

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
June 9, 2006**

Chairperson Kay Reynolds called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F). Ms. Reynolds said the Board would observe some changes in procedures at the meeting today. She said some resolutions would be voted on by a voice vote and some would be voted on by roll call vote. Ms. Reynolds said that Mr. Howard Harcha would be filling in as Secretary in Mr. Donohue's absence at today's meeting.

Roll Call

Members Present: Ms. Fennell, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Seif, Ms. Reynolds, Mr. Teichman, Mr. Warren and Ms. Laugle

Members Absent: Dr. Ball

Approval of the June 9, 2006 Agenda

Mr. Mooney moved and Mr. McCoy seconded a motion to approve the June 9, 2006 agenda. Without discussion, the Board unanimously approved said agenda.

Approval of the April 21, 2006 Board Meeting Minutes

Ms. Seif moved and Mr. Warren seconded a motion to approve the April 21, 2006 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

Approve of the April 22, 2006 Special Board Meeting Minutes

Mr. McCoy moved and Ms. Seif seconded a motion to approve the April 22, 2006 Special Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris summarized her written report that she submitted to the Board and is made a part of these minutes. As part of her report, Dr. Morris asked Mr. Gary Gemmer to give an overview of the Celebration of Scholarship.

Committee Reports

Academic Affairs Committee – Mr. William McKinley

Mr. McKinley reported on behalf of the Academic and Student Affairs Committee and said the Committee had five action items.

Mr. McKinley said the Academic and Student Affairs Committee recommended approval of Resolution ASA10-06, Approval of Graduates. He said the 2005-2006 candidates having made satisfactory progress toward graduation and all final certificate and degree requirements having been met, are recommended by their department and college as candidates for graduation. Mr. McKinley moved and Ms. Seif seconded a motion to approve Resolution ASA10-06, Approval of Graduates.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Mr. McKinley said the Academic and Student Affairs Committee recommended approval of Resolution ASA11-06, Full-Service Faculty Promotions. He said the following faculty members were appointed to the academic rank listed with each effective at the start of the 2006-07 academic year:

To the rank of Professor:
Dr. Michael Fiske (Math)
Dr. Anthony Dzik (Geography)

To the rank of Associate Professor:
Dr. Andrew Freight (American History)
Dr. Wei-Ying Hsiao (Teacher Education)
Dr. Gene Beckett (English)
Mr. Ken Warfield (Engineering Technology)

To the rank of Assistant Professor:
Mr. Matt Cram (Visual Arts)

Mr. McKinley moved and Ms. Seif seconded a motion to approve Resolution ASA11-06, Full-Service Faculty Promotions. Without discussion, the Board unanimously approved said resolution.

Mr. McKinley said the Academic and Student Affairs Committee recommended approval of Resolution ASA12-06, Shawnee State University Faculty Workload Policy. He said the change in the policy basically brings the workload into adjustment as we transition from quarters to semesters. Mr. Mooney moved and Mr. Harcha seconded a motion to

approve Resolution ASA12-06, Shawnee State University Faculty Workload Policy. Without discussion, the Board unanimously approved said resolution.

Mr. McKinley said the Academic and Student Affairs Committee recommended approval of Resolution ASA13-06, Honoring the Spring Sports Teams and Individual Athletes. Mr. McKinley said the Women's Softball team qualified for the American Mid-East Conference tournament play and the Golf Team finished 4th in the American Mid-East Conference tournament play, and one student was named American Mid-East Conference Freshman of the Year. Individual athletes honored were:

American Mid-East Conference Freshman of the Year:

Lori Harmon (women's softball)

1st Team American Mid-East Conference:

Emily Furhmann (women's softball)

Ashley Adkins (women's softball)

Lori Harmon (women's softball)

Veronica Lerch (women's tennis)

2nd Team American Mid-East Conference:

Tammie Jo Coleman (women's softball)

Katie Wade (women's softball)

Jared Perdue (men's baseball)

Zac Shoaf (men's baseball)

Ryan Rowland (men's baseball)

American Mid-East Conference Honorable Mention:

Ali Hull (women's softball)

Drew Howard (men's baseball)

Randall Scott (men's baseball)

Mr. McKinley moved and Mr. McCoy seconded a motion to approve Resolution ASA13-06, Honoring the Spring Sports Teams and Individual Athletes. Without discussion, the Board unanimously approved said resolution.

Mr. McKinley said the Academic and Student Affairs Committee recommended approval of Resolution ASA14-06, Changes in Academic Calendar. Mr. Mooney moved and Mr. Harcha seconded a motion to approve Resolution ASA14-06, Changes in Academic Calendar. Without discussion, the Board unanimous approved said resolution.

Mr. McKinley said the Academic and Student Affairs Committee discussed Resolution E02-06, Reorganization for Enrollment Management and said this recommended change will promote enrollment management consistent with other successful universities in the area of recruitment, retention, and graduation rates. Mr. McKinley said the Committee had complete confidence in the President and Administration to proceed with this structure and recommended approval of Resolution E02-06.

Mr. McKinley reported on the Academic and Student Affairs Committee informational items.

Mr. McKinley reported that Dr. Steve Midkiff, Registrar, reported on SSU graduation statistics. Mr. McKinley said the College of Arts and Sciences were awarding 236 Bachelor Degrees and 11 Associate Degrees and the College of Professional Studies were awarding 146 Bachelor Degrees and 220 Associate Degrees for a total of 613 degrees.

Mr. McKinley said that Dr. Field reported on the retirement of two faculty members: Dr. James Flavin, Professor, English/Humanities and Ms. Sunny Strunk, Instructor, Respiratory Therapy. Mr. McKinley said the Committee thanked these faculty members for all the work they have done.

Mr. McKinley said Dr. Field reported on the appointment of Dr. Timothy Scheurer to the position of Dean of the College of Arts and Sciences. Dr. Scheurer's appointment is effective July 1, 2006. He most recently served as Chair of the Department of English and Humanities at SSU. Dr. Field recognized and thanked Dr. John Kelley for serving as Interim Dean.

Mr. McKinley said Ms. Nancy Murray, Assistant Professor and Program Leader, reported on the Dental Hygiene Program graduating class of 2006. He said the students recently received their scores for the National Board of Dental Hygiene Examination and the class achieved a 100% pass rate with scores at or exceeding the national average. Mr. McKinley said this is the 4th straight year the program has achieved a 100% pass rate.

Mr. McKinley said Ms. Kelly Hatas, President of the Student Government Association, reported on the activities of the SGA.

Mr. McKinley said Ms. Jessica Crosby, President of the SPB, reported on the activities of the Student Programming Board.

Mr. McKinley said Mr. Jim Arnzen reported that the 11th Annual SSU Spring Bear Run/Walk had a record 869 participants registering for the race with 585 completing the race/walk.

Mr. McKinley said that Dr. Mangus reported that Ms. Brittany Star Emmert, Vice President, and Ms. Melissa Laugle, President of the SSU Chapter of the National Honor Society Phi Eta Sigma and SSU Student Board member, each received a \$1,000 undergraduate scholarship from the Phi Eta Sigma National Office. Mr. McKinley congratulated Ms. Laugle on this prestigious accomplishment. A round of applause followed.

Mr. McKinley said the personnel appointments would be covered by the Finance and Facilities Committee.

Finance and Facilities – Mr. McCoy

Mr. McCoy reported that the Finance and Facilities Committee had 13 action items.

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F11-06, Student Fees. Mr. McCoy said these fees reflected a 6% increase which is the maximum allowed by state law. He said, however, that SSU's tuition was still very low in comparison. Mr. Mooney moved and Ms. Seif seconded a motion to approve Resolution F11-06.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F12-06, Graduate Student Tuition for Undergraduate Courses. Mr. McCoy said this proposal would charge graduate tuition to graduate students who also take undergraduate classes. Mr. McCoy moved and Mr. Money seconded a motion to approve Resolution F12-06, Graduate Student Tuition for Undergraduate Courses. Without discussion, the Board unanimously approved said resolution.

Mr. McCoy said the Finance and Facilities Committee approved Resolution F13-06, Fiscal Year 2007 General Fund Budget. Mr. McCoy said the proposed general fund budget recommends spending levels which plan the use of fund balance and anticipated revenue estimates for fiscal year 2007. Mr. McCoy moved and Mr. Warren seconded a motion to approve Resolution F13-06, Fiscal Year 2007 General Fund Budget.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee approved Resolution F14-06, Fiscal Year 2007 Auxiliary and Agency Budget. Mr. McCoy said the Committee recommended approval of the proposed budget that reflects FY2007 spending levels that fall within the general fee, other revenue estimates associated with the auxiliary and agency accounts, and use of fund balance. Mr. McCoy moved and Mr. Warren seconded a motion to approve Resolution F14-06, Fiscal Year 2007 Auxiliary and Agency Budget.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee approved Resolution F15-06, Administrative/ATSS Salary. Mr. McCoy said there was a need to address lower paid ATSS and Administrative positions so the annual increase would be \$1550 annually or 3%, whichever is greater. Mr. McCoy moved and Mr. Mooney seconded a motion to approve Resolution F15-06.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee approved Resolution F16-06, Investment Committee Member. Mr. McCoy said Mr. Marc Cottle would replace Mr. Jason Stephens on the Investment Committee. Mr. Mooney moved and Mr. Harcha seconded a motion to approve Resolution F16-06. Without discussion, the Board unanimously approved said resolution.

Mr. McCoy said the Finance and Facilities Committee approved Resolution F17-06, Foundation Board Member. Mr. McCoy said the Committee recommended approving Mr. Barry Rodbell as a new member of the Development Foundation. Mr. McCoy moved and Ms. Seif seconded a motion to approve Resolution F17-06. Without discussion, the Board unanimously approved said resolution.

Mr. McCoy said the Finance and Facilities Committee approved Resolution F18-06, Vice President for Finance and Administration Hire. Mr. McCoy said the Committee recommended approving the hiring of Dr. Mark Davis as Vice President for Finance and Administration. Mr. Mooney moved and Mr. Teichman seconded a motion to approve Resolution F18-06.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Ms. Reynolds welcomed Dr. Davis on behalf of the Board.

Mr. McCoy said the Finance and Facilities Committee approved Resolution F19-06, Personnel. Mr. McCoy said per Policy 5.16, the Committee recommended approval of the attached personnel action items. Mr. McCoy moved and Mr. Harcha seconded a motion to approve Resolution F19-06. Without discussion, the Board unanimously approved said resolution.

Mr. McCoy said the Finance and Facilities Committee approved Resolution F20-06, Re-Employment of Faculty Retirees under ORC 3307.353. Mr. McCoy said the Committee recommended approval to rehire the faculty retirees who have applied for re-

employment. Mr. McCoy moved and Mr. Warren seconded a motion to approve Resolution F20-06.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee approved Resolution F21-06, Use of Tobacco Products, Policy 5.08REV. Mr. McCoy said there had been a lot of discussion regarding this issue over the past year and said the Committee recommended approval. Mr. McCoy moved and Mr. Mooney seconded a motion to approve Resolution F21-06. Without discussion, the Board unanimously approved said resolution.

Mr. McCoy said the Finance and Facilities Committee approved Resolution F22-06, Associate Vice President of Enrollment Management Position. Mr. McCoy said this would eliminate the Director of Admissions position and replace it with the position of Associate Vice President of Enrollment Management. Mr. McCoy moved and Mr. Warren seconded a motion to approve Resolution F22-06.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee discussed and approved Resolution E02-06, Reorganization for Enrollment Management. He said this item would be voted on under New Business.

Mr. McCoy reported on the Finance and Facilities Committee informational items.

Mr. McCoy said the Personnel Items were summarized in the attached listing for personnel action taken between April 6, 2006 and May 25, 2006.

Mr. McCoy said Mr. Murphy prepared general fund revenues and expenditures pace report, fiscal year to date through April 2005 and 2006. Mr. McCoy said it was a good report with revenue higher than budgeted and expenses lower than budgeted.

Mr. McCoy said Mr. Murphy also reviewed the information on the University's investment managers' activity as of April 30, 2006. Mr. McCoy said two common funds were up through April but down in May.

Mr. McCoy said public notice of the application for re-employment of PERS retiree was made. Mr. McCoy said Ms. Ann McCarthy had made application for re-employment to her same position as Secretary, Dean for CPS under the terms of the SSU ARIP effective September 1, 2006 through August 31, 2009.

Mr. McCoy stated that the Capital status report reflects current information on each capital project. He said the Health Sciences Building renovation is 75% complete.

Mr. McCoy said a spreadsheet summarizing the fiscal year to date financial information through April 2005 and 2006 for the Vern Riffe Center for the Arts was shared with the Committee. Mr. McCoy said Dr. Carl Daehler also gave updated financial information to the Committee. Mr. McCoy said the Center is turning in a less than favorable report. Mr. McCoy asked President Morris to develop a plan to address this issue and report back to the Board at its October meeting.

Mr. McCoy noted that this was the last meeting with Mr. Murphy in his position of Vice President of Business Affairs. Mr. McCoy thanked Mr. Murphy for his hard work over the years and said the Board appreciated his leadership. Ms. Reynolds also thanked Mr. Murphy for his service to SSU and said he would be remembered forever at SSU.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Ms. Reynolds called for a motion and approval of Resolution E02-06, Reorganization for Enrollment Management. Ms. Seif moved and Mr. Harcha seconded a motion to approve Resolution E02-06.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Ms. Reynolds called for a motion and approval of Resolution E04-06, Academic Year 2006/2007 Schedule of Meetings for the Board and its Committees. Ms. Seif moved and Mr. Teichman seconded a motion to approve Resolution E04-06. Without discussion, the Board unanimously approved said resolution.

Comments from Constituent Groups (if any) and the Public

None.

Other Business

Mr. Teichman reported on behalf of the nominating committee for new Board officers. The nominating committee recommended Ms. Reynolds as Chair and Mr. Harcha as Vice Chair. Mr. Teichman moved and Ms. Seif seconded a motion to approve the slate of Board officers.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Ms. Reynolds made the following Committee assignments: Mr. McKinley as Chair of the Academic and Student Affairs Committee with Mr. Warren to serve as Vice Chair of the Committee. She also appointed Ms. Seif, the newly appointed Board member and the newly appointed student Board member to serve as members of the Academic and Student Affairs Committee. Ms. Reynolds appointed Mr. McCoy as Chair of the Finance and Facilities Committee, Dr. Ball as Vice Chair, and Mr. Mooney, Mr. Harcha, Ms. Reynolds and Ms. Laugle as members of the Committee. She also made the following appointments: Steve Donohue, Board Secretary; Mark Davis, Treasurer; William McKinley, SSUDF Board representative; Dan Mooney, Investment Committee.

Ms. Reynolds said this was the last meeting for Mr. Teichman and that the University would miss his leadership. Ms. Reynolds noted that Mr. Teichman came to the Board nine years ago as a resident of Jackson County and he is now a resident of Licking County. Ms. Reynolds added that Mr. Teichman is the first Board member who is also a graduate of Shawnee State University and that he had served as Chair of the Board of Trustees. Ms. Reynolds presented Mr. Teichman with a commemorative chair as a token of appreciation and thanked him for his service to SSU. Mr. Teichman said that at the beginning of his appointment, he thought nine years seemed like a long time to serve but that it seems like it was just yesterday when he joined the Board. He said it was an honor to have served with 16 other trustees and student members over the years and was thankful to be a part of Shawnee State. He thanked everyone for their support. A round of applause followed. Ms. Reynolds then presented outgoing student Board member, Ms. Fennell, with a commemorative diploma frame and thanked her for her service. A round of applause followed. Ms. Fennell thanked the Board and said it had been a great experience.

Executive Session, if necessary

Mr. Mooney moved and Mr. Warren seconded a motion to move into executive session to consider the compensation of a public employee in compliance with RC § 121.22(G)(1).

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

The Board entered into Executive Session at 2:35 p.m.

The Board returned to regular session at 2:54 p.m.

Mr. McKinley moved and Mr. Mooney seconded a motion to approve Resolution E03-06, Presidential Employment Contract.

Ayes: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Teichman, Mr. Warren

Nays: None

Adjournment

The meeting was adjourned by acclamation at 2:58 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees