

**SHAWNEE STATE UNIVERSITY  
BOARD OF TRUSTEES**

**Meeting Minutes  
February 13, 2004**

Chairman George Davis called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC §121.22(F).

**Roll Call**

Members Present: Dr. Ball, Mr. Davis, Mr. Harcha, Ms. Leo, Mr. Marit, Mr. McCoy, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Members Absent: None

**Approval of the February 13, 2004 Agenda**

Mr. Harcha moved and Mr. Teichman seconded the motion to approve the agenda. Without discussion, the Board unanimously approved the February 13, 2004 agenda.

**Approval of the December 12, 2003 Board Meeting Minutes**

Dr. Payne moved and Mr. Warren seconded a motion to approve the December 12, 2003 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

**President's Report**

Mr. Davis said Dr. Morris' husband was a patient at Riverside Hospital in Columbus and, in Dr. Morris' absence, the President's report was included in Board packets and submitted to the Board and made a part of these minutes. Mr. Davis asked the Board members to review and if they had any questions, please contact Dr. Morris.

**Committee Reports**

**Academic Affairs Committee - Ms. Kay Reynolds**

Ms. Reynolds reported that the Academic Affairs Committee had no action items.

Ms. Reynolds reported on the Academic Affairs Committee informational items.

Ms. Reynolds said Dr. Steve Midkiff, Registrar, presented a preliminary enrollment report for winter quarter 2004. Ms. Reynolds reported that this was the second quarter with record enrollment and she summarized the report that was attached.

Ms. Reynolds said Mr. Pete Duncan, Director of the Office of Instructional Technology, presented a report on the Blackboard E-Learning Platform. Ms. Reynolds said this is the course management system used by university faculty to enable faculty to augment the class experience by putting course information on this system for student use. Ms. Reynolds asked student board member, Tracey Leo, to elaborate on her use of the blackboard system. Ms. Leo said she used the blackboard system extensively and thought it was very helpful to the students, allowing them to take tests, review their grades and participate in class discussions.

Ms. Reynolds said the personnel appointments were self-explanatory.

### **Quality of University Life - Mr. Harcha**

Mr. Harcha said the QUL Committee had no action items.

Mr. Harcha reported on the Quality of University Life informational items.

Mr. Harcha said Ms. E.B. Newberry, President of the Student Government Association, reported that the SGA completed paperwork for members to receive class credit in political science effective fall quarter, 2004, for serving as a member of the SGA. Ms. Newberry reported that the Rhodes Sports Center has extended its hours until midnight for student recreation. She said six members of the SGA would be attending a leadership retreat in Washington, D.C. in April. Ms. Newberry also reported that the SGA approved a new sorority, art club, gaming club, and a psychology club this quarter. She also said the SGA is planning its quarterly retreat. Mr. Harcha said with enrollment rising, the SGA is enlarging to meet the needs of the students.

Mr. Harcha said Ms. Natasha Baker, a transfer student from Cincinnati, reported on behalf of Ms. Jennifer Phillips, President of the Student Programming Board. Ms. Baker reported that over 400 students attended Homecoming. She said the SPB is also completing plans for Springfest, participating in Black History Month, sponsoring a cinema night and other various activities that add to the quality of life for students.

Mr. Harcha said Dr. Mangus reported on the Winter Quarter housing occupancy. Mr. Harcha said we have no students currently housed at the Ramada and had a 93.8% on-campus housing rate.

Mr. Harcha said Dr. Mangus, Mr. Dale Taylor, Director of the Success Center, Mr. Bob Trusz, Director of Admissions, and Ms. Pat Moore, Director of Financial Aid, reported on the effects of enrollment growth on the Student Affairs Division.

### **Finance and Facilities - Dr. Burton Payne, Chairperson**

Dr. Payne reported that the Finance and Facilities Committee had four action items.

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F1-04, Adjunct Faculty Rate Increase. Dr. Payne reported that adjunct faculty had not received any salary increases since 2000. Dr. Payne moved and Mr. Harcha seconded a motion for the approval of Resolution F1-04, Adjunct Faculty Rate Increase.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F2-04, Personnel. Dr. Payne said there was one new faculty appointment. Dr. Payne moved and Ms. Reynolds seconded a motion for the adoption of Resolution F2-04, Personnel.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F3-04, Children's Learning Center Project A.C.C.E.S.S., Health Careers Opportunities Program, and Pixley Projects 2004/2005 Grants. Dr. Payne moved and Mr. McCoy seconded a motion for the approval of Resolution F3-04, Children's Learning Center Project A.C.C.E.S.S., Health Careers Opportunities Program, and Pixley Projects 2004/2005 Grants.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne said the Finance and Facilities Committee recommended approval of Resolution F4-04, Credit Card Authorization. Dr. Payne said this would allow the University to obtain a credit card for Board of Trustees' expenses. Dr. Payne moved and Dr. Ball seconded a motion for the approval of Resolution F4-04, Credit Card Authorization.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

Dr. Payne reported on the Finance and Facilities Committee information items.

Dr. Payne said the Personnel information items were attached to the Board materials and were self-explanatory.

Dr. Payne said Mr. Murphy reviewed the University's response to the Sarbanese-Oxley Act of 2002.

Dr. Payne said Mr. Murphy shared information about reviews of Teacher Education and Health Sciences lab fees. He said this issue might become an action item at some point.

Dr. Payne said Mr. Murphy reviewed the general fund revenues and expenditures pace report, fiscal year to date through December 2002 and 2003. Dr. Payne said some late items might adjust these figures. He also reported that the increase was 8.1%.

Dr. Payne said the Committee was given a spreadsheet that summarized the fiscal year-to-date financial information through December 2002 and 2003 for the Vern Riffe Center for the Arts. He said revenue is not up as much as projected but up 2.7%. Dr. Payne also said there was no written report from the Director.

Dr. Payne said the capital status report reflects current information on each capital project and was self-explanatory.

### **Executive Committee Report**

None.

### **Reports, if any, from Board Liaisons with other Organizations**

Dr. Ball and Mr. McCoy reported they had attended the February 5, 2004 Regional Meeting of the Governor's Commission on Higher Education and the Economy at the Ohio University Inn in Athens, Ohio. They said the Commission's goal was to increase Ohio's competitive edge through education. They also said the Commission wants to educate more Ohio citizens, strengthen research, and make organizational changes in higher education to improve efficiency.

### **New Business**

Mr. Teichman moved and Dr. Payne seconded a motion to approve Resolution E1-04, 2004 Schedule of Meetings for the Board and its Committees.

Ayes: Dr. Ball, Mr. Davis, Mr. Harcha, Mr. McCoy, Mr. McKinley, Dr. Payne, Ms. Reynolds, Mr. Teichman, Mr. Warren

Nays: None

### **Comments from Constituent Groups (if any) and the Public**

Dr. Steve Rader, President of the Shawnee Education Association, addressed the Board. Dr. Rader introduced himself to the Board and said he joined Shawnee State in 1996 and was Coordinator/Associate Professor in Sports Studies and head volleyball coach. Dr. Rader said he looked forward to working with the Board and Administration to strengthen communication.

### **Other Business**

None.

**Executive Session**

None.

**Adjournment**

Dr. Payne moved and Ms. Reynolds seconded a motion to adjourn the meeting. The meeting was adjourned by acclamation at 1:37 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees