

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
August 12, 2005**

Chairwoman Kay Reynolds said the first order of business would be the swearing-in of SSU's new student Board member, Ms. Melissa Laugle. Ms. Reynolds administered the oath of office to Ms. Laugle and presented her with a Shawnee State University lapel pin. Ms. Reynolds welcomed Ms. Fennell to the SSU Board and a round of applause followed.

Chairwoman Reynolds called the meeting to order at 1:18 p.m. noting the meeting was in compliance with RC §121.22(F).

Roll Call

Members Present: Dr. Ball, Mr. Harcha, Ms. Laugle, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Mr. Warren

Members Absent: Dr. Payne, Mr. Teichman, Ms. Fennell

Approval of the August 12, 2005 Agenda

Mr. Warren moved and Dr. Ball seconded the motion to approve the agenda. Without discussion, the Board unanimously approved the August 12, 2005 agenda.

Approval of June 1, 2005 Special Board Meeting Minutes

Mr. Mooney moved and Mr. McCoy seconded a motion to approve the June 1, 2005 Special Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

Approval of June 10, 2005 Board Meeting Minutes

Dr. Ball moved and Mr. McCoy seconded a motion to approve the June 10, 2005 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris summarized her written report that she submitted to the Board and is made a part of these minutes.

Committee Reports

Academic and Student Affairs Committee - Mr. Jim Warren

Mr. Warren reported on behalf of the Academic and Student Affairs Committee and said the Committee had two action items.

Mr. Warren said the Academic and Student Affairs Committee had the honor of presenting the resolution recommending the title of Professor Emeritus be granted to Dr. John L. Kelley. Mr. Warren said Dr. Kelley has served as an outstanding professor of history and a leader of the faculty. Mr. Harcha moved and Dr. Ball seconded a motion to approve Resolution ASA01-05, John L. Kelley, Professor Emeritus.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Warren said the Academic and Student Affairs Committee also had the honor of presenting Resolution ASA02-05, Approval of Hagop S. Pambookian, Professor Emeritus. Mr. Warren said Dr. Pambookian had represented the University well over his tenure at SSU and had been elected by his colleagues to serve as President of the University Faculty Assembly. Mr. Harcha moved and Mr. Mooney seconded a motion to approve Resolution ASA02-05, Hagop S. Pambookian, Professor Emeritus.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Harcha said he had known and worked with both Dr. Kelley and Dr. Pambookian and said this honor was justly rewarded. Dr. Pambookian was a member of the audience and was asked to stand and a round of applause followed.

Mr. Warren reported on the Academic and Student Affairs Committee informational items.

Mr. Warren said Mr. Ryan McCall, Project Director, Educational Talent Search, Upward Bound and Upward Bound Math/Science, and Ms. Rebecca Harr, Associate Director, Upward Bound, presented a report on this summer's Upward Bound and Upward Bound Math Science programs which served over 80 students who lived on campus and participated in academic and enrichment classes and cultural events.

Mr. Warren said Dr. Michael Field, Provost and Vice President for Academic Affairs, reported on the Performance Recognition Awards (PRA). He said Ms. Ann McCarthy, Secretary to the Dean in the College of Professional Studies, received the award from the Division of Academic

Affairs. Dr. Larry Mangus, Vice President for Student Affairs, reported the PRA was granted to Ms. Kristy Porter, Admission Officer in the Division of Student Affairs

Mr. Warren said Dr. Jerry Holt, Dean, College of Arts and Sciences, reported on changes in Department Chairpersons. He said Dr. Paul Madden is serving as Interim Associate Dean (in lieu of Chairperson) for the Department of Teacher Education. Dr. Holt also reported that Mr. Matt Cram is serving as Chairperson for the Department of Fine, Digital and Performing Arts.

Mr. Warren said Dr. Steve Midkiff, Registrar, reported on the preliminary enrollment data for summer and fall quarters (report attached). He said Dr. Midkiff reported a 2% increase for the fall quarter and the resident halls were full. Mr. Warren said the increase in enrollment speaks well of the University and its leadership.

Mr. Warren said Dr. Field reported on the SSU Distinguished Teaching Award. He said the recipient of the 2005 award is Dr. Douglas Darbro, Assistant Professor in the Department of Mathematical Sciences.

Mr. Warren said the personnel appointments were self-explanatory and would be covered by the Finance & Facilities Committee report.

Finance and Facilities – Mr. Jack McCoy

Mr. McCoy reported that the Finance and Facilities Committee had five action items.

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F17-05, Bank Account. Mr. McCoy said that this resolution authorized the Treasurer to enter into agreements with banking institutions for management of accounts. Mr. McCoy moved and Dr. Ball seconded a motion to approve Resolution F17-05, Bank Account Agreement.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee approved Resolution F18-05, Crime Insurance Coverage. Mr. McCoy said this language was established through the IUC insurance consortium and concerned the loss coverage for the Treasurer and as a result of the change in the law included in H.B. 66. The resolution will approve coverage of \$5 million in loss with a \$100,000 deductible. Mr. McCoy said this issue was discussed at length with Mr. Murphy in Committee. Mr. McCoy moved and Mr. Mooney seconded a motion for the approval of Resolution F18-05, Crime Insurance Coverage.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F19-05, Re-Employment of Jerry G. Holt. Mr. McCoy said the re-employment of Dr. Holt met all the requirements of the Administrative Retirement Incentive Program. Mr. McCoy moved and Mr. Warren seconded a motion to approve Resolution F19-05, Re-Employment of Jerry G. Holt.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee approved the adoption of Resolution F20-05, Personnel. Mr. McCoy said there were five new faculty hires and several internal changes including the appointment of Ms. Barbara Bradbury as the Financial Aid Director. Mr. McCoy moved and Mr. Warren seconded a motion to approve Resolution F20-05, Personnel.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee approved the adoption of Resolution F21-05, Approval of Room and Board Fees for Privately Owned Facilities. Mr. McCoy said the University is experiencing student housing demand for the fall quarter and it is anticipated that we will exceed our housing capacity. Mr. McCoy said the same fees for room and board that are currently be charged to students who use University housing would be applied to any privately owned facilities. Mr. McCoy moved and Mr. Harcha seconded a motion to approve Resolution F21-05, Approval of Room and Board Fees for Privately Owned Facilities.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy said the Personnel Appointments had already been discussed.

Mr. McCoy said Mr. Murphy reviewed the FY06 and FY07 biennial appropriations. Mr. McCoy asked Mr. Murphy to expand on his report to the Committee. Mr. Murphy said the major line items of appropriations between 05/06 increased less than 1%; the increase from 06 to 07 was about 3.2%. He said there was not a lot of gain for higher education. He said his concern regarding the formation of the higher education committee is that it was composed mostly by politicians. He said that the committee will be looking at all line items including housing and tuition and should make recommendations by May, 2006. Mr. Murphy said this could have an impact on 2007 appropriations.

Mr. McCoy said Mr. Murphy also reviewed the capital status report that reflects current information on each capital project. Mr. McCoy said there were eight projects in various stages of completion but that all were on schedule.

Mr. McCoy said the committee reviewed the 4th quarter draft financial report for the VRCFA. In FY04, the VRCFA returned a net \$10,000 whereas in FY05, it suffered a loss of about \$47,000. He said Dr. Daehler also provided information about the upcoming season.

Executive Committee Report

None.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Ms. Reynolds asked for reports on campus tours from the three groups.

Group 1: Mr. Harcha, Mr. Warren, Ms Laugle, Mr. Murphy and guided by Mr. Randy Warman. Mr. Harcha reported for Group 1. He said their tour began at the Art Annex and continued to the soccer field. Mr. Harcha said in the long-term planning for the soccer field was to install artificial turf but that it was currently well-maintained. The group next visited the Townhouses. He said the Townhouses had new foundations and were well-maintained and were implemented with the latest safety features. He said Mr. Murphy pointed out that parents feel students are safe in our facilities. The group then toured the Children's Learning Center (CLC) and Mr. Harcha said it is a delightful center. He said improvements had been made to the playground and said the CLC was a hidden jewel on our campus. Mr. Harcha said the group visited the Carriage and Cedar Houses where they saw improvements, including central heat and air. Mr. Harcha said their last stop was the Campus View apartments. He said these facilities are delightful and highly sought after by students.

Group 2: Mr. Mooney, Dr. Ball, Mr. Donohue, Dr. Mangus, and guided by Mr. Butch Kotcamp.

Mr. Mooney reported for Group 2. He said they toured the bookstore that will be demolished with the renovation of the new Student Union. Mr. Mooney said this should be a focal point on campus and should be very nice and welcoming. The group next toured Massie Hall/Administration Building. He said Massie Hall is an icon to this area; however, there was an ongoing need for capital improvements. The group toured the Library and the Flohr Lecture Hall. Mr. Mooney said the group also toured ATC, the VRCFA and the UC.

Group 3: Mr. McCoy, Ms. Reynolds, Dr. Field, and guided by Mr. Joe Van Deusen.

Mr. McCoy reported for Group 3. Mr. McCoy said they visited the Athletic Center, including the Natatorium that was very nice and had a controlled environment. Mr. McCoy reported that

all parking lots had either been resealed or patched. He said the Health Clinic was a very positive addition that brings peace of mind to parents. He reported that the gym had undergone renovations including new bleachers. Mr. McCoy said the group toured the Health Sciences building and Kricker Hall. He said Kricker Hall had undergone a major renovation and that Health Sciences would be renovated as a mirror image to Kricker Hall. Mr. McCoy said the group toured the overlook plaza, maintenance shop, security/receiving and the office annex.

Ms. Reynolds thanked Mr. Kotcamp and Mr. Van Deusen for all their help with the campus tours.

Executive Session

None.

Comments from Constituent Groups (if any) and the Public

None.

Other Business

None.

Adjournment

Dr. Ball moved and Mr. Warren seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 2:10 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees