

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
April 22, 2005**

Chairman Bob Teichman called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC §121.22(F).

Roll Call

Members Present: Dr. Ball, Mr. Harcha, Mr. Marit, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne Ms. Reynolds, Mr. Teichman, Mr. Warren

Members Absent: None

Approval of the April 22, 2005 Agenda

Mr. Warren moved and Mr. McCoy seconded the motion to approve the agenda. Without discussion, the Board unanimously approved the April 22, 2005 agenda.

Approval of February 11, 2005 Board Meeting Minutes

Dr. Ball moved and Mr. McCoy seconded a motion to approve the February 11, 2005 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris summarized her written report that she submitted to the Board and is made a part of these minutes.

Committee Reports

Academic Affairs Committee - Mr. William McKinley

Mr. McKinley reported on behalf of the Academic Affairs Committee and said the Committee had one action item.

Mr. McKinley said the Academic Affairs Committee reviewed the proposed 2005-2006 Academic Calendar and said it had been approved by the President and the Provost. Mr. McKinley said the calendar meets the guidelines of the OBR and accommodates their timeline. Mr. McKinley moved and Mr. McCoy seconded a motion to approve Resolution A2-05, Approval of Proposed 2005-2006 Academic Calendar.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. McKinley reported on the Academic Affairs Committee informational items.

Mr. McKinley said Dr. Stephen Midkiff, Registrar, presented a report on spring quarter enrollment. Mr. McKinley said that after 14 quarters of increase, we have a slight decline in enrollment – down 36 students. Mr. McKinley said the freshman class increased by 3.7% over last year but there was a decrease in upper classmen.

Mr. McKinley said Dr. Dave Todt, Associate Provost, reported that the Governing Board of the Scioto Foundation approved the SSU grant request for the “Academic Quality Improvement Program: Conversation Day” project in the amount of \$7,700 from the Bess and Marie Pixley Fund. He said this award will fund activities for the Conversation Day being planned for April 26, 2005. Mr. McKinley said the Committee was excited that SSU was participating in the AQIP process and that SSU can learn how to correct mistakes. Two facilitators, one from Kansas and one from Texas, will help coordinate the day. Shawnee had 360 out of 386 employees respond to the pre-Conversation day survey. Most people on campus are optimistic about the program. Mr. McKinley reported that Dr. Todt was hoping for 300 participants but that currently the headcount was at 280. Mr. McKinley said the theme for the Conversation Day is “A Nickel for Your Thoughts.” He said Mr. Steve O’Rourke donated a pickle jar full of nickels to give away to the person with the closest correct guess.

Mr. McKinley deferred a report on the personnel appointments to the Finance and Facilities Committee.

Quality of University Life – Mr. Howard Harcha

Mr. Harcha said the QUL Committee had one action item.

Mr. Harcha said the QUL Committee recommended approval of Resolution Q1-05, Honoring the Winter Sports and Individual Athletes. Mr. Harcha said it was a privilege to honor these exceptional student athletes: Anna Ramey, Cassie Hannah, Cassie Hackworth, Tara Walker, Terrence Davison, Adam Davenport, Mandy Deal, Shannon Thomas, Nick Donley, Rich Montague and Shannon Leasure. Mr. Harcha moved and Ms. Reynolds seconded a motion to approve Resolution Q1-05, Honoring the Winter Sports and Individual Athletes.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Mr. Harcha reported on the Quality of University Life informational items.

Mr. Harcha said Mr. Eric Marit, SGA President, reported on SGA activities, including plans to request a second traffic light on campus, trash collection project, new student orientation and the Evening of Honors Awards Program.

Mr. Harcha said Dr. Larry Mangus reported on behalf of Mr. Cory Wells-Strickland, President of the Student Programming Board. Mr. Harcha reported that the SPB hosted J.P. Williams, a

“Tennessee Musician,” gave away t-shirts to students in support of the SSU’s baseball and softball teams, and are preparing for Springfest.

Mr. Harcha said Director’s Mary Ann Malone and Ryan McCall reported on Student Support Services, Upward Bound/Upward Bound Math Sciences, and Education Talent Search, all programs in the Trio Grant Programs at SSU and said their presentations were the highlight of the meeting. Mr. Harcha said the Student Support Services program serves over 180 students and has a 58% graduation rate which is better than all the other programs in the state. He said the Talent Search program serves over 900 students.

Mr. Harcha said Dr. Mangus reported on the National Honor Society Phi Eta Sigma’s installation on April 12, 2005 which had 600 people in attendance. He said 156 students and three honorary members were installed. The three honorary members were: Dr. Mary Dillard, Ms. Patricia Spradlin, and Mr. Dale Taylor.

Finance and Facilities – Dr. Burton Payne

Dr. Payne reported on one informational item.

Dr. Payne said Mr. Chuck Warner, Director of UIS, reported to the Committee on the status of the Information System’s disaster recovery efforts. He said the Program set up a computerized program located at Ohio State University should a disaster arise. Dr. Morris said when this issue was mentioned in our most recent audit review, she asked Mr. Murphy and his staff to come up with a disaster recovery system. Mr. Murphy said there were isolated issues imperative to the running of the University and that SSU was the first institution to implement this kind of system. He also said this was not intended to be a real-time backup system.

Dr. Payne reported that the Finance and Facilities Committee had four action items.

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F6-05, Appointment of Investment Committee Member. Dr. Payne said the Committee recommended Mr. Jerry Ruby for reappointment to the Investment Committee for a three-year term. Dr. Payne moved and Mr. Harcha seconded a motion for the approval of Resolution F6-05, Appointment of Investment Committee Member.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee approved Resolution F7-05, Investment Committee Policy 1.05Rev. Dr. Payne said the change in the policy is for changing the range of fixed income from 50-70% to 40-60%. Dr. Payne moved and Ms. Reynolds seconded a motion for the approval of Resolution F7-05, Investment Committee Policy 1.05Rev.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F8-05, Approval of Room and Board Fee Schedules. Dr. Payne said the increase in room and board fees for next fiscal year was to cover the cost of operating the residence halls and the meal plan for residential students. He said the increases were 3% on room and 4% on board. Dr. Payne moved and Ms. Reynolds seconded a motion to approve Resolution F8-05, Approval of Room and Board Fee Schedules.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee approved the adoption of Resolution F9-05, South Tech Prep Consortium, Carl Perkins, 21st Century Community Learning Centers, and ABLE Grants. Dr. Payne said these grants were all renewals. Dr. Payne moved and Ms. Reynolds seconded a motion to approve Resolution F9-05, South Tech Prep Consortium, Carl Perkins, 21st Century Community Learning Centers, and ABLE Grants.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne continued his report on the Finance and Facilities Committee information items.

Dr. Payne said the Personnel information items were attached to the Board materials and were self-explanatory. He noted the resignations of Joan Weston and Mary Maroudis and the retirement of Robert Forrey, William Hanlon, Edward Miner, Hagop Pambookian, Tom Stead, Teresa Midkiff and Pat Moore.

Dr. Payne said Ms. Teresa Midkiff has made application for reemployment to her same position as Director, Library, under the terms of the SSU Administrative Retirement Incentive Program (ARIP) effective July 1, 2005 through June 30, 2008.

Dr. Payne said the University has received a draft report from the Ohio Board of Regents on institutional financial ratios and scores for FY2004. Mr. Murphy shared the report with the Committee. Mr. Murphy noted that SSU's composite score had dropped a little; however, the most important ratio, Primary Reserve, was strong at 37.7%

Dr. Payne said Mr. Murphy reviewed the general fund revenues and expenditures pace report, fiscal year to date through March 2004 and 2005.

Dr. Payne said Mr. Murphy also discussed the draft general fund budget with the Committee.

Dr. Payne said Dr. Morris and Mr. Murphy discussed FY06 tuition and legislative budget issues with the Committee. Dr. Payne said the draft is attached with the Board materials and discussed some of the issues with the Board.

Dr. Payne said the capital status report reflects current information on each capital project. He said the additional parking lot and the natatorium were now complete.

Dr. Payne said the Committee reviewed a spreadsheet summarizing the fiscal year to date financial information through March 2004 and 2005 for the Vern Riffe Center for the Arts.

Executive Committee Report

None.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

None.

Comments from Constituent Groups (if any) and the Public

None.

Other Business

Mr. Teichman selected a Nominating Committee that will consist of Dr. Payne as Chair and Mr. Warren and Mr. Harcha to serve as members. The Nominating Committee will consider the slate of Board officers for the upcoming fiscal year. Mr. Teichman asked the Committee to report back to the Board at its next meeting.

Executive Session

Adjournment

Dr. Payne moved and Ms. Reynolds seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 2:23 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees