

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
August 9, 2002**

Chairman Dr. Burton Payne called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Ms. Brumfield, Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Members Absent: None

Approval of the August 9, 2002 Agenda

Mr. Harcha moved and Mr. Clayton seconded a motion to approve the agenda. Without discussion, the Board unanimously approved the August 9, 2002 agenda.

Approval of the June 14, 2002 Board Meeting Minutes

Mr. Clayton moved and Mr. Teichman seconded a motion to approve the June 14, 2002 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

The President summarized his written report which he submitted to the Board.

Dr. Field said that because classes begin on September 11, the University is planning a simple memorial ceremony in remembrance of those who perished on September 11, and those who have died fighting terrorism. Dr. Field said he would send details as soon as they are finalized.

1. New Trustees

The University just found out this morning that Governor Bob Taft has appointed Mr. Jack McCoy of Adams County to the Board of Trustees at Shawnee State University.

2. Promoting the Value of SSU

Dr. Field said he and Mr. Murphy have scheduled a meeting with Senator Doug White for later this month to stress to Senator White the importance of allowing SSU to keep the funding that it has, and how important it is that SSU avoid unfair budget cuts in the future. Dr. Field said plans are also underway to meet with Representative John Carey to discuss the same issues.

Dr. Field said he will testify on these issues in front of the Select Committee on Higher Education of the Ohio House of Representatives, on September 20 at Washington State Community College.

3. Tuition Reciprocity

Dr. Field said he will participate in a meeting concerning tuition reciprocity with Kentucky colleges and universities, at Ashland Community College later this month. He said he is optimistic that reciprocity with several Kentucky counties will go into effect winter quarter, allowing students from those counties to pay in-state tuition to attend Shawnee State University. Even if the University does not see an increase in enrollment from these counties (which Dr. Field said he believed the University will see), SSU will begin receiving state subsidy for students from those counties who currently attend SSU. This will be a significant financial advantage for the institution.

4. Water Main Break

Dr. Field said the institution had to close on Wednesday, July 31, due to a water main break in the city of Portsmouth. The break not only left the SSU campus without water, but five of the main buildings had no air-conditioning, because they utilize water in cooling the system

Dr. Field said that while many employees went home, many stayed and continued their work, including members of the Office of University Outreach Services staff. He said Judy Meeker and Megan Horne were remarkably creative and inventive in making sure the 60 gifted high school students who were attending the SSU Summer Honor's Institute at that time were enjoying an off-campus activity at Shawnee State Resort Park during the water outage. In addition, staff members in the Student Success Center (SSC), including Dale Taylor and a student employee, Andy Maillet, continued to work. Students had come to campus from as far as 50 miles away to take placement tests. Mr. Taylor stayed to administer the test, so that students would not have to make another trip back to campus to take it.

5. Honorary Degree for Robert Dafford

Dr. Field said the Board was presented today with a resolution awarding an honorary degree, the Doctor of Humane Letters, to muralist Robert Dafford, to be presented to him during the dedication ceremony for the Portsmouth Murals in October. Dr. Frank Byrne, professor of English and linguistics at SSU, who provided a detailed description of the artist's accomplishments, nominated Mr. Dafford. Dr. Field said Dr. John Kelley, interim provost enthusiastically supports his nomination. Dr. Kelley wrote compellingly of Mr. Dafford's contribution as a "public historian," who has made the history of Portsmouth meaningful to large numbers of people. Mr. Dafford's work and reputation make clear that he fulfills all of the criteria that a person must meet to receive the honorary degree.

6. Founders' Day/Kricker Hall Rededication

Dr. Field said plans are underway to celebrate SSU's origins at the Founders' Day celebration, to be held in October. The guest speaker should be confirmed later today. The main part of the celebration will include the rededication of Kricker Hall. Dr. Field said he will send details, as they are finalized.

7. Shawnee State *Currents*

Dr. Field said Shawnee State University's external, quarterly publication—*Shawnee State Currents*, produced by the Office of Communications, has moved back to a 16-page, tabloid-size newspaper, and the first issue of the 2002-2003 academic year—the September issue—will be inserted into local and regional newspapers throughout the area, including papers in Scioto, Lawrence, Boyd, Greenup, Lewis, Mason, Adams, Brown, Pike, Ross, Jackson, Gallia, and Cabell counties. Over 220,000 issues are being printed, showcasing Shawnee State University and the institution's programs and activities. Dr. Field said this is a very cost-effective way to sell SSU.

8. Alumni Brick Campaign

Dr. Field said an alumni brick campaign is in the planning stages. The Office of Communications, which handles alumni relations, and the Office of Development are both working on the campaign that will sell bricks with the names of alumni donors on them, to be placed on or near the Alumni Green.

9. New Dean of the College of Professional Studies

Dr. Field said Martha Rader, Ph.D., will begin her duties as the new dean of the College of Professional Studies at SSU on August 15. Dr. Field said Dr. Rader has academic administration experience in a young, growing university within a large state system in a collective bargaining environment. He said she has been director/chair of a physical therapy program, and served dual administrative responsibilities as department chair and associate dean on an interim basis. Dr. Rader is known as a strong advocate for students, and has received multiple teaching awards during her career. She has a Ph.D. in educational policy and leadership, a master of science in allied medical professions, and a bachelor of science in physical therapy—all from Ohio State.

10. Articulation agreement between SSU and Pickaway-Ross Career and Technology Center

Dr. Field said he signed an articulation agreement yesterday between SSU and Pickaway-Ross Career and Technology Center that will facilitate the transition of emergency medical technology (EMT) students completing certification programs at Pickaway-Ross to the two-year associate of science in EMT degree program at SSU. He said the agreement is designed to eliminate the need for students to duplicate coursework at the two educational institutions, and to maximize the employability of the student with the completion of the associate degree. He said the bottom line is that SSU should now see more students from Pickaway and Ross counties coming here.

11. Campus Marquee

Dr. Field said that nearly \$20,000 raised from the President's Gala is going toward the purchase of a campus marquee for Shawnee State University. He said construction had begun on the marquee, to be located on Third Street across from the Vern Riffe Center for the Arts. Dr. Field said the marquee should be fully functional prior to the beginning of fall quarter, and will feature information about Shawnee State University programs and activities from all across campus.

12. Enrollment

Dr. Field said the Academic Affairs committee discussed the status of SSU's enrollment. He said the outlook is positive but pointed out that the University should not jump to any conclusions and should wait until the official reporting date in fall quarter to determine actual enrollment.

Committee Reports

Academic Affairs Committee - Mr. Howard Harcha

Mr. Harcha reported that the Academic Affairs Committee had two action items.

Mr. Harcha said the Academic Affairs Committee recommended approval of Resolution A4-02, Approval of Revised Policy 2.04, Faculty Development Program. Mr. Harcha said the current policy was established in 1988 and was geared primarily to help faculty obtain graduate or doctorate degrees. Mr. Harcha said the proposed changes to Policy 2.04 were aimed at streamlining approval and reporting requirements, correcting language to reflect present academic structure, and modifying eligibility requirements. Mr. Harcha said the Academic Affairs Committee recommended approval of Resolution A2-02. Mr. Harcha moved and Ms. Reynolds seconded a motion to approval Resolution A4-02, Approval of Revised Policy 2.04, Faculty Development Program.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Harcha said the Academic Affairs Committee recommended approval of Resolution A5-02, Honorary Degree. Mr. Harcha said the Committee recommended that the Board of Trustees award Mr. Robert Dafford, a world-renowned muralist who met the Board's criteria for the honorary degree, an honorary doctorate of humane letters degree with all rights and privileges pertaining thereto. Mr. Harcha moved and Mr. Teichman seconded a motion to approve Resolution A5-02, Honorary Degree.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Harcha reported on the Academic Affairs Committee informational items.

Mr. Harcha said Dr. John Kelley, Interim Provost, reported on cost savings in adjunct, overload, and full-service faculty summer pay for AY 2001-02.

Mr. Harcha said Dr. Stephen Midkiff, Registrar, reported on preliminary enrollment data for fall quarter.

Mr. Harcha said the UFS and the Interim Provost approved the following degree enhancements certificate in environmental field technician, concentration in communications, concentration in culture and media studies, and minor in sports coaching.

Mr. Harcha said Mr. Gary Gemmer, chair of the Department of Natural Sciences (DNS), reported to the Academic Affairs Committee on activities underway within the Natural Sciences department. Mr. Gemmer said they had sent out a survey to graduates of the program and mailed an alumni newsletter. Graduates from the DNS include a professor at the University of Tennessee, several high school teachers, and one with a law degree.

Quality of University Life - Mr. McKinley

Mr. McKinley said the QUL Committee had no action items.

Mr. McKinley reported on the Quality of University Life informational items.

Mr. McKinley said that Ms. Pat Moore, Director of Financial Aid, reported that 86% of the Academic Excellence scholarship recipients for the 2001-2002 academic year met the minimum grade requirement of 3.0 GPA to have their scholarship continued. Two students had 4.0 GPA's; seven had less than 1.99; and three withdrew. Ms. Moore said they were trying to expand the parameters for scholarships by adding four more counties, including Brown, Gallia, Ross, and Jackson. Mr. McKinley said SSU student Board member, Ms. Suzanne Brumfield, expressed her pleasure that Gallia County (where Ms. Brumfield is from) was added to the scholarship area. He said if the reciprocity agreement is passed on tuition, it could be a bonanza for SSU and could end up in 20 counties in Kentucky, especially Greenup and Boyd Counties. Mr. McKinley said a student has to achieve a score of 21 on the ACT and possess a GPA of 3.75 to qualify for a scholarship.

Mr. McKinley said that Mr. Tim Culver, Director of the Student Success Center, reported on the following grant approvals: Shawnee State University Perkins grant allocation for 2002-2003 in the amount of \$106,501; the Educational Talent Search grant renewal for five years in the amount of \$278,190 per year; and the Adult Basic Literacy Education (ABLE) grant for two years in the amount of \$156,298 per year. Mr. McKinley said the University had to score 100 points to be able to get the grants and the three at-large readers gave SSU 100 points, which is excellent.

Mr. McKinley said Mr. Steve Gregory, Director of Career Planning and Placement, distributed to the Committee a copy of the 2001 Graduate Placement Report. Mr. McKinley said this survey was mailed out to all 2001

graduates and had a return rate of 35% or 169 responses. Mr. McKinley said of those responding, 71% were employed full time; 16% were employed part time; 12% were unemployed and 7% had returned to college to further their education.

Mr. McKinley said Mr. Culver reported that Mr. Bob Trusz, Director of Admission, and Ms. Pat Moore, Director of Financial Aid, were the Student Affairs Division recipients of the Performance Recognition Awards for 2002.

Finance and Facilities - Mr. George Davis III, Chairperson

Mr. Davis said the Finance and Facilities Committee had four action items.

Mr. Davis said the Finance and Facilities Committee recommended approval of Resolution F25-02, District Tuition. Mr. Davis said this action would rescind the out of state tuition rate for returning West Virginia resident students in two counties. Mr. Davis moved and Mr. McKinley seconded a motion for the adoption of Resolution F25-02, District Tuition.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis said the Finance and Facilities Committee recommended approval of Resolution F26-02, Personnel. Mr. Davis said the personnel action items were included in the Board materials and were self-explanatory. Mr. Davis moved and Mr. Clayton seconded a motion for the approval of Resolution F26-02, Personnel.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that the Finance and Facilities Committee recommended approval of Resolution F27-02, Grant Proposals. Mr. Davis said this resolution approved the submission of two grants involving the Children's Learning Center. He pointed out that, according to Mr. Murphy, the grants represent approximately \$11 million in restricted funds for the University. Mr. Davis moved and Mr. Clayton seconded a motion for the approval of Resolution F27-02, Grant Proposals.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported that Finance and Facilities Committee recommended approval of Resolution F28-02, Investment Committee. Mr. Davis said an Investment Committee consisting of three individuals had been appointed. The members of the Investment Committee are: Mr. Jason Stephens, a financial consultant from

Ironton, Ohio; Mr. Steven Boden, a CPA from Portsmouth; and Mr. Jerry Ruby, an SSU faculty member. Mr. Davis moved and Mr. Clayton seconded a motion for the adoption of Resolution F28-02, Investment Committee.

Ayes: Mr. Clayton, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne,
Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Davis reported on the Finance and Facilities Committee information items.

