

SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES

Meeting Minutes
August 13, 2004

Chairman Bob Teichman said the first order of business would be the swearing-in of SSU's new student Board member, Ms. Susie Fennell. Mr. Teichman administered the oath of office to Ms. Fennell and presented her with a Shawnee State University lapel pin. Mr. Teichman welcomed Ms. Fennell to the SSU Board and a round of applause followed.

Chairman Bob Teichman called the meeting to order at 1:16 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Dr. Ball, Ms. Fennell, Mr. Marit, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Members Absent: Mr. Harcha, Mr. McCoy

Approval of the August 13, 2004 Agenda

Mr. Warren moved and Mr. McKinley seconded the motion to approve the agenda. Without discussion, the Board unanimously approved the August 13, 2004 agenda.

Approval of the June 11, 2004 Board Meeting Minutes

Dr. Payne moved and Ms. Reynolds seconded a motion to approve the June 11, 2004 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris summarized her written report that she submitted to the Board and is made a part of these minutes.

Committee Reports

Academic Affairs Committee - Mr. William McKinley

Mr. McKinley reported that the Academic Affairs Committee had no action items.

Mr. McKinley reported on the Academic Affairs Committee informational items.

Mr. McKinley said Dr. Michael Field reported on changes in Department Chairpersons. He said Dr. Eugene Burns is now serving as Chairperson for the Department of Natural Science replacing Gary Gemmer; and Dr. Xiaodan (Dandan) Huang is serving as Interim Chairperson, Department of Teacher Education upon the retirement of Dr. Dave Todt. Mr. McKinley said the University is very grateful to both of these individuals for taking the Chair positions. He said the Department of Teacher Education hoped to name a permanent replacement as soon as possible.

Mr. McKinley said Dr. Michael Field, Provost and Vice President of Academic Affairs, reported on the Performance Recognition Awards. The two recipients from the Academic Affairs division were Ms. Susan Montavon, Administrative Secretary, Office of the Provost, and Ms. Judy Meeker, Project Manager, Tech Prep, University Outreach Services. Mr. McKinley said this was the second time Ms. Meeker has won this award in the last several years.

Mr. McKinley said Dr. Stephen Midkiff, Registrar, reported on preliminary enrollment data for summer and fall quarters. Summer enrollment was down about 2.25% compared to 2003.

Mr. McKinley said a Program Review was completed for the Center for International Programs and Activities (CIPA). He said Dr. John Lorentz presented an abstract of the review. Currently we have 30 international students. The consultants submitted nine key recommendations to improve the program.

Mr. McKinley reported on the personnel appointments since the last report.

Quality of University Life - Dr. Ball

Dr. Ball reported for the QUL Committee in Mr. Harcha's absence. She said the QUL Committee had two action items.

Dr. Ball said the Committee recommended approval of Resolution Q4-04, Policy 4.44Rev. Dr. Ball said the policy changes are a result of recommendations from a committee composed of the different constituency groups on campus on the use of University facilities. Dr. Ball moved and Ms. Reynolds seconded a motion to approve Resolution Q4-04, Policy 4.44Rev.

Ayes: Dr. Ball, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Ball said the Committee recommended approval of Resolution Q5-04, Policy 3.20Rev. Dr. Ball said the revisions to this policy clarify the requirements for living in University housing. Dr. Ball moved and Mr. Warren seconded a motion to approve Resolution Q5-04, Policy 3.20Rev.

Ayes: Dr. Ball, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Ball reported on the Quality of University Life informational items.

Dr. Ball said Dr. Larry Mangus, Vice President of Student Affairs, reported on the following grants: Title III Program was awarded \$324,627 for the budget period of October, 2004 -September, 2005; and the Shawnee State University Perkins grant was awarded \$73,037.17 for the budget period of 2005-2005.

Dr. Ball said Dr. Mangus reported that Ms. Tiffany Weaver, Coordinator of Student Activities, and Jared Shoemaker, Assistant Director, Athletics/Sports Information Director, were the Student Affairs Division recipients of the Performance Recognition Awards for 2004.

Dr. Ball said Mr. Steve Gregory, Director of Career Planning and Placement, distributed and reported on the "Graduating Class of 2003 Placement Report". She said there was a 43% response rate of 509 students.

Dr. Ball reported that Dr. Mangus and Ms. Pat Moore, Director of Financial Aid, reported on the academic performances of the Academic Excellence scholarship recipients for the 2003-2004 academic year. This is a very prestigious award based on merit which pays full tuition for 12 quarters.

Dr. Ball said Mr. Randy Warman reported on the impact of enrollment growth on the Student Activities and Residential Life areas.

Finance and Facilities - Dr. Burton Payne

Dr. Payne reported that the Finance and Facilities Committee had three action items.

Dr. Payne said the Finance and Facilities Committee recommended approval of five resolutions for changes to the following Development Foundation policies: 7.1.4.1; 7.1.4.2, 18.3.4, 18.3.5, 20.1.1, 20.1.4, 20.2.1, 20.2.1.1, 20.2.1.4, and 20.2.3.2. Dr. Payne noted these changes give more authority to the Foundation to spend the corpus of endowments; changes the mix of investment to be more conservative; and make other necessary editorial changes. Dr. Payne moved and Mr. Warren seconded a motion for the approval of Resolution F20-04, Shawnee State University Development Foundation Policies.

Ayes: Dr. Ball, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution 21-04, Personnel. He said there were seven new faculty appointments and two administrator appointments. Dr. Payne moved and Mr. Warren seconded a motion for the adoption of Resolution F21-04, Personnel.

Ayes: Dr. Ball, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F22-04, SSU Student Support Services Program Grant. This grant is for about \$278,000 and will be used to increase retention and graduation rates. Dr. Payne moved and Mr. Warren seconded a motion for the approval of Resolution F22-04, SSU Student Support Services Program Grant.

Ayes: Dr. Ball, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne reported on the Finance and Facilities Committee information items.

Dr. Payne said the Personnel information items were attached to the Board materials and were self-explanatory.

Dr. Payne said Mr. Murphy shared two letters regarding using tuition increases to replace possible Special Subsidy funding loss. Dr. Payne said the status of the Special Subsidy is in doubt but that Mr. Murphy was doing a great job with alternatives.

Dr. Payne said the attached capital status report was self-explanatory.

Dr. Payne said Dr. Carl Daehler, Executive Director of the VRCFA, provided updated financial information on the Vern Riffe Center for the Arts. Dr. Payne said this was a good report with an apparent \$10,000 profit for the year. He thanked the VRCFA staff for the financial turnaround.

Executive Committee Report

None.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

None.

Comments from Constituent Groups (if any) and the Public

Ms. Kathy Kratzenberg addressed the Board on behalf of the CWA. She thanked the Board for a good year and said work has begun on negotiations for the CWA contract. She introduced Ms. Carol Sexton as new USA Chair. Ms. Sexton said she was excited about representing the University Staff Assembly. She said she was a secretary in the Math Department for 15 years, if she did the math correctly, and was excited to be at SSU.

Other Business

None.

Executive Session

Dr. Ball moved and Ms. Reynolds seconded a motion to move into Executive Session to discuss collective bargaining issues and compensation for an employee.

Ayes: Dr. Ball, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

The Board moved into Executive Session at 1:56 p.m.

The Board returned to public session at 3:06 p.m. Mr. Warren exited the meeting at 3:07 p.m.

Ms. Reynolds moved and Dr. Payne seconded a motion to approve Resolution E4-04, Compensation of the President.

Ayes: Dr. Ball, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman

Nays: None

Adjournment

Mr. McKinley moved and Ms. Reynolds seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 3:08 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees