

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
March 13, 2009**

Chairperson Jack McCoy called the meeting to order at 1:18 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Mr. Harcha, Ms. Higgs-Horwell, Mr. McCoy, Mr. Mooney, Mr. Warren, Ms. Dunham

Members Absent: Dr. Ball, Mr. Coleman, Mr. Lodwick, Ms. Seif, Ms. Stricklett

Approval of the March 13, 2009 Agenda

Mr. Harcha moved and Ms. Higgs-Horwell seconded a motion to approve the March 13, 2009 agenda. Without discussion, the Board unanimously approved said agenda.

Approval of the January 9, 2009 Board Meeting Minutes

Mr. Mooney moved and Mr. Warren seconded a motion to approve the January 9, 2009 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

Approval of the February 26, 2009 Executive Committee Meeting Minutes

Mr. Harcha moved and Mr. Warren seconded a motion to approve the February 26, 2009 Executive Committee Meeting Minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris summarized the written report that she submitted to the Board and is made a part of these minutes. Mr. McCoy said he would like to thank Dr. Morris and Ms. Boyles for their presentation during lunch today.

Committee Reports

Academic Affairs Committee – Mr. Jim Warren

Mr. Warren reported on behalf of the Academic and Student Affairs Committee and said the committee did not have a quorum present and would be presenting two action items for approval.

Mr. Warren said the Academic and Student Affairs Committee presented Resolution ASA03-09, Master of Education. Mr. Warren said that Dr. Dave Todt, Provost and Vice President for Academic Affairs, and Dr. Paul Madden, Chair of Teacher Education, reported that the master's program would include 33-34 semester hours, including a three-hour capstone experience and, ideally, would begin in fall, 2009. Mr. Warren noted that the program will be offered in a cohort format, with each cohort accommodating 30 graduate students. Mr. Warren moved and Mr. Harcha seconded a motion to approve Resolution ASA03-09.

Ayes: Mr. Harcha, Ms. Higgs-Horwell, Mr. McCoy, Mr. Mooney, Mr. Warren

Nays: None

Mr. Warren said the Academic and Student Affairs Committee presented Resolution ASA04-09, Department of Athletics Reorganization, Division of Student Affairs. Mr. Warren said that Dr. Jim Settle, Vice President for Student Affairs, reported on the proposed reorganization. Mr. Warren said the reorganization would result in changes in duties for some positions, combine the positions of Athletic Director and Head Men's Basketball Coach, create one full-time position to support student academic success through intrusive management of academic assistance, eligibility and academic services and combines several part-time coaching and administrative functions into one full-time position. Mr. Warren moved and Mr. Harcha seconded a motion to approve Resolution ASA04-09.

Ayes: Mr. Harcha, Ms. Higgs-Horwell, Mr. McCoy, Mr. Mooney, Mr. Warren

Nays: None

Mr. Warren reported on the Academic and Student Affairs Committee informational items.

Mr. Warren said Dr. Barb Bradbury, Director of Financial Aid, and Ms. Charlotte Hardy, Loan Manager in Financial Aid, reported on the William D. Ford Direct Loan Program through the U.S. Department of Education that Shawnee State University will begin participating in at the beginning of the 2009-2010 academic year.

Mr. Warren reported that Ms. Jennifer Bourne, Special Events Chair of the Student Programming Board, reported on activities of the SPB which included homecoming, community services endeavors and Springfest.

Mr. Warren said Mr. Matt Matthews, Coordinator, Multicultural Student Affairs, reported on SSU activities during Black History Month.

Mr. Warren reported that Ms. Kelly Hatas, VISTA Volunteer, reported on the Alternative Winter Break and other community projects.

Mr. Warren said Mr. Steve Gregory, Director of Career Planning and Placement, reported on the Health Care Job Fair and the Job Fair.

Mr. Warren noted that Dr. Jim Settle gave an update on Athletics. The SSU Women's Basketball team was playing in tournament action in Sioux City, Iowa during today's Board Meeting. Mr. Warren said the Coach Robin Hagen-Smith was named Coach of the Year.

Mr. Warren said that Mr. Jim Weaver, Coordinator, Disability Services, presented an educational session on services available to students with disabilities. Mr. Warren said some of the services provided included note taking, parking and handicapped access.

Finance and Facilities – Mr. Howard Harcha

Mr. Harcha reported on behalf of the Finance and Facilities Committee and said the Committee had three action items.

Mr. Harcha said the Finance and Facilities Committee recommended approval of Resolution F02-09, Approval of Room and Board Fee Schedules. Mr. Harcha said the university must generate sufficient revenue to cover the inflationary costs of operating the residence halls but that the proposed schedule remains relatively inexpensive compared to the rates charges at other Ohio public universities. Mr. Harcha moved and Mr. Mooney seconded a motion to approve Resolution F02-09.

Ayes: Mr. Harcha, Ms. Higgs-Horwell, Mr. McCoy, Mr. Mooney, Mr. Warren

Nays: None

Mr. Harcha said the Finance and Facilities Committee recommend approval of Resolution F03-09, Approval of the Consolidation of Two Grants Management Policies and Amendment of By-laws of the Board of Trustees. Mr. Harcha said there are currently several University policies in place that address grants. This resolution would rescind Policy 5.15, amend Policy 1.01 by eliminating Section 5.2.3, and approve the adoption of Policy 5.13, REV. as submitted. Mr. Harcha moved and Mr. Mooney seconded a motion to approve Resolution F03-09.

Ayes: Mr. Harcha, Ms. Higgs-Horwell, Mr. McCoy, Mr. Mooney, Mr. Warren

Nays: None

Mr. Harcha said the Finance and Facilities Committee recommended approval of Resolution 04-09, Approval of New Positions. Mr. Harcha said this information was discussed earlier by Mr. Warren on behalf of the Academic and Student Affairs Committee. Mr. Harcha moved and Mr. Mooney seconded a motion to approve Resolution 04-09.

Ayes: Mr. Harcha, Ms. Higgs-Horwell, Mr. McCoy, Mr. Mooney, Mr. Warren

Nays: None

Mr. Harcha reported on the Finance and Facilities Committee informational items.

Mr. Harcha said in accordance with Policy 5.16Rev., the personnel appointments for the period December 29, 2008 through February 24, 2009 included the resignation of Ms. Brenda Covert, Manager of Business and Industry Education, the resignation of Mr. Bradley Carrel, EOC Outreach Coordinator and the employment of Ms. Paula Sue Ratcliff as Grants Accountant

Mr. Harcha said Ms. Elinda Boyles, Vice President for Finance and Administration, reviewed the update on the status of the multi-purpose field. Mr. Harcha said the Master Plan included a multi-purpose field adjacent to Third Street but once core drillings in the area were done, it was discovered that this additional work would the University over budget and therefore the multi-purpose field would be located behind the University Townhouses. Mr. Harcha reported the Committee's commitment to continue with the field.

Mr. Harcha said Mr. Boyles reviewed the capital status report which reflected current information on the major capital projects. Mr. Harcha said the University Center construction is 25% complete; bids are out on the Founders' Plaza but awarding would be deferred until after graduation; the Public Address System is 90% complete with all outside work completed and the remaining work is on the inside of the buildings; and the Administration Building rehabilitation is on hold but will probably need to update heating and air units.

Mr. Harcha said Ms. Boyles reviewed the general fund revenue and expenditures as of February, 2009. He noted that revenues from tuition are up 4% but that other income was down substantially because of current market conditions.

Mr. Harcha said Ms. Boyles reviewed the University's investment activity. Mr. Harcha said the University's portfolio is down due to the current market conditions but is hopeful that investments will turn around.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Mr. McCoy said the Nominating Committee for the 2009-2010 Board Officers would consist of Mr. Warren and Ms. Higgs-Horwell. Mr. Warren will serve as chair of the Nominating Committee.

Comments from Constituent Groups (if any) and the Public

None.

Other Business

None.

Executive Session, if necessary

Mr. Harcha moved and Mr. Warren seconded a motion to move into Executive Session under RC § 121.22(G) to discuss negotiations with a bargaining unit.

Ayes: Mr. Harcha, Ms. Higgs-Horwell, Mr. McCoy, Mr. Mooney, Mr. Warren

Nays: None

The Board moved into Executive Session at 1:50 p.m.

The Board returned to regular session at 2:29 p.m.

Adjournment

The Board was adjourned by acclamation at 2:30 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

President's Report to the Shawnee State University Board of Trustees
Friday, March 13, 2009

Recognition for Community Service:

The Corporation for National and Community Service honored the university with a place on the President's Higher Education Community Service Honor Roll for exemplary community service. The Community Service Honor Roll is the highest federal recognition a university can achieve for its commitment to service-learning and civic engagement.

This award recognizes the many hours members of the SSU community provide in service to the community by conducting food and clothing drives for the homeless shelter and working on Habitat for Humanity houses not only here in Scioto County but in other areas around the country among many other projects. Thanks to our faculty, students and staff who are active in the community and who are helping to make a difference every day.

The Big Read:


Shawnee State University is pleased to be partnered with the Literacy Council of Scioto County and the Southern Ohio Performing Arts Association in the Big Read Project. The project is administered by the National Endowment for the Arts. We are one of 208 organizations in the country engaged in the Big Read. Ohio First Lady Francis Strickland joined us on February 10 at the Vern Riffe Center for the Arts to kick-off the three-month long community-wide literacy project focusing on the novel, "To Kill a Mockingbird." David Kipen, the director of Literature and National Reading Initiatives for the National Endowment for the Arts, was the keynote speaker.

