deliberated over the costs of installing new sprinkler systems in the old residence halls. The sprinkler system worked as advertised. They did the job and it was money well spent. Mr. Waller moved and Ms. Argeros seconded a motion to approve Resolution Q1-01, Special Recognition.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Waller said that the University support staff voted by 68% of its membership to approve a new constitution and bylaws for the University Staff Assembly to consider non-collective bargaining issues which affect their constituents. He said the USA articles were attached to the QUL report. Mr. Waller moved and Dr. Payne seconded a motion to approve Resolution Q2-O1, University Staff Assembly.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,  
Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Waller said Ms. Erica Scheuffele, SGA President, reported on the SGA sponsored activities.

Mr. Waller also noted that Ms. Scheuffele reported on behalf of the SPB for Mr. Darren Lutz, SPB President. Mr. Waller said Ms. Scheuffele reported on the various SPB sponsored activities on campus.

Mr. Waller said Dr. Larry Mangus reported that the Jobs Program closing is near completion. He said one final report to the Department of Human Services will be completed shortly and a final report to OBR will be completed by the end of the week.

Mr. Waller said that Dr. Mangus reported on the progress of a proposed health service to be offered to SSU students for the treatment of non-emergency, minor injuries and illnesses with the local hospital.

Mr. Waller noted that Dr. Mangus reported on the housing occupancy rate for Winter Quarter. He said 89 to 90 percent of housing was full.

Mr. Waller reported that Mr. Bob Owen discussed major issues that surfaced during last week's University Advancement retreat, plans for the President's Gala and recent admissions efforts. Mr. Waller said the QUL Committee asked Mr. Owen and Dr. Mangus to report back to them what they are doing to increase student enrollment.

Mr. Clayton asked Ms. Ambra Knoche, Mr. Dave Malone and Mr. Kevin Hoult to stand and be recognized and commended them for their actions regarding the January 8 fire at the townhouse apartments. A round of applause followed.

Ms. Knoche departed the meeting at 1:30 p.m. to attend class.

### **President's Report**

Dr. Chapman reported that SSU has been more aggressive in its recruiting advertising in local and regional papers and in national publications such as the *Chronicle of Higher Education*. Dr. Chapman told the Board members that attached to his report were copies of the advertisements that appeared in the *Chronicle* and also passed around the actual ads. He said this advertising strategy was Dr. Field's idea and gives us good publicity as well as serving as a recruitment tool.

Dr. Chapman noted that the SSU Development Foundation held their Annual Meeting on Saturday and he had asked those in attendance to write down what they felt were the most important issues facing SSU. Those issues are attached to the President's Report. Dr. Chapman said enrollment was at the top of many members list. He said at least two said more involvement of the University leadership in the community was a major issue. Dr. Chapman provided the Board with a listing of Executive Staff members' activities to show involvement in the community. Dr. Chapman said as with the Development Foundation, he asked the Board members to list issues they felt were the most important facing SSU.

Dr. Chapman said that the Graduate Center has become a tremendous success. He said we are still in discussion stages with Marshall University regarding MS courses in Environmental Science and Safety Technology. Dr. Chapman said the Graduate Center is holding a Showcase on May 17 from 5-8 p.m. in the Micklethwaite Room and will provide interested students with the opportunity to meet with representatives from the various graduate programs.

Dr. Chapman reported that Dr. Herbert W. Martin, professor of English and Poet-in-Residence at the University of Dayton, will soon serve as a visiting professor at SSU during Fall Quarter. Dr. Martin teaches American and African-American Literature and has authored six books of poetry. Dr. Chapman said Dr. Martin will be a valuable addition to our campus.

Dr. Chapman said SSU will collaborate with Ohio State University during Winter Quarter to develop a course in online pedagogy. Drs. Kate Jansak and Dave Todt are working in cooperation with OSU professors, John Chovan, Dick Howell and Joe Wheaton and the Ohio Learning Network and Technology Enhanced Learning and Research. This cooperative undertaking between OSU and SSU has brought faculty of different backgrounds together to share their experiences and expertise with others. He said the course will be fully on-line and offered over five weeks beginning February 1. Given the demand, the course will be offered again in the near future and space will be reserved for SSU faculty.

Dr. Chapman said that on a sad note, Dr. Leslie Williams, chair of the Department of Arts and Humanities, has been battling cancer and was recently moved to Hospice of Cincinnati. Dr. Chapman said he and Ann had visited with Leslie and her husband, Bill, over the weekend and several faculty members had done the same. He asked that everyone remember them in their thoughts and prayers.

Dr. Chapman said the Spelman College Chorus of Atlanta, Georgia, will be visiting our campus on Monday, March 12, 2001 and performing at 7:30 p.m. in the Rhodes Athletic Center.

Dr. Chapman said that during the Board retreat last fall, Board members had asked about making changes to the SSU Mission Statement. The suggested changes were made to the Mission Statement and were distributed with the Board materials for this meeting. Dr. Chapman asked for comments and/or suggestions from Board members to make sure we are headed in the right direction with the Mission Statement.

Dr. Chapman said that he had asked Mr. Terry Hapney to assume the duties of Coordinator of Public Relations on a temporary basis because it is very important that we do not have any gaps in this area.

## Committee Reports

### Academic Affairs Committee - Mr. Howard Harcha

Mr. Harcha reported that the Academic Affairs Committee had one action item.

Mr. Harcha said the Proposed 2001-2002 Shawnee State University Academic Calendar has been developed, reviewed and approved by the Calendar Advisory Committee, the Provost and the President. Mr. Harcha said the proposed calendar moved the start of school from the beginning of September to the middle of September. He said the proposed academic calendar would shorten the time between the end of Fall Quarter and Christmas. Mr. Harcha said the Calendar Advisory Committee had asked the student body if they had any concerns about the changes being made and received no response from the student body. Mr. Harcha asked Dr. Steve Midkiff and Dr. Field to address any questions. Mr. Waller asked why this change was being made because he knew a lot of students used the time off at Christmas to work full-time and earn extra money to help support them at school. Dr. Field said the change was very complicated and would have consequences for years to come. He said the change was necessary because the OBR reinterpreted how we count the academic calendar and therefore we had to lengthen our quarter. Dr. Midkiff said Fall Quarter could not start before Summer Quarter was finished and they have to allow a full week between the two quarters to finish up grades. The Calendar Advisory Committee also did not want to split finals over the Thanksgiving holiday weekend and this left them with no alternative but to move the first day of Fall Quarter. Mr. Waller said that there was two full weeks in September unused that could be used and this would allow students who need to work the ability to do so. Mr. Waller said there is room in September to move classes ahead and asked why we do not move them back. Dr. Midkiff said that the first date to start the term is September 11 which is a Tuesday. He said the University needs one week and one weekend to finish up Summer Quarter before it can start Fall Quarter. Ms. Reynolds said that in Committee it was discussed that we are actually returning to a calendar prior to 1992. Dr. Midkiff said that before the energy crisis, the calendar went into December (started midSeptember). Several universities take advantage of closing buildings to save energy. Mr. Harcha asked if there were any additional questions and there being none, he thanked Drs. Midkiff and Field. Mr. Harcha moved and Mr. Teichman seconded approval of Resolution A1O1, Approval of Proposed 2001-2002 Academic Calendar.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Harcha, Mr. McKinley, Dr. Payne,  
Mr. Teichman

Nays: Mr. Davis, Ms. Reynolds, Mr. Waller

Mr. Harcha reported that the Academic Affairs Committee had two informational items.

Mr. Harcha said that SSU is working with the Ohio Learning Network to establish SSU as one of five regional resource centers for Ohio for the purpose of building capacity in the state and

region for the Blackboard and WebCT online course delivery platforms. He said this is a great honor for SSU to receive.

Mr. Harcha said a grant proposal in excess of \$35,000 (Pixley Grant) was recently submitted to the Scioto County Area Foundation. Mr. Harcha said the grant will enable SSU to pay for visiting professors, the honors programs and the River Studies program.

Mr. Harcha said the amendment to the Mission Statement was discussed and he encouraged all Board members to get back to the President with their comments.

Mr. Harcha said that in accordance with Policy 5.16, personnel appointments, the attached listing summarizes personnel actions since the last report.

### **Finance and Facilities - Mr. George Davis III, Chairperson**

Mr. Davis welcomed Dr. Payne to the Finance and Facilities Committee.

Mr. Davis said the Finance and Facilities Committee had three action items.

Mr. Davis reported that one action item, Resolution F1-O1, Housing Expansion, was tabled in Committee. He said at the last Board meeting, the housing issue was discussed and the issue was whether SSU wanted to build its own student housing or whether SSU preferred looking at an arrangement similar to what we did with the Campus View development. He said that system seemed to be working well and the students were happy with it. Board members on the Committee prefer looking at the private development options.

Mr. Davis reported that Resolution F2-O1, Personnel, included the appointment of Dr. Kate Jansak to Associate Provost. He said Dr. Field had addressed the Committee earlier about this issue. The Finance and Facilities Committee recommended approval of Resolution F2-O1, Personnel. Mr. Davis moved and Dr. Payne seconded a motion for the approval of Resolution F2-O1, Personnel.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,  
Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis reported that the Finance and Facilities Committee recommended approval for a new Gear-Up Coordinator position on behalf of OACHE's grant program. Mr. Davis moved and Dr. Payne seconded a motion for the approval of Resolution F3-O1, Personnel.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,  
Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis reported that Resolution F4-O1, Grant Proposals, related to the Pixley fund grant. Mr. Davis said Dr. Field informed the Committee that the money would be used for the honors program and River Studies program. Mr. Davis moved and Dr. Payne seconded a motion to approve Resolution F4-O1, Grant Proposals.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,  
Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis reported on the Finance and Facilities Committee information items.

Mr. Davis said that Mr. Murphy reported to the Committee regarding Sodexho, our food service vendor. Sodexho has proposed making some needed changes to the food service agreement. Mr. Davis said that Sodexho is losing money and SSU needs to keep Sodexho here on campus. Mr. Davis noted that the last time SSU requested bids for a food service contractor, we only received three -- one of which was a military-type setup, one was not worth considering and the other was from Sodexho.

Mr. Davis reported that Mr. Murphy reviewed the report and other information about University driving safety and transportation options. Mr. Waller had a concern about what we are doing to protect our students who are being transported. Mr. Davis said that when two vans are going to the same location, a bus will be rented instead of taking two vans for safety reasons. Mr. Davis said the Committee discussed the idea of SSU purchasing a van but after considering all the additional expenses of upkeep, insurance, it was decided to continue renting.

Mr. Davis said that Mr. Murphy reported to the Committee on the PACE report. Mr. Davis said it is a good report and SSU is well within budget.

Mr. Davis reported on the spreadsheet summarizing the first half of fiscal year 2001 financial information for the Vern Riffe Center for the Arts. Mr. Davis said the Center is doing very well.

Mr. Davis said in accordance with Policy 5.16, the personnel appointments report speaks for itself.

Mr. Davis said the capital status report speaks for itself. The Kricker Hall renovation begins this summer and the building will be off-line for a year. This should not be a problem for the University.

Mr. Davis reminded Board members to submit their AGB registration forms to Ms. Keaton not later than Monday, February 12, 2001.

Executive Committee Report

Mr. Clayton said that because the Executive Committee meeting in January was cancelled, he did not have anything to report.

Mr. Clayton noted that Dr. Chapman would be leaving for Japan to attend the 10th Anniversary of Saitama's relationship with Ohio. He said Dr. Chapman is a good ambassador and wished him a good trip.

Reports, if any, **from Board Liaisons with other Organizations**

None.

New Business

None

Comments from Constituent Groups (if any) and the Public

None.

Mr. Clayton noted that in attendance at the meeting were members of the various constituent groups, including Mr. Patric Leedom, Dr. John Kelley, Ms. Judy Nolfi, Ms. Marcia Tackett and Mr. Greg Ballengee. He welcomed them and thanked them for coming to the meeting.

Other Business

Ms. Reynolds moved and Mr. Davis second a motion to move into executive session under RC § 121.22(G)(1), to discuss compensation, appointment, and promotion of an employee.

Ayes: Ms. Argeros, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,  
Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

The Board moved into executive session at 1:58 p.m.

The Board exited executive session at 3:34 p.m.

Mr. Davis requested the Secretary to review a proposed resolution for legal sufficiency. The Secretary noted that the resolution was correctly drafted and should be offered as E1-O1, since it did not come through a Board Committee and was the first resolution of the current year.

Ms. Reynolds moved and Mr. Davis seconded the approval of Resolution E1-01. Mr. Clayton requested approval by acclamation. The Board unanimously approved Resolution E1-O1 by acclamation.

Mr. Davis asked for a review of the plan for construction of a new presidential house. He felt with the decline in enrollment, lower student subsidies, and the potential for the University having to dip into its reserves, he did not want the University to be in the middle of an expensive house project if enrollment and revenues of the University continue to decline. The original cost was estimated at \$600K, and it does not appear that will be sufficient to build the house based on prior architectural renderings. He said the President's house was a lofty goal, but not one the University can afford at this time. He said the current house on Franklin Avenue is an acceptable house, and if the Board were not going to build a new house in the immediate future, improving this house with central air conditioning and other upgrades would be appropriate.

Mr. Clayton requested other Board members' comments on the proposed Presidential house. He said the bottom line to build a new house with the specifications desired by the board was at least \$700,000.

Mr. McKinley said the current house on Franklin Avenue was on a brick street and has charisma. With improvements to the house, it could be upgraded to its full charming potential. He did not feel comfortable spending that much money to build a new house in Scioto County. The Board should focus on instruction not construction.

Mr. Teichman was concerned about the message being sent to students if that much money was spent on the President's house.

Mr. Waller noted that to his knowledge only three houses in the history of Scioto County sold for more than \$325,000.

Mr. Clayton asked if the consensus of the Board was to put the new Presidential house on hold.

Mr. Davis thought the Board should table the new house for now.

Dr. Payne said he had lived with window air conditioning for 20 years, and recently converted it to central air. He was wrong about air conditioning; central air is much better than window air conditioning.

Mr. Davis said he had opposed the expense of installing central air conditioning for the current house, because at the time it was proposed the house was intended only as a temporary solution while a new house was built on campus. Since the Board was going to table the building of a new house, he felt upgrades to the existing house, including central air conditioning, were appropriate, within reasonable budget constraints.

Ms. Reynolds recommended the Board improve the current house, for example, the front steps should be made more user friendly.

Ms. Argeros said the red ramp in the back of the house should be removed and replaced by a lift.

Mr. Teichman suggested the bathrooms on the first floor should be modified for wheelchair accessibility.

Mr. Waller said the furnishings on the first floor were limited because of the limited funds from the Harry Kuhner gift to the foundation for upgrade of the President's office which were converted to house furnishings. The Board may want to consider hiring a decorator to upgrade the first floor.

Ms. Reynolds recommended that the University come back to the Board with a menu of upgrades for the current house with estimated costs associated with those upgrades, including central air conditioning, and the Board could select the upgrades it found appropriate and reasonable.

Mr. Clayton noted that the Board seemed to have consensus on Ms. Reynolds' proposal, and requested such a menu of Presidential house upgrades be prepared by the University's staff and presented to the Board as soon as practical.

### **Adjournment**

The Board meeting was adjourned by acclamation at 3:49 p.m.