

**SHAWNEE STATE UNIVERSITY  
BOARD OF TRUSTEES**

**Meeting Minutes  
March 14, 2008**

Chairperson Howard Harcha called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F).

**Swearing-in of New Board Member**

Mr. Harcha said the first order of business would be the swearing-in of SSU's new Board member, Mr. Gerald A. Coleman. Mr. Harcha administered the oath of office to Mr. Coleman and presented him with a Shawnee State University lapel pin. Mr. Harcha welcomed Mr. Coleman to the SSU Board and a round of applause followed.

**Roll Call**

Members Present: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren and Mr. Campbell

Members Absent: None

**Approval of the March 14, 2008 Agenda**

Mr. Lodwick moved and Dr. Ball seconded a motion to approve the March 14, 2008 agenda. Without discussion, the Board unanimously approved said agenda.

**Approval of the January 11, 2008 Board Meeting Minutes**

Mr. McCoy moved and Ms. Reynolds seconded a motion to approve the January 11, 2008 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

**Approval of the March 5, 2008 Executive Committee Meeting Minutes**

Mr. Warren moved and Mr. McCoy seconded a motion to approve the March 5, 2008 Executive Committee meeting minutes. Without discussion, the Board unanimously approved said minutes.

**President's Report**

Dr. Morris summarized the written report that she submitted to the Board and is made a part of these minutes.

## **Committee Reports**

### **Academic Affairs Committee – Mr. Jim Warren**

Mr. Warren reported on behalf of the Academic and Student Affairs Committee and said the committee had two action items.

Mr. Warren said the Academic and Student Affairs Committee recommended approval of Resolution ASA05-08, Honoring Head Women's Basketball Coach Robin Hagen-Smith. Mr. Warren noted that Coach Hagen-Smith recorded her 500<sup>th</sup> win on February 13, 2008 and is a great asset to the University. Mr. Warren moved and Mr. Coleman seconded a motion to approve Resolution ASA05-08

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. Warren said the Academic and Student Affairs Committee recommended approval of Resolution ASA06-08, Registration and Payment Policy 2.14. Mr. Warren said this policy needed to be changed to convert from quarter hours to semester hours. Mr. Warren moved and Dr. Ball seconded a motion to approve Resolution ASA05-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. Warren reported on the Academic and Student Affairs Committee informational items.

Mr. Warren reported that Ms. Jennifer Bourne, SGA Vice President, reported on the many activities of the Student Government.

Mr. Warren stated that Ms. Damica Meyers, President of AHANA (African Hispanic Asian/Pacific Native Americans), reported on the SSU activities held during Black History Month. Mr. Harcha said he would be remiss not to mention that these functions not only improve student's academic skills but also improve their social skills.

Mr. Warren stated that Ms. Kelly Hatas, Americorps/VISTA Service Leader, reported on the Alternative Winter Break and other projects. Mr. Warren noted that six students volunteered at the Carolina National Forest and 22 students were traveling to Minnesota to volunteer for Habitat for Humanity.

Mr. Warren said that Mr. Steve Gregory, Director of Career Planning and Placement, reported on the Career Expo held on campus. Mr. Gregory said the Expo had 50 employers participating and over 170 students were interviewed. Mr. Gregory said the participating businesses indicated that our students were well-prepared for their interviews.

Mr. Warren stated that Dr. Settle reported on the latest progress of the University Center renovation and expansion and projects for the Athletic Department. Mr. Warren said the new tennis courts were under construction and hoped to be finished soon.

Mr. Warren said that Dr. Todt reported on the notification from Chancellor Eric Fingerhut of the Ohio Board of Regents regarding the approval of the Associate of Technical Study degree.

Mr. Warren said that Dr. Todt also reported on the recent notifications regarding the STEM grant renewal. He said this was an effort between Rio Grande and SSU with 45 students moving from campus to campus.

Mr. Warren noted that Mr. Bob Trusz, Associate Vice President, Enrollment Management, presented information on the Seniors to Sophomores Program advanced by Governor Strickland that will permit high school seniors in participating school districts to enroll in a university tuition-free for one year. Mr. Warren said this is an exciting program and will relieve parents of the burden of paying for one year of college. He also noted that there is a lot of work to be done to get this program implemented.

Mr. Warren said the personnel appointments would be addressed by the Finance and Facilities Committee.

#### **Finance and Facilities – Mr. Jack McCoy**

Mr. McCoy reported on behalf of the Finance and Facilities Committee and said the Committee had six action items.

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F04-08, Approval of Recommended Tuition and Fees. Mr. McCoy said this resolution provided for the proposed FY09 semester tuition and fee schedule for undergraduate and graduate programs and miscellaneous fees. Mr. McCoy said state law mandates no increase in undergraduate tuition. Mr. McCoy moved and Mr. Mooney seconded a motion to approve Resolution F04-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F05-08, Approval of room and Board Fee Schedules. Mr. McCoy said this resolution would permit recommended increases in FY09 Room and Board fees to cover inflationary costs of operating the residence halls and food service. Mr. McCoy moved and Ms. Reynolds seconded a motion to approve Resolution F05-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F06-08, Rescission of Policy 4.49 and Updating Policies 4.53Rev, 4.54Rev, 4.55Rev, 4.58Rev. Mr. McCoy said these changes were based upon a market-based compensation program and comprehensive surveys done to identify and compare SSU's administrative policies with those of peer institutions and Ohio state universities. Mr. McCoy moved and Mr. Lodwick seconded a motion to approve Resolution F06-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F07-08, ABLE (Basics) Grant. Mr. McCoy said this is a renewal in the amount of \$141,517 for a one-year period. He said this grant will provide literacy skills to adults residing in and around Scioto County to help them become more responsible family members, productive employees and effective citizens. Mr. McCoy moved and Ms. Reynolds seconded a motion to approve Resolution F07-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F08-08, 21<sup>st</sup> Century Learning Center Grants. Mr. McCoy said these were renewal grants in the amount of \$850,000 each for five years. He said the clientele were students in grades one through six at Portsmouth and East Elementary Schools and Washington Nile Elementary School. Mr. McCoy moved and Ms. Seif seconded a motion to approve Resolution F08-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F09-08, FY09 South Tech Prep Consortium Grant Renewal. Mr. McCoy said this was a renewal grant in the amount of \$114,316.01 for a period of one year. He said the clientele to be served consisted of educational institutions, business, industry and labor representatives in Adams, Lawrence, Pike and Scioto Counties. Mr. McCoy moved and Mr. Mooney seconded a motion to approve Resolution F09-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy reported on the Finance and Facilities Committee informational items.

Mr. McCoy said in accordance with Policy 5.16Rev., Personnel Appointments, the attached list summarizes personnel action taken between January 2, 2008 and March 14, 2008. He said all personnel activity was reported in the attached consolidated report.

Mr. McCoy said Ms. Boyles reviewed the University's Investment Report through January, 2008.

Mr. McCoy said the capital status report reflects current information on each capital project. He said he appreciated everyone's efforts to get these projects moving.

Mr. McCoy said Ms. Boyles reviewed the STEM grant. He said this project will introduce students to a broad range of courses with instruction on three campuses, including residential experiences at the University of Rio Grande and Shawnee State University.

Mr. McCoy said Ms. Boyles also reviewed the information on the SSUDF Endowment Performance over a ten-year period.

### **Reports, if any, from Board Liaisons with other Organizations**

None.

### **New Business**

Mr. Harcha said it was time to appoint a nominating committee to make recommendations for the 2008-2009 Board Officers. Mr. Harcha appointed Ms. Reynolds to serve as Chair with Mr. Warren and Mr. Mooney serving as members of the committee. He asked the committee to report their recommendations to the Board at its next meeting.

**Comments from Constituent Groups (if any) and the Public**

Mr. Carl Hilgarth thanked the Board for their support on the Associate of Technical Study degree and stated they would be offering this degree in the fall of 2008. He also said that SSU is the only university in the State of Ohio to offer a baccalaureate plastics program. Mr. Hilgarth said he would like to invite the Board to attend the Plastics Day program on April 11 and passed out information in that regard.

**Other Business**

None.

**Executive Session, if necessary**

Ms. Reynolds moved and Mr. Warren seconded a motion to move into Executive Session under RC § 121.22(G) to discuss the compensation of an employee.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

The Board moved into Executive Session at 1:59 p.m.

The Board returned to regular session at 2:50 p.m.

Mr. Lodwick moved and Dr. Ball seconded a motion to approve Resolution E01-08, Extension and Modification of Presidential Contract.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Ms. Reynolds moved and Ms. Seif seconded a motion to approve Resolution E02-08, Evaluation of the President by the Board of Trustees.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. Mooney moved and Ms. Reynolds seconded a motion to approve Resolution E03-08, Recognition of Dr. L. Jeffrey Perez, Secretary, Shawnee State University Board of Trustees.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

**Adjournment**

The meeting was adjourned by acclamation at 2:58 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees