

**SHAWNEE STATE UNIVERSITY  
BOARD OF TRUSTEES**

**Meeting Minutes  
October 30, 2003**

Chairman George Davis called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC §121.22(F).

**Roll Call**

Members Present: Dr. Ball, Mr. Davis, Mr. Harcha, Ms. Leo, Mr. Marit, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Members Absent: Mr. McCoy

**Approval of the October 30, 2003 Agenda**

Mr. Harcha moved and Mr. Warren seconded the motion to approve the agenda. Without discussion, the Board unanimously approved the October 30, 2003 agenda.

**Approval of the August 8, 2003 Board Meeting Minutes**

Dr. Payne moved and Ms. Reynolds seconded a motion to approve the August 8, 2003 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

**Approval of the October 17, 2003 Special Board Meeting Minutes**

Mr. Teichman moved and Dr. Ball seconded a motion to approve the October 17, 2003 Special Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

**President's Report**

The President summarized her written report that she submitted to the Board and is made a part of these minutes.

**Committee Reports**

**Academic Affairs Committee - Ms. Kay Reynolds**

Ms. Reynolds reported that the Academic Affairs Committee had one action item.

Ms. Reynolds said Dr. Michael Field, Provost and Vice President for Academic Affairs, presented information on a New Degree Proposal, an Associate of Applied Science, Paraprofessional Education, initiated by Mr. Paul Madden, Director, Pre-Professional Services in the Department of Teacher Education. Ms. Reynolds said teacher assistants are not currently

required to have a degree but that may change soon. Ms. Reynolds said the Ohio Board of Regents gave SSU preliminary approval to go forward with this new degree proposal and the proposal will be submitted to the OBR after it is approved by the Board. Ms. Reynolds moved and Mr. Harcha seconded a motion to approve Resolution A6-03, Approval of New Degree Proposal.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Ms. Reynolds reported on the Academic Affairs Committee informational items.

Ms. Reynolds said Dr. Stephen Midkiff, Registrar, presented an enrollment report for fall quarter 2003. Ms. Reynolds said headcount is up 2.4% over last year and subsidy-eligible FTE is up 10.7%. Ms. Reynolds reported this is the highest enrollment in the history of SSU. She said full-time student enrollment is 3,047 or a 5.4% increase over last year, with 59.6% female students and 40.4% male students. Ms. Reynolds also said SSU has the second smallest class size when compared to average class size of other Ohio universities.

Ms. Reynolds said the personnel appointments were self-explanatory.

#### **Quality of University Life - Mr. Harcha**

Mr. Harcha said the QUL Committee had no action items.

Mr. Harcha reported on the Quality of University Life informational items.

Mr. Harcha reported that Ms. E.B. Newberry, a senior International Relations major from Cincinnati pursuing a career in law, President of the Student Government Association, reported that the SGA assisted the Office of Admission during the summer new student orientations, had an executive board retreat prior to fall classes, sponsored a 9/11 remembrance and held other activities. Ms. Newberry reported that SGA will be a founding member of the American Student Government Association and plans to renew their Ohio Council of Student Government membership. She also reported that the annual Halloween Carnival was a huge success with over 600 area children of all ages attending. Ms. Newberry said the SGA is planning a retreat for November 2, as well as offering assistance with new clubs and organizations and will be helping the Office of Admission with the Fall Open House on November 1.

Mr. Harcha said Ms. Jennifer Phillips, a junior from Cincinnati and majoring in English, President of the Student Programming Board, reported that the SPB sponsored a haunted house, a free arts and crafts table, and a trip to the Renaissance Festival. Ms. Phillips also reported that the SPB and Theta Phi Alpha sorority handed out information in conjunction with Breast Cancer Awareness Month and is planning Homecoming, Springfest and the Campus Activities Regional Conference.

Mr. Harcha said Dr. Mangus reported that Ms. Kim White-Merb, an SSU graduate, will be inducted into the NAIA Hall of Fame at the Women's Softball National Championship in Decatur, Alabama, in May, 2004. Mr. Harcha said this is quite an honor and said Ms. White-Merb appears in the NAIA Softball Record Book more than 50 times.

Mr. Harcha said Dr. Mangus reported on the 9th Annual SSU Fall 5K Bear Run/Walk and said that a record number of 930 registered and 724 participated in this event.

Mr. Harcha said Dr. Mangus reported on the fall housing occupancy. He said housing is at 101% with overflow students housed at the Ramada Inn.

Mr. Harcha said Dr. Mangus reported that Ms. Patricia Moore, Director of Financial Aid, applied for additional Federal Work-Study funds for SSU and SSU was awarded an additional \$30,741.

Mr. Harcha said Dr. Mangus also reported on the Student Health Clinic that has provided health care to more than 50 students in the short amount of time that it has been open. Mr. Harcha said Dr. Pettit and his staff are providing a great service for our students.

#### **Finance and Facilities - Dr. Burton Payne, Chairperson**

Dr. Payne reported on the Finance and Facilities Committee action items.

Dr. Payne said the Finance and Facilities Committee recommended approval to revise Policy 1.05, Investment Policy, as recommended by the SSU Investment Committee. Dr. Payne said this revision was necessary to authorize the use of derivatives for hedging only which will help stabilize investments made by the University. Dr. Payne moved and Mr. Teichman seconded a motion for the approval of Resolution F27-03, Investment Policy 1.05Rev.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F28-03, Personnel. Dr. Payne moved and Ms. Reynolds seconded a motion for the adoption of Resolution F28-03, Personnel.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F29-03, Grant Proposals. Dr. Payne said the UMEB and Technical Assistance grants would combine students from SSU and Ohio State. Dr. Payne moved and Dr. Ball seconded a motion for the approval of Resolution F29-03, Grant Proposals.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McKinley, Dr. Payne, Ms. Reynolds,  
Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne reported on the Finance and Facilities Committee information items.

Dr. Payne said the Personnel activity was attached to the Board materials.

Dr. Payne said a letter from the Auditor of State's office regarding the status of Workers Compensation liability and year-end financial reporting was shared with the Committee. He said this letter states a difference of opinion from the past Auditor.

Dr. Payne reported that the capital status report looks very good with 99% completion.

Dr. Payne reported that a financial report for the period ending June 30, 2003, was shared with the Committee for the Vern Riffe Center for the Arts. Dr. Payne said the VRCFA continues to have a deficit and said the Committee had an extensive discussion on how to control this deficit. He noted the public relations value of the CFA is very important for the University, and although some deficit may be expected, it needs to be controlled.

### **Executive Committee Report**

None.

### **Reports, if any, from Board Liaisons with other Organizations**

None.

### **New Business**

None.

### **Comments from Constituent Groups (if any) and the Public**

Dr. Jeff Bauer, professor and chair of the Crisis Committee of the SEA, addressed the Board. Dr. Bauer apologized for reading his letter but said he wanted it to become part of the permanent records. Dr. Bauer's letter dated October 30, 2003 addressed to the Board of Trustees is attached hereto and made a part of these minutes.

### **Other Business**

None.

**Executive Session**

None.

**Adjournment**

Mr. Warren moved and Mr. Teichman seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 1:46 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees

**President's Report to the**  
**Shawnee State University Board of Trustees**  
**October 30, 2003, Meeting**  
**Rita Rice Morris, President**

What a beautiful time of year it is in southern Ohio! With the beautiful colors in the trees across our region comes a busy, yet exciting time in the history of Shawnee State University. Here are some great things that are happening at SSU this fall:

**Institutional Affairs**

**1. Inauguration**

A committee, comprised of faculty and staff members, students, and members of the local community, and chaired by professors Stephen Rader and Barbara Duncan, has done an outstanding job in planning SSU's inaugural celebration, scheduled for tomorrow. This is a university/community-wide celebration that included a cookout/picnic with SSU students earlier today; the performance of the Siberian Dancers at the Vern Riffe Center for the Arts this evening; a Founders' Day Brunch tomorrow morning at 9:30 a.m. for the entire university community, legislators, and other local and statewide leaders; processional through the center of campus beginning around 11:45 a.m. tomorrow; the Installation Ceremony held in the Vern Riffe Center for the Arts Main Theater at noon; reception immediately following the ceremony in the VRCFA Selby Grand Lobby; and a Masquerade Party held tomorrow evening at 8 p.m. in the Rhodes Athletic Center Gymnasium. Retired SSU Professor Phyllis Kegley is this year's brunch/Founders' Day speaker, and Mr. George Clayton is serving as the master of ceremonies for that event.

**2. Alumni Relations**

Terry Hapney, director of communications/alumni relations and SSU alumnus Ray Musser are planning visits to other colleges and universities this fall and winter to take a look at how the alumni associations at other institutions operate. This is a step forward in SSU's alumni association becoming active in planning events and programs for our alumni. Mr. Hapney will also be attending the state of Ohio's alumni directors organization meeting in November—an opportunity to share ideas with other alumni directors in the state. In addition, a very successful alumni event was held in Columbus toward the end of August at which I spoke about all of the great news at SSU. Around 30 SSU alumni from Franklin and bordering counties attended the event. Future events are being planned for Portsmouth, Dayton, Cincinnati, and other areas.

## **Academic Affairs**

### **1. Career Exploration for Women**

Nearly 600 junior high girls from the southern Ohio area visited the Vern Riffe Center for the Arts on October 17 to hear about the future as far as what career paths young women can choose. "Career Exploration for Women," a program started in 1989 by the office of university outreach services, brought seventh and eighth graders from Chesapeake Middle School, East Junior High School, Eastern Junior High School, Ironton Junior High School, Minford Middle School, Piketon Junior High School, Portsmouth West Middle School, Rock Hill Middle School, South Webster Junior High School, Symmes Valley Multi-Level School, and Waverly North Junior High School to the SSU campus.

I enjoyed sharing my work experiences with this group. In addition, other women working in an assortment of other professions discussed the particulars of their careers. Law, aviation, dental hygiene, speech pathology, marine biology, graphic arts, firefighting, forensics, and law enforcement were but a few of the 31 choices presented.

### **2. Teacher Education Articulation Signing Ceremony**

Presidents and other academic administrators from Hocking College, Marietta College, Ohio University, Shawnee State University, Southern State Community College, University of Rio Grande/Rio Grande Community College, and Washington State Community College took part in the Southeastern Ohio Articulation Partnership for teacher education signing ceremony held on October 27 in the Vern Riffe Center for the Arts.

This agreement is a partnership between the eight institutions listed above—a pathway for regional residents who can begin working on a teacher education baccalaureate degree at a community or technical college and finish the degree at a four-year university. This agreement will make the transition much easier for students and institutions.

### **3. Northwest Community College**

Shawnee State University is exploring the possibility of partnering with Northwest State Community College (NSCC), in Archbold, Ohio and the Portsmouth area Joint Apprenticeship Training Council of the IBEW Local Union 575 to provide an associate degree program for apprentices currently enrolled in the IBEW electrical apprenticeship training. IBEW apprentices will enroll in Northwest State Community College's associate degree program to earn the Associate of Technical Studies in Construction Electricity. NSCC recognizes the apprenticeship training as a component of the Associate of Technical Studies

degree. Shawnee State University will provide courses in English composition, speech, humanities, and social sciences required to complete the degree.

This partnership allows the local workforce to gain access to higher education, and provides the opportunity to complete required general education courses close to home and work. Earning the associate degree will allow union members both to increase their earning power and also to continue their education toward a bachelor's degree at Shawnee State University if they wish to do so.

#### **4. Reception and Orientation for New Faculty**

Jim and I hosted a reception for new SSU faculty members and the vice presidents at the president's house recently. In addition, Provost Field and I met with each new faculty member one-on-one to facilitate his/her orientation to the university. We have a great group of new faculty members at SSU, making the university an even stronger institution.

#### **5. The River Runs Through It**

As part of a yearlong celebration of the Ohio Bicentennial, Shawnee State University co-hosted a series of lectures with the Portsmouth Public Library on local and Ohio history entitled, "The River Runs Through It." There have been 11 presentations in the series that began in February. Presentations included such topics as "The Significance of Southern Ohio in the Early Antislavery Movement," "Southern Ohio in the Civil War," "Ohio River Valley Music," "Religion in the Ohio River Valley," "From Here: A Century of Voices from Ohio," Branch Rickey and Woody Hayes," "The Underground Railroad in Southern Ohio," "The Mound Builders: A New Perspective," and "The Industrial Archeology of the Ohio River Valley." Speakers included Andrew Feight, Ph.D.; Emily Foster; Larry Mangus, Ed.D.; John R. Simon, Ph.D.; Judith Metz, S.C., Ph.D.; Jerry Holt, Ph.D.; John Lorentz, Ph.D.; Beverly Gray; James Miller, Ph.D.; and Professor Carl Hilgarth.

#### **6. Ohio Campus Compact Visit and Award**

Dick Kinsley, executive director of Ohio Campus Compact, presented an award in September to John Valentine, Ph.D., professor of philosophy and president of the University Faculty Senate, for his instrumental service in OCC.

#### **7. Game Design Conference**

Education, economic development, and business leaders from Ohio, Kentucky, and West Virginia gathered recently for the Shawnee Conference for Game Design and Simulation, held at SSU. This groundbreaking summit brought key leaders together from higher education, government, business, and not-for-profit sectors. The goal was to lay the foundation for an industry cluster and centers of excellence focused on computer game technologies.

## **Student Affairs**

### **1. Dick Hyland Award**

Dick Hyland's service to Shawnee State University and the University of Rio Grande has been well documented. He served as SSU Board of Trustees member from 1986 through 1994 and was named trustee emeritus upon leaving the board. Prior to that time, he served on the Shawnee State Community College and Scioto Technical College boards, in addition to serving as chair. Before receiving his master's degree from the University of Tennessee, Dick received his B.S.Ed. degree from Rio Grande College. He took great interest in and supported the athletics programs at both universities.

In honor of his relationship to both institutions:

- Following the home Shawnee State University vs. University of Rio Grande (American Midwest Conference) women's and men's basketball games, a Dick Hyland Player of the Game plaque will be presented to a player from each team.

### **2. Bear Care Health Fair**

The Bear Care Health Fair was held on October 15 in the University Center Lobby and the Baxter Lounge. Flu shots and medical screenings were available for SSU students and employees.

## **Office of the President**

### **1. Other Meetings/Events include:**

- Served as guest speaker at Rotary
- Met with Pat Musser of USEC to develop strategies for meeting workforce educational needs
- Met SOMC leadership about their planning process
- Continued the extensive media tour, including meeting with two representatives from the Columbus Dispatch (resulting in a great article about SSU's growth and housing options) and the television stations in Huntington
- Met with officials from the Ohio Board of Regents, including Chancellor Chu
- Met with Betty Montgomery
- Met with faculty from both colleges at SSU
- Continued my regular meetings with UFS, SEA, SGA, UAA, CWA, and USA representatives
- Held my first fall quarter convocation in September, to update faculty, staff members, and students with the latest information about SSU
- Attended the OACHE conference
- Met with Dr. Susan Tave Zelman, superintendent of Public Instruction, Ohio Department of Education
- Attended a technology conference in Russell, Kentucky

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