There have already been a number of Big Read activities on campus including the appearance of author Charles Shields, who wrote the book, "Mockingbird: A Portrait of Harper Lee." The Montana Repertory Theatre will perform "To Kill A Mockingbird" on April 7th at the Vern Riffe Center for the Arts.

Mobile Health Unit "Unveiled":

The grand opening for the new SSU Mobile Health Unit was held Friday, February 13 in front of the Vern Riffe Center for the Arts following a "Healthy Heart Luncheon" sponsored by Southern Ohio Medical Center. The donor of the unit, Dr. Richard Conard of Athens, was on hand to help unveil the unit. University and community members were invited to walk through the unit and study health information presentations developed by nursing students.

Serving as a community-based clinical site for our nursing students, the unit has already been to Central Baptist Church to provide health screenings and health education. Services include

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blood sugar and blood pressure screenings, clinical breast exams and heart screenings among other services.

The unit and some of its operation costs were made possible through generous gifts to the Poised for Tomorrow Capital Campaign.

Faculty and Staff Recognition:

In recent weeks, a number of our faculty and staff were recognized for their professional accomplishments. Their work reflects their fine professionalism and brings recognition to our university.

Allyson Kluntenkamper, assistant professor, Fine, Digital and Performing Arts, is receiving a Governor's Award for the Arts Individual Excellence for her photography at a ceremony next month.

Levanya Vemsani, assistant professor, recently published an article in the Journal of Contemporary Religion entitled, "Narasiha, the Supreme Deity of Andhra Pradesh: Tradition and Innovation in Hinduism-An Examination of the Temple Myths, Folk Stories, and Popular Culture."

Mattie Burton, associate dean of the Health Science department, attained certification as an Advanced Nurse Executive. She also published an article in the January issue of *American Nurse Today*, entitled "Easing Your Way Back to School."

Crystal Sherman, special projects coordinator, Health Sciences, earned a master's degree in nursing and Cheryl Clevenger, associate professor, Nursing, attained certification as a Certified Nurse Educator.

Congratulations to our Women's Basketball coach Robin Hagen-Smith who has been chosen the American Mideast Conference Coach of the Year for the sixth year in a row. Coach Hagen-Smith has had a fantastic season coaching her team to a 30-0 season.

Appalachian Studies Conference:

The 32nd annual Appalachian Studies conference will be held on campus March 27-29. This is the first time the conference has ever been held in Appalachia Ohio and we are very excited about hosting such a prestigious conference. Two SSU faculty members, Barbara Kunkle and Neil Carpathios, will be moderating separate sessions on Saturday and Mandy Hart will be presenting a session on Friday. This is the largest conference to come to Portsmouth and we are expecting approximately 700 attendees.

A special highlight of the conference will be the "Scioto Valley Saturday Night" featuring the Dr. John Simon Band, Poverty String Band, Home Remedy and a square dance. This will be in the

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Vern Riffe Center for the Arts on Saturday, March 28 at 8:00 p.m. The event is free and is being coordinated by one of our music faculty, Michael Barnhart.

Campus Events:

The Student Programming Board did a fantastic job with the David Cook concert last month. It was a sold-out show. Thanks to the students and staff who volunteered to make it a successful event.

As part of the Black History month events on campus, Johnny Rawls performed on February 20. The much anticipated African Children's Choir will perform Monday, March 16 at 7:30 p.m. in the Vern Riffe Center for the Arts. The choir will also perform for area school children on Tuesday, March 17 at 10:00 a.m. The Choir's visit is being sponsored by the offices of the President's Cabinet.

We have had a variety of different speakers on campus. Loung Ung, the author of "First They Killed My Father: A Daughter of Cambodia Remembers," was on campus on Thursday as our Jane M.G. Foster Distinguished Lecture Series speaker. Her appearance was co-sponsored by the Women's Center, the Center for International Programs and Activities, the Office of the Provost and the Honors Programs.

In observance of Charles Darwin's 200th birthday, Dr. Bob Brodman, professor of biology at Saint Joseph's College in Indiana, was on campus on February 12.

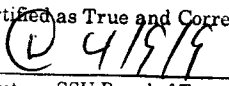
Chinese New Year Celebration:

The first Chinese New Year celebration was held on campus on Friday, January 23. Organized by Dr. Xuemei Yang, director of the Office of Institutional Research and Assessment, the event featured a number of activities including a Chinese dinner, the performance of Chinese music and a discussion on student teaching in China by Jessica Driapsa, one of the four SSU students who completed their student teaching in China last year. There are plans to make this an annual campus event.

Campus United Way/Go Red for Women Campaigns:

Two successful fundraising campaigns were recently held on campus. The Go Red for Women effort coordinated through the Women's Center raised \$1,049 for the American Heart Association. The goal was \$1,000.

The annual campus United Way campaign was also very successful raising a record \$12,700 beating last year's record of \$11,000. Thanks to everyone who donated and thanks to the coordinators of both campaigns.

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Secretary, SSU Board of Trustees	Date

RESOLUTION ASA 03-09

**APPROVAL OF THE PROPOSAL FOR
MASTER OF EDUCATION**

WHEREAS, the Ohio Board of Regents granted preliminary approval for a Master of Education degree, instructing the institution to proceed with the process of the "Formal Proposal" development for this degree; and

WHEREAS, the Educational Policy and Curriculum Committee (EPCC) of the University Faculty Senate approves the proposal for the Master of Education degree; and

WHEREAS, the Provost and the President recommend approval of the proposed Master of Education degree;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the proposal for the Master of Education degree, and directs the proposal be forwarded to the Ohio Board of Regents for its review and approval.

(March 13, 2009)

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Secretary, SSU Board of Trustees Date

RESOLUTION ASA 04-09

DEPARTMENT OF ATHLETICS REORGANIZATION
DIVISION OF STUDENT AFFAIRS

WHEREAS, the Department of Athletics is committed to the academic and competitive success of student athletes; and

WHEREAS, the Department of Athletics currently staffs 11 sports with participation by approximately 175 students and manages university-wide intramural activities with participation by approximately 525 students; and

WHEREAS, our current reliance upon part-time coaches and associated facility and field-related staffing diminishes the University's commitment to provide sustained high-quality athletic and intramural programming essential for student success and retention and ability to ensure the availability of qualified staff; and

WHEREAS, reorganizing the athletic department staff and functions results in changes in duties for some positions, combines the positions of Athletic Director and Head Men's Basketball Coach, creates one full-time position to support student academic success through intrusive management of academic assistance, eligibility, and academic services and combines several part-time coaching and administrative functions into one full-time position; and

WHEREAS, this organizational realignment strengthens support systems for our student-athletes, reduces the number of part-time positions, establishes a more effective athletic and intramural program, results in no new costs, and is approved by the President;

THEREFORE BE IT RESOLVED the Board of Trustees of Shawnee State University approves the reorganization of the Department of Athletics as reflected herein effective July 1, 2009.

(March 13, 2009)

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Secretary, SSU Board of Trustees	Date

RESOLUTION F02-09

APPROVAL OF ROOM AND BOARD FEE SCHEDULES

WHEREAS, Shawnee State University must generate sufficient revenue to cover the inflationary cost of operating the residence halls; and

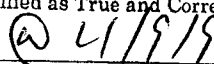
WHEREAS, the food service vendor, Sodexo, is projecting an overall increase in their cost of doing business; and

WHEREAS, the proposed room and board fee schedule remains relatively inexpensive compared to the rates charged at other Ohio public universities; and

WHEREAS, the University provides housing for students over the summer, but provides no food service;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the recommended room fees schedule for the summer term 2009 and room and board fees schedule beginning the academic year 2009-2010, which accompanies this resolution.

(March 13, 2009)

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Shawnee State University
Proposed 3% Room/4.5% Board
Room Rates
For
2009-2010 Academic Year

Campus View

Room Type	Semester Cost**	Academic Year
Double Occupancy	\$2492	\$4984
Private Occupancy	\$2985	\$5970

Carriage House

Room Type	Semester Cost**	Academic Year
Double Occupancy	\$2485	\$4970

Cedar House

Room Type	Semester Cost**	Academic Year
Double Occupancy	\$2265	\$4530
Private Occupancy*	\$2715	\$5430

University Townhouse

Room Type	Semester Cost**	Academic Year
Double Occupancy	\$2056	\$4112
Private Occupancy*	\$2511	\$5022

*Private Rooms are only available if space permits.

****Does not include the cost of a meal plan. Freshmen campus residents must select the 19 meal plan option; sophomore, junior, or senior students may select any of the options below. JUNIOR & SENIOR STUDENTS may opt not to participate in any meal plan.**

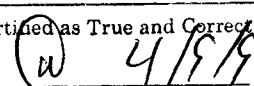
Meal plan options

19 meals per week - \$1480 per semester (required for ALL freshmen residential students)

15 meals per week - \$1384 per semester

12 meals per week - \$1223 per semester

Communication System Fee: \$102.00/semester per resident. Communication system fee consists of telephone and Internet services. (This fee is in addition to the above listed prices.)

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