

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
June 10, 2005**

Chairman Bob Teichman called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC §121.22(F).

Roll Call

Members Present: Dr. Ball, Mr. Harcha, Mr. Marit, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Members Absent: Ms. Fennell

Approval of the June 10, 2005 Agenda

Mr. Harcha moved and Dr. Ball seconded the motion to approve the agenda. Without discussion, the Board unanimously approved the June 10, 2005 agenda.

Approval of April 22, 2005 Board Meeting Minutes

Dr. Payne moved and Ms. Reynolds seconded a motion to approve the April 22, 2005 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

Approval of April 22, 2005 Special Board Meeting Minutes

Mr. McCoy moved and Mr. Warren seconded a motion to approve the April 22, 2005 Special Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris summarized her written report that she submitted to the Board and is made a part of these minutes.

Committee Reports

Academic Affairs Committee - Mr. William McKinley

Mr. McKinley reported on behalf of the Academic Affairs Committee and said the Committee had four action items.

Mr. McKinley said the Academic Affairs Committee had the honor of approving the 2004-2005 candidates who had made satisfactory progress toward graduation and, all final certificate and degree requirements having been met, recommended the candidates for graduation. Mr. McKinley moved and Mr. Harcha seconded a motion to approve Resolution A3-05, Approval of Graduates.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. McKinley said the Academic Affairs Committee reviewed the faculty promotions. He said the faculty submitting applications for promotion were certified as being eligible by the President. The President, after reviewing individual files and recommendations of the Screening Committees, the Faculty Promotion Committees and the Provost, recommended to the Academic Affairs Committee the following actions:

To the rank of Professor:

Dr. Mark Mirabello

To the rank of Associate Professor:

Dr. Christopher Kacir

Mr. Ted Kosan

Dr. Andrew Napper

To the rank of Assistant Professor:

Ms. Beth Bullock

Mr. Sam Coppoletti

Mr. Ed Kehres

Ms. Priscilla Pope

Mr. Michael Powell

Ms. Debra Scurlock

Mr. McKinley moved and Mr. McCoy seconded a motion to approve Resolution A4-05, Full-Service Faculty Promotions.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. McKinley reported that Dr. Jeff Bauer, Professor, Department of Natural Sciences, presented information on a new degree proposal, a B.S. in Natural Sciences with a Geology concentration. Mr. McKinley said Dr. Bauer gave an enthusiastic presentation to the Committee and said because of the area we live in, this degree could become very marketable and enhance

enrollment. Mr. McKinley moved and Mr. Warren seconded a motion to approve Resolution A5-05, Approval of New Geology Concentration within the B.S. in Natural Science.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. McKinley said the Academic Affairs Committee recommended approval of Policy 5.25 Rev. He said this policy deals with research involving human subjects. He reported that the University has always been in compliance with the rules but the policy has become outdated and this revision will bring it into compliance with federal regulations. Mr. McKinley moved and Dr. Ball seconded a motion to approve Resolution A6-05, Amendment to Policy 5.25 Research Involving Human Subjects.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. McKinley reported on the Academic Affairs Committee informational items.

Mr. McKinley said Dr. Stephen Midkiff, Registrar, presented a report on SSU graduation statistics. Mr. McKinley said approximately 600 students applied for graduation but approximately 500 will receive their degree and 300 will participate in graduation. About 60% of the graduates will receive a Bachelor's degree and 40% will receive an Associate degree.

Mr. McKinley said Dr. Michael Field, Provost and Vice President for Academic Affairs, reported on the following sabbatical requests:

Dr. James Flavin, spring quarter 2006, to work on three academic projects: a memoir entitled *Kansas and Other States of Mind*, a screenplay entitled *Morledge*, and continuing the work of converting a screenplay into a play for the stage.

Dr. Jinlu Li, winter quarter 2006, to work with Professor Shuanglin Lin, Economics Professor at the University of Nebraska, Omaha, to conduct research on the applications of mathematics to economics.

Mr. McKinley said Dr. Field reported on the retirement of seven faculty members: Dr. Robert Forrey, Mr. Gary Gemmer, Mr. William Hanlon, Ms. Sibylle Hermann, Dr. Edward Miner, Dr. Hagop Pambookian and Mr. Tom Stead.

Mr. McKinley said Dr. Dave Todt, Associate Provost, reported on the provisional approval of the Masters of Occupational Therapy by the Ohio Board of Regents Advisory Committee on Graduate Study. Mr. McKinley said this is the first Masters program at SSU and said Dr. Todt gave a thumbnail sketch of what will be happening in OT through 2007.

Mr. McKinley said the personnel appointments would be covered by the Finance and Facilities Committee.

Quality of University Life – Mr. Howard Harcha

Mr. Harcha said the QUL Committee had one action item.

Mr. Harcha said the QUL Committee recommended approval of Resolution Q2-05, Honoring the Spring Sports Teams and Individual Athletes. Mr. Harcha said it was a privilege to honor these exceptional student athletes: Matt Thompson, Rhonda Sacks, Britney Bayless, Jared Perdue, Kristi Barka, Jeff Tillman, Nathan Timberlake, Tom Spille, Katie Wade, Tara Walker, Justin Craft and Dan Wysong. Mr. Harcha moved and Mr. Mooney seconded a motion to approve Resolution Q2-05, Honoring the Spring Sports Teams and Individual Athletes.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Harcha reported on the Quality of University Life informational items.

Mr. Harcha said he would like to recognize Mr. Eric Marit's contributions to the QUL Committee for a job well done and said Mr. Marit would be entering the University of Dayton as a first year law student.

Mr. Harcha said Mr. Eric Marit, SGA President, reported on SGA activities, including the Evening of Honors Program and the SGA annual retreat at Shawnee State Park. Mr. Harcha said several SGA members slept outside in a cardboard box to raise money for awareness for the homeless shelter. He said they donated approximately \$800 and a large amount of food to the local shelter. He also noted that SGA sponsored a trash cleanup day around the flood wall.

Mr. Harcha said Mr. Cory Wells-Strickland, President of the Student Programming Board, reported on their activities including events for Welcome Week and Fall Quarter 2005.

Mr. Harcha said Mr. Steve Gregory reported that the graduate placement report was based upon information compiled from students who graduated in June, 2004. He said 610 surveys were mailed out with 205 graduates responding (34% response rate). Of those responding, 87% reported full- or part-time employment.

Mr. Harcha said Dr. Mangus reported on the Tenth Annual Spring Bear Run/Walk. A record number of participants for a spring race with 743 participating and 561 finishing the race.

Mr. Harcha said Dr. Mangus also reported on the 2005 Academic Excellence Scholarship awards.

Finance and Facilities – Dr. Burton Payne

Dr. Payne reported that the Finance and Facilities Committee had seven action items.

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F10-05 [Amended], Approval of Recommended Tuition and Fees Increases. Dr. Payne said that

should the law require in-state tuition rate increase constraint lower than 5.9% for fiscal year 2006, SSU is empowered to adjust tuition downward to be in compliance with the law. Dr. Payne moved and Ms. Reynolds seconded a motion to approve Resolution F10-05 [Amended], Approval of Recommended Tuition and Fees Increases.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee approved Resolution F11-05, Approval of the FY2006 General Fund Budget. Dr. Payne said the budget is almost what was presented in April. Dr. Payne moved and Ms. Reynolds seconded a motion for the approval of Resolution F11-05, Approval of the FY2006 General Fund Budget.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F12-05, Approval of the FY2006 Auxiliary and Agency Budget. Dr. Payne said the proposed budget reflects FY2006 spending levels that fall within the general fee, other revenue estimates associated with the auxiliary and agency accounts, and use of fund balance. Dr. Payne moved and Ms. Reynolds seconded a motion to approve Resolution F12-05, Approval of the FY2006 Auxiliary and Agency Budget..

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee approved the adoption of Resolution F13-05, FY2006 Administrator and ATSS Increase. Dr. Payne said the 4% increase was a little above the CPI but 1.5% under national averages. Dr. Payne moved and Ms. Reynolds seconded a motion to approve Resolution F13-05, FY2006 Administrator and ATSS Increase.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee approved the adoption of Resolution F14-05, Re-Employment of Teresa D. Midkiff. Dr. Payne said the re-employment of Teresa D. Midkiff under the provisions of the Administrative Retirement Incentive Program was recommended. Dr. Payne moved and Ms. Reynolds seconded a motion to approve Resolution F14-05, Re-Employment of Teresa D. Midkiff.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee approved the adoption of Resolution F15-05, Personnel Appointments. Dr. Payne said the Personnel information items were attached to the Board materials and were self-explanatory. Dr. Payne moved and Ms. Reynolds seconded a motion to approve Resolution F15-05, Personnel.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee approved the adoption of Resolution F16-05, Bear Cubs, Intervention Specialists for Ohio, and Nurse Education Grants. Dr. Payne said the Bear Cubs grant was a renewal and the other two grants were new. Dr. Payne moved and Ms. Reynolds seconded a motion to approve Resolution F16-05, Bear Cubs, Intervention Specialists for Ohio, and Nurse Education Grants..

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Personnel items had already been discussed.

Dr. Payne said Dr. Jerry G. Holt had made application for re-employment to his same position as Dean, College of Arts and Sciences, under the terms of the SSU ARIP, effective September 1, 2005 through August 31, 2008.

Dr. Payne said Mr. Murphy reviewed the general fund revenues and expenditures pace report, fiscal year to date through April 2004 and 2005.

Dr. Payne said Mr. Murphy also reviewed the information on the University's investment managers' activity as of April 30, 2005 with the Committee.

Dr. Payne said Mr. Murphy reviewed the capital status report that reflects current information on each capital project with the Board.

Executive Committee Report

None.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Mr. McCoy moved and Dr. Ball seconded a motion to approve Resolution E1-05, Change to Board Bylaws.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. McKinley moved and Mr. Warren seconded a motion to approve Resolution E2-05, Academic Year 2005-2006 Schedule of Meetings for the Board and its Committees.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Harcha moved and Ms. Reynolds seconded a motion to move into Executive Session to discuss compensation of an employee.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Executive Session

The Board entered Executive Session at 2:16 p.m.

The Board exited Executive Session at 2:32 p.m.

Dr. Payne moved and Ms. Reynolds seconded a motion to approve Resolution E3-05 [Amended], Contract of the President.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Comments from Constituent Groups (if any) and the Public

Mr. Jared Shoemaker addressed the Board. He said on behalf of the Administrators, he would like to offer their appreciation for the 4% increase. He said Dr. Morris' leadership is apparent and very appreciated.

Other Business

Dr. Payne, Chair of the nominating committee, said the Committee recommended appointing Ms. Reynolds as Chairman of the Board of Trustees and Mr. Harcha as Vice Chair. Dr. Payne moved and Dr. Ball seconded a motion to approve this appointment. Without discussion, the Board unanimously elected Ms. Reynolds and Mr. Harcha to their respective positions.

Mr. Teichman presented the gavel to Ms. Reynolds and thanked the Board for a good year. Mr. Teichman said he appreciated the opportunity to serve as chair and said it was a privilege to see an ever-increasing number of students graduate.

Ms. Reynolds said she hoped to follow in Bob's footsteps. Ms. Reynolds said this was the last meeting for Dr. Payne and that the University would also be missing his lovely wife, Leona, and said both would be hard to replace. Ms. Reynolds presented Dr. Payne with a commemorative chair and thanked him for his commitment to SSU. Dr. Payne said at the beginning of his appointment, he did not know if he could serve for nine years. He said he served under four SSU Presidents. He thanked everyone for their support. A round of applause followed. Ms. Reynolds then presented outgoing student Board member, Mr. Marit, with a commemorative diploma frame and thanked him for his service. A round of applause followed. Mr. Marit thanked the Board and said it was a great experience.

Ms. Reynolds set forth the assignments: Steve Donohue, Board Secretary; Roger Murphy, Treasurer; William McKinley, SSUDF Board representative; Dan Mooney, Investment Committee. She then set the following Committee assignments: Mr. McKinley as Chair of the Academic and Student Affairs Committee with Mr. Warren to serve as Vice Chair of the Committee. She also appointed Mr. Harcha, the newly appointed Board member and the newly appointed student Board member to serve as members of the Academic and Student Affairs Committee. Ms. Reynolds appointed Mr. McCoy as Chair of the Finance and Facilities Committee, Dr. Ball as Vice Chair, and Mr. Mooney, Mr. Teichman, Ms. Reynolds and Ms. Fennell as members of the Committee.

Ms. Reynolds said she would like to set up an ad hoc committee but would address that in the future. She said she would also like to resurrect something that the Board has done in the past and that is to have the Board members do a campus inspection at the August Board meeting.

Adjournment

Ms. Reynolds moved and Mr. McKinley seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 2:46 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees