

**SHAWNEE STATE UNIVERSITY  
BOARD OF TRUSTEES**

**Meeting Minutes  
December 9, 2005**

Chairman Kay Reynolds called the meeting to order at 1:16 p.m. noting the meeting was in compliance with RC § 121.22(F).

**Roll Call**

Members Present: Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Seif, Ms. Reynolds, Mr. Teichman, Mr. Warren and Ms. Laugle

Members Absent: Dr. Ball and Ms. Fennell

**Approval of the December 9, 2005 Agenda**

Ms. Reynolds called for an amendment to the December 9, 2005 Board meeting agenda to allow for the swearing-in of a new Board member. Mr. Harcha moved and Mr. Mooney seconded a motion to amend the December 9, 2005 Board meeting agenda. Without discussion, the Board unanimously approved the Agenda, as amended.

Ms. Reynolds administered the oath of office to Ms. Seif and presented her with a Shawnee State University lapel pin. Ms. Reynolds welcomed Ms. Seif to the Board and a round of applause followed.

**Approval of the October 14, 2005 Board Meeting Minutes and the October 29, 2005 Special Board Meeting Minutes**

Mr. Harcha moved and Mr. Mooney seconded a motion to approve the October 14, 2005 Board meeting minutes and the October 29, 2005 Special Board Meeting Minutes. Without discussion, the Board unanimously approved said minutes.

Ms. Reynolds said according to Robert's Rules of Order, a roll call vote is not necessary and suggested that a voice vote be used except on matters where a roll call vote is required or when a member requests a roll call vote. Ms. Reynolds asked if anyone had any concern about changing this procedure and no one did. Ms. Reynolds said the Board would give this informal voting process a try to see how it worked.

**President's Report**

Dr. Morris summarized her written report that she submitted to the Board and is made a part of these minutes.

## Committee Reports

### Academic Affairs Committee – Mr. William McKinley

Mr. McKinley reported on behalf of the Academic and Student Affairs Committee and said the Committee had one action item.

The Academic and Student Affairs Committee recommended approval of Resolution ASA03-05, Honoring the Fall Sports Teams and Individual Athletes. Mr. McKinley said the Women's Cross Country team recorded a new season record of 130 wins and had its first All-American runner. Mr. McKinley said the Men's Cross Country team recorded 83 wins, and was ranked 20<sup>th</sup> in the national. He said four outstanding students were named NAIA All Scholar Athletes and overall, 26 students were being honored. Mr. McKinley moved and Mr. Harcha seconded a motion to approve Resolution ASA03-05, Honoring the Fall Sports Teams and Individual Athletes. Without discussion, the Board unanimously approved Resolution ASA03-05.

Mr. McKinley reported on the Academic and Student Affairs Committee informational items.

Mr. Will Newby, President of the SGA, reported to the Committee on the activities of the Student Government Association. Mr. McKinley said there were 42 clubs within the Student Government Association and the students were trying to become a part of the everyday society. Mr. McKinley said the ASA Committee was impressed with how our students become involved with helping those in need.

Mr. McKinley reported that Dr. Michael Field, Provost and Vice President for Academic Affairs, and Dr. John Lorentz, Director of the Center for International Programs and Activities (CIPA), presented a report on planned changes for CIPA. Mr. McKinley said a consultant had been retained and reviewed the CIPA department. He said the consultants were impressed with the department and offered several suggestions for improvement.

Mr. McKinley said Dr. Field reported on the 25<sup>th</sup> Annual Lilly Conference on College Teaching on behalf of Dr. Barbara Kunkle, Chair of the Faculty Development Committee. Mr. McKinley said this conference is one of the leading conferences and gives educators an opportunity to discuss teaching and learning topics.

Mr. McKinley said Dr. Field reported that three Shawnee State University professors were recognized in the December issue of *Ohio Magazine* in the "2005 Excellence in Education" feature. Drs. Jeffrey Bauer (Natural Science, Geology), John Lorentz (Social Science, History) and Roberta Milliken (English/Humanities) were recognized as outstanding professors. These honorees were nominated for this honor by faculty and/or administrators at Shawnee State.

Mr. McKinley said Dr. David Todt, Associate Provost and Director of Institutional Planning, presented the committee with his research and analysis of the MOT tuition and

fees recommendation. Dr. Todt noted that it had been one year ago that we began the process to develop the Master's degree program which will be offered beginning the Fall 06 term.

Mr. McKinley stated that Dr. Todt reported on the TeachOhio grant application. Dr. Todt said this grant should help increase the pool of highly qualified teachers in science and math.

Mr. McKinley said the personnel appointments would be covered by the Finance and Facilities Committee.

### **Finance and Facilities – Mr. McCoy**

Mr. McCoy reported that the Finance and Facilities Committee had five action items.

Mr. McCoy began his report by reporting on the first information item regarding the audit report. Mr. McCoy said representatives from the audit firm of Crowe Chizek and Company LLC reported to the Finance and Facilities Committee and the Committee accepted the report. He said the report was very favorable and spoke highly of the Business Office. Mr. Mooney asked if it was necessary for the full Board to approve the Audit Report. Mr. McCoy said that although it was not necessary for full Board approval, it could vote on acceptance. Mr. Mooney moved and Ms. Seif seconded a motion to approve the Audit Report. Without discussion, the Board unanimously accepted the Audit Report.

Mr. McCoy reported on the Finance and Facilities Committee action items.

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F33-05, Approval of Recommended Graduate Tuition and Fees. Mr. McCoy stated these fees, to be effective beginning Fall semester, 2006, were in line with other fees. Mr. McCoy moved and Mr. Harcha seconded a motion to approve Resolution F33-05, Approval of Recommended Graduate Tuition and Fees. Without discussion, the Board unanimously approved Resolution F33-05.

Mr. McCoy said the Finance and Facilities Committee approved Resolution F34-05, TeachOhio: Increasing the Pool of Highly Qualified Mathematics and Science Teachers Grant. Mr. McCoy said this grant was to help increase the pool of highly qualified mathematics and sciences teachers. Mr. McCoy moved and Mr. Mooney seconded a motion to approved Resolution F34-05, TeachOhio: Increasing the Pool of Highly Qualified Mathematics and Science Teachers Grant. Without discussion, the Board unanimously approved Resolution F34-05.

Mr. McCoy said the Finance and Facilities Committee approved Resolution F35-05, Shawnee State University Development Foundation Policy. McCoy stated that the change to the Foundation's Code of Regulations was to provide more flexibility in scheduling of meetings. Mr. Mooney clarified that the Foundation still would need to

meet four times a year but this change would give them flexibility in when to schedule meetings. Ms. Reynolds said that the January meeting of the Foundation usually was hard to get a quorum because of the weather conditions. She did state, however, that the first meeting of the year would be the Foundation's Annual Meeting. Mr. McCoy moved and Mr. Mooney seconded a motion to approve Resolution F35-05, Shawnee State University Development Foundation Policy. Without discussion, the Board unanimously approved Resolution F35-05.

Mr. McCoy said the Finance and Facilities Committee approved Resolution F36-05, Shawnee State University Development Foundation Member Appointments. Mr. McCoy moved and Mr. Harcha seconded a motion to approve Resolution F36-05, Shawnee State University Development Foundation Member Appointments. Without discussion, the Board unanimously approved Resolution F36-05. New Foundation Board members are Barbara Lodwick, Bruce MacDonald and Sandra Wheeler. Ms. Reynolds said she would like to welcome these new Foundation Board members.

Mr. McCoy said the Finance and Facilities Committee approved Resolution F37-05, Personnel per University Policy 5.16. Mr. McCoy moved and Mr. Mooney seconded a motion to approve Resolution F37-05, Personnel.

Mr. McCoy finished reporting on the Finance and Facilities Committee informational items.

Mr. McCoy said the Personnel Items had already been approved, but noted the hiring of two faculty members, two new administrators in Business Affairs and one in Student Affairs.

Mr. McCoy stated that the Capital status report reflects current information on each capital project. He stated that the projects were progressing well and noted the Health Science Building renovations had begun; the lecture hall in Massie will be completed by January and the bathroom renovations in Cedar House should be completed by January 1.

Mr. McCoy reported that Mr. Murphy reviewed the general fund revenues and expenditures PACE report, fiscal year to date through October 2004 and 2005. Mr. McCoy said of note was that revenue is higher than budget.

Mr. McCoy said the Committee reviewed a spreadsheet summarizing the fiscal year to date financial information through October 2004 and 2005 for the Vern Riffe Center for the Arts. He said Dr. Carl Daehler shared updated information with the Committee and also submitted a draft budget for 2007.

### **Reports, if any, from Board Liaisons with other Organizations**

None.

**New Business**

Ms. Reynolds said it was an honor to announce that Janis and Frank Waller have agreed to co-chair the Capital Campaign for Shawnee State and welcomed Mr. Waller to make a few remarks.

Mr. Waller said that several weeks ago, he and Mrs. Waller met with President Morris in her office to discuss the capital campaign. He said that after long deliberations, they decided to accept the challenge of co-chairing the campaign. He said a public announcement would be made in the future but he wanted to let the Board know in advance. Mr. Waller said Mrs. Waller had been involved with the University since the 1980s through the booster club and he became involved soon thereafter, including his term as a member and Chairman of the Shawnee State University Board of Trustees. He said he hoped the Board members would give their input into the campaign and looked forward to helping make it a successful campaign. Mr. Waller said the University had a good team in place and said that Dr. Morris was the best president since its inception in 1986.

Ms. Reynolds thanked Mr. and Mrs. Waller for accepting the chair position and a round of applause followed.

**Comments from Constituent Groups (if any) and the Public**

None.

**Other Business**

None.

**Adjournment**

Mr. Teichman moved to adjourn the meeting. The meeting was adjourned by acclamation at 2:10 p.m.

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Chairperson, Board of Trustees

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Secretary, Board of Trustees