Mr. Davis said the Personnel items were included with the Board materials for review.

Mr. Davis said the Board toured the newly renovated Kricker Hall and was very impressed with the result. It really amounted to a total reconstruction.

Mr. Davis said the Finance & Facilities Committee had a lengthy discussion regarding the Center for the Arts financial situation. He said the CFA has had losing budget deficits for a couple of years running. He said Mr. Carl Daehler discussed with the Committee some of the issues. Mr. Davis said he hopes Mr. Daehler recognizes the need the stay within the budget.

Mr. Davis reported that Mr. Donohue gave a good report on security procedures being undertaken by the University to be prepared for emergency situations.

Executive Committee Report

Dr. Payne reported that the Executive Committee did not meet so there was no report.

Reports, if any, from Board Liaisons with other Organizations

Dr. John Valentine addressed the Board. Dr. Valentine, President of the UFS, and Dr. Robert Forrey, President of the SEA, had prepared a memorandum to the Board to address the issue of the Investment Committee membership. Dr. Valentine said the UFS and SEA wanted Board Policy 1.05, Investment Policy, Section 1.0, Membership, to be amended to read as follows:

"Members: Three members nominated by the chair of the BOT and approved by the Shawnee State University Board of Trustees. At least one of these members would be a full-service University faculty member.

Terms: Initial appointments of one, two and three years respectively. Thereafter, appointments are for three fiscal years or parts thereof."

Dr. Valentine said the Finance and Facilities Committee discussion in June about the Investment Committee policy requiring a full-service faculty member should be continued at the October meeting. He said Mr. Murphy had no problem with the proposed language. He said the Board had voted on this issue at today's meeting and thanked the Board for including a full-service faculty member on the Committee.

Dr. Robert Forrey, President of the SEA, addressed the Board. Dr. Forrey said that the SEA would be filing a grievance next week on the retrenchment of the Med Lab Program. He said the SEC understood the University was in a financial crisis, but the retrenchment was handled ineptly and the decision was unsound. He said the SEA had already filed an unfair labor practice regarding attempted reductions in the Office Administration Program. Dr. Forrey said he had requested the financial records for the Shawnee State University Development Foundation to see more clearly how it operates. He said he felt the Development Foundation was not quite on the radar screen and its financial operations should be reviewed.

Dr. Forrey said he had given the President's Office a copy of an article that appeared in the *Chronicle of Higher Education*. Dr. Forrey said the *Chronicle* is to education as the *Wall Street Journal* is to the business community - it is the authoritative chronicle of record. He quoted from the article, "Find a new president for major research university in four months? Most trustees would say it can't be done. But the search committee at Ohio State University just proved them wrong. In what many observers of the college presidency are calling a remarkably fast search, Ohio State took only four months to find its new leader, Karen A. Holbrook, senior vice president for academic affairs and provost at the University of Georgia. She will become Ohio State's first female president when she takes office October 1." Dr. Forrey said the article quoted a source as saying the presidential search did not have to be the search equivalent of the Bataan death march.

Dr. Forrey said the presidential search here at SSU was taking considerably longer than four months and the perception of most faculty is that it is a "done deal," the trustees have their mind made up, and the Board will simply appoint Dr. Field. He said this would be viewed with extreme disfavor if the Board were to appoint Dr. Field to the presidency. Dr. Forrey said Dr. Payne assured him the search at SSU would be done with the highest ethical standards. Dr. Forrey said he believed that the selection was not a "done deal" but thought the length of time for the search was a problem. He urged the Board to look at the evaluations of the four top administrative positions, three of whom are interim. He said he wanted to point out the sensitivity of referring to the two top positions as interim, since in this very meeting he heard people referring to the "President" or the "Provost" omitting the word "interim."

Dr. Forrey also said the Board continues to make an issue of the fact that the Center for Arts has a deficit but reminded the Board that the University still owns two presidential houses and has approximately \$640,000 tied up in these houses. He thanked the Board and apologized if he took too much time.

New Business

None.

Comments from Constituent Groups (if any) and the Public

None.

Other Business

None.

Adjournment

Mr. Davis moved and Mr. McKinley seconded a motion to adjourn the meeting. The issuing was adjourned by acclamation at 1:59 p.m.