

**SHAWNEE STATE UNIVERSITY  
BOARD OF TRUSTEES**

**Meeting Minutes  
April 14, 2000**

Vice Chairman Burton Payne called the meeting to order at 1:19 p.m. noting the meeting was in compliance with RC § 121.22(F).

**Roll Call**

Members Present: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds,  
Mr. Teichman, Mr. Waller, Mr. Meier and Ms. Stone

Members Absent: Mr. Clayton and Mr. McKinley

**Approval of the April 14, 2000 Agenda**

Ms. Reynolds moved and Mr. Waller seconded the approval of the April 14, 2000 Revised Agenda.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman  
Mr. Waller

Nays: None

**Approval of the February 11, 2000 Minutes**

Mr. Harcha moved and Ms. Argeros seconded approval of the minutes from the February 11, 2000 meeting. Without discussion, the Board unanimously approved the minutes.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman  
Mr. Waller

Nays: None

**President's Report**

Dr. Chapman said enrollment for the spring quarter (15th day figures) was up by one student. He said the free class promotion resulted in approximately 50 new students enrolling for spring quarter.

Dr. Chapman said a former SSU student, Dr. Matt Zuefle, assistant professor of outdoor recreation and adventure recreation at Ohio University, will be the next speaker featured in Shawnee State University's Distinguished Lecture Series on April 24.

Dr. Chapman stated this year's President's Ball will benefit campus beautification and 184 people have made reservations to attend. That figure matches the figure from two years ago but less than last year's Inaugural Ball total of 295.

Dr. Chapman briefly mentioned that this year's commencement speaker will be Martha Johnson, director of contributions and community relations at Ashland Inc.

Dr. Chapman stated that nationally recognized financial expert Anthony Chan will be the featured speaker during a financial and estate-planning seminar on April 29 at SSU.

Dr. Chapman said that Navigational Day 2000, an open house that allows prospective students to tour SSU's campus and its opportunities for success, was held April 12 with nearly 360 prospective students visiting campus.

Dr. Chapman mentioned that SSU was featured in front-page articles in the Ashland *Daily Independent* and the Huntington *Herald-Dispatch* and that the public relations office is getting SSU great coverage regionally as well as statewide.

Dr. Chapman noted that this year's job fair drew 75 companies in attendance and 33 of them interviewed SSU students for jobs at those companies.

Dr. Chapman said housing occupancy is at an all-time high for a spring quarter--92 percent.

Dr. Chapman said because Mr. Dan Young resigned as director of facilities, Mr. Butch Kotcamp has agreed to serve as acting director of facilities with the overall responsibility for plant management and Mr. Steve O'Rourke will oversee the maintenance and grounds area.

## **Committee Reports**

### **Academic Affairs Committee - Mr. Robert Teichman**

Mr. Teichman reported that his committee had four action items.

Mr. Teichman stated that a new University Strategic Plan has been developed by the Shawnee State University Strategic Planning Committee and endorsed by the CWA, UAA and faculty. The plan is consistent with Shawnee State's Mission Statement and has been discussed extensively with the University community. He said that the Academic Affairs Committee approved the new University Strategic Plan and recommends approval of Resolution A3-00 by the Board. Mr. Teichman moved and Mr. Harcha seconded a motion for the approval of Resolution A3-00, Strategic Plan.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman  
Mr. Waller

Nays: None

Mr. Teichman stated that the Proposed 2000-2001 Shawnee State University Academic Calendar has been developed, reviewed and approved by the Calendar Advisory Committee, the Provost and the President. The Board of Regents required SSU to add one day to its academic calendar to meet state regulatory requirements. The Academic Affairs Committee approved the Proposed 2000-2001 Academic Calendar and recommends approval of Resolution A4-00 by the Board. Mr. Teichman moved and Mr. Harcha seconded a motion for the approval of Resolution A4-00, Approval of Proposed 2000-2001 Academic Calendar.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman  
Mr. Waller

Nays: None

Mr. Teichman said the faculty submitting applications for promotion were certified as being eligible by the President. The President, after reviewing individual files and recommendations of the Screening Committees, the Faculty Promotion Committees and the Provost, recommended to the Academic Affairs Committee the following actions: to the rank of Professor - Liz Chrisman, Sharon Scott, Julia Coll and Rob Mauldin; to the rank of Associate Professor - Carl Priode, Marsha Walker, Karen Crummie and Roberta Milliken; to the rank of Assistant Professor - Elyse Saperstein. The Academic Affairs Committee approved the faculty promotions and recommends approval of Resolution A5-00 by the Board. Mr. Teichman moved and Ms. Reynolds seconded a motion for approval of Resolution A5-00, Full-Service Faculty Promotion Recommendations. Mr. Harcha said he would like to abstain from voting because he had a familial conflict of interest.

Ayes: Ms. Argeros, Mr. Davis, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Abstention: Mr. Harcha

Mr. Teichman reported that the President, after reviewing the individual file and recommendations of the Faculty Continuing Contract Committee and the Provost, recommended to the Academic Affairs Committee the following action: Marsha Walker - continuing contract status. The Academic Affairs Committee approved the continuing contract status for Marsha Walker and recommends approval of Resolution A6-00 by the Board. Mr. Teichman moved and Mr. Harcha second a motion for approval of Resolution A6-00, Continuing Contract.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman  
Mr. Waller

Nays: None

Mr. Teichman reported on the Committee's information items.

Mr. Teichman said that Shawnee State University is scheduled for a focused evaluation on April 9-10, 2001 by North Central Association of Colleges and Schools. He further stated that the focused evaluation will consider our progress achieved in the areas of shared governance, strategic planning and assessment of student academic achievement. SSU is well on its way of meeting these three goals. Mr. Teichman said Dr. Field updated his committee on the NCA 105th Annual Meeting which Dr. Field and SSU's NCA Committee recently attended in Chicago.

Mr. Teichman said the Office of the Provost announced this year's recipients of its newly established Student-Faculty Collaborative Scholarship Opportunities. He said the main purpose of this program is to directly engage students in faculty scholarly activity.

Mr. Teichman reported that approval for five Success Challenge funded positions is being sought through the Finance and Facilities Committee. The five requested positions are: Senior Instructor of Developmental English; two Senior Instructors of Composition; Senior Instructor of Mathematics; and partial funding for a Secretary IV.

Mr. Teichman stated that Dr. Margaret Christensen updated the Committee on the Graduate Center's recent activities. He said she is doing an excellent job and that nine programs from six universities are either underway or being finalized. He passed out a chart of cooperative degree programs and their status on implementation (attached). He said that the University of Akron started in January 2000 with an interactive video class with 18 students enrolled and has been very successful.

Mr. Teichman said SSU has been awarded a grant in the amount of \$200,000 by the Ohio Department of Education. The Pre-Kindergarten Teacher Preparation Grant will support activities that the Department of Teacher Education is already doing to prepare pre-K teachers.

Mr. Teichman noted that the personnel appointments are attached to the Committee's report.

### **Quality of University Life - Ms. Katherine Argeros, Chairperson**

Ms. Argeros reported that the Quality of University Life Committee had one action item.

Ms. Argeros said the women's basketball team has once again put SSU on the map by their exemplary performance on and off the court. SSU is proud to announce that five students were named NAIA Basketball Scholar Athletes. They are: Brandi Baker, Mamie Brisker, Becky Holden, Stephanie Sloan and Todd Vatter. Kelly Smith was named the AMC Player of the year and 1st Team All-American. Brandi Baker and Dave Hurley were named Honorable Mention All American and Coach Robin Hagen-Smith was named the AMC Coach of the Year. The Women's Basketball Team repeated as AMC Champs and National Tournament participants. Ms. Argeros said the Quality of University Life Committee recommends approval of Resolution QI-00 by the Board. Ms. Argeros moved and Mr. Teichman second a motion to approve Resolution Q1-00, Honoring Individual Winter Sport Participants and the Women's Basketball Team.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman  
Mr. Waller

Nays: None

Ms. Argeros reported on the Committee's informational items.

Ms. Argeros stated that Mr. Brian Meier, Vice President of the Student Government, reported that the Student Government sponsored a cookout to kick-off election applications for SGA. Mr. Meier also reported that the SGA is planning the Bear Hug Award, an evening with honors, and a budget workshop for all clubs and organizations to be held during spring quarter.

Ms. Argeros said Dr. Mangus reported on behalf of Mr. Travis Self, President of the Student Programming Board, on the selection process for new Board members of SPB for next year. Over 160 attended SPB's bowling night. They are also sponsoring a movie night, the upcoming Phi Eta Sigma National Honor Society induction, and the Spring 5K Bear Road Race.

Ms. Argeros said Dr. Mangus reported the student housing occupancy rate is at 92.1% which is the highest ever for spring quarter.

Ms. Argeros stated that Mr. Bob Owen reported that marketing efforts have been expanded into the Cincinnati area to attract more housing students. Mr. Owen also reported that more than 300 students were on campus April 12 as part of SSU's Navigational Day with quite a few of those from Butler and Adams counties. He also reported that with the purchase of the new printer in the Printshop that four-color materials can now be printed on campus.

Ms. Argeros noted the personnel appointments which are attached to the Committee's report.

**Finance and Facilities - Mr. George Davis III, Chairperson**

Mr. Davis said the Finance and Facilities Committee had five action items.

Mr. Davis reported that per Policy 5.16, the Finance and Facilities Committee recommended approval of the appointment of two new employees: Mr. Charles Warner as Director of UIS effective 5/1/00 and Assistant Professor, Philip Blau, effective 9/5/00. Mr. Davis moved and Mr. Waller seconded a motion for the approval of Resolution F5-00, Personnel.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman,  
Mr. Waller

Nays: None

Mr. Davis reported that the Finance and Facilities Committee recommended approval of five new Success Challenge funded positions. Mr. Davis said the positions are for Senior Instructor of Developmental English, two Senior Instructors of Composition, Senior Instructor of Mathematics and partial funding for a secretary position. Using these full-time positions replace adjunct faculty should improve retention of at-risk students.

Mr. Davis moved and Mr. Waller seconded a motion for approval of Resolution F6-00, Success Challenge Funded Positions.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis stated the Finance and Facilities Committee recommended approval of a \$40,000 grant renewal to provide holistic health program for Scioto County senior citizens. He said approval is also requested for a grant renewal request to the Ohio Arts Council for \$39,767 to provide operating support and funding for the artist series. Mr. Davis moved and Mr. Waller seconded a motion for approval of Resolution F7-00, Grants.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis said the Finance and Facilities Committee recommended approval of a revision to the University travel policy. He said the change was needed to allow for regular inflationary adjustments. Mr. Davis moved and Mr. Waller seconded a motion for approval of Resolution F8-00, Travel Policy 4.10 Rev.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis stated that the Finance and Facilities Committee recommended approval to modify the University's public records policy to bring the procedures in line with recent changes in Ohio's Public Records Act. Mr. Donohue reported that this policy needs to be adjusted to comply with state law. Mr. Davis moved and Mr. Waller seconded a motion for approval of Resolution F9-00, Public Records Act Policy 5.19 Rev.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Waller

Nays: None

Mr. Davis reported on the Committee's informational items.

Mr. Davis said the personnel items were self-explanatory and attached to the Finance and Facilities Committee report.

Mr. Davis stated the draft FY2001 general and auxiliary/agency budgets were provided to the Committee for discussion. He said it was a preview of the budget to come in June. He also noted that Dr. Chapman gave an insightful commentary.

Mr. Davis said Mr. Murphy prepared the general fund revenues and expenditures pace report, fiscal year to date through February 1999 and 2000 and Mr. Davis noted that we are about where we should be in this regard.

Mr. Davis said the University has received the report from the Ohio Board of Regents on Institutional financial ratios and scores and SSU is number one among public universities when it comes to financial security. He said this report reflects highly on the Business Division's fiscal responsibility efforts.

Mr. Davis said that the Committee received an updated fire suppression report for Student Housing. The Committee felt they needed more information and would report back to the Board.

Mr. Davis said that Mr. Murphy updated the Committee on the bookstore management change. Mr. Davis said Barnes & Noble would be operating the bookstore beginning May 12 and we have a five-year agreement with them.

Mr. Davis noted the Capital Status report was attached and is self-explanatory.

Mr. Davis said the Board Policy 4.51 on Administrative Appointments was discussed and said it relates to what is required for layoffs when grant funding is terminated.

Mr. Davis said the Committee had a spirited discussion relating to the Letter of Understanding with Campus View Associates, LLC. He said Mr. Donohue and Mr. Murphy were working on the items that needed clarification.

### **Executive Committee Report**

Dr. Payne reported that the Executive Committee approved one grant application to the Ohio Department of Education for \$200,000 for the Department of Teacher Education.

Dr. Payne reported that the Committee approved the appointment of new personnel: Lynne Austin, Public Relations Coordinator; Brian Saul, Enrollment Coordinator; Mary Ellen Conley, GEAR-UP Coordinator; and Danny Stephens, GEAR-UP Coordinator.

### **Reports, if any, from Board Liaisons with other Organizations**

None.

### **New Business**

None.

**Comments from Constituent Groups (if any) and the Public**

None.

**Other Business**

Mr. Teichman moved for executive session under RC § 121.22G(4) to discuss collective bargaining. Ms. Reynolds seconded the motion. Dr. Payne asked Dr. Kadel and Mr. Murphy to remain.

Ayes: Ms. Argeros, Mr. Davis, Mr. Harcha, Dr. Payne, Ms. Reynolds, Mr. Teichman,  
Mr. Waller

Nays: None

The Board moved into executive session at 1:50 p.m.

The Board exited executive session at 2:19 p.m.

**Adjournment**

The Board meeting was adjourned by acclamation at 2:20 p.m.