MEETING MINUTES
Resource Committee
November 13, 2014
3:30 – 4:20 p.m.

Present: Gene Burns, Charles Davis, Adair Lattimer, Michelle Finch, Leila Lomashvili, Jason Witherell, Vickie Crawford, Zack Burton and Sandy Duduit.
Absent: Gina Bradley, Gail Chinn, Elinda Boyles
Guests: President Morris and Jonica Burke

I. The meeting was called to order by Gene Burns, Chair.

II. The November 14, 2014 agenda was approved.

III. The October 2, 2014 minutes were approved.

IV. President Morris reviewed the planning process for FY16 budget development:

   o Due to the magnitude of the “knowns” and the uncertainty caused by the “unknowns,” strategic budget planning processes need to begin now. Among other factors, there is strong legislative support for a tuition cut or other cost reductions of as much as 5% in the next biennium.

   o Unit budget managers will be asked for recommendations for three budget reduction scenarios of -10%, -5% and -2%. These targets reflect current assessments of worst case, likely case, and best case parameters. Units may also recommend budget enhancements for new needs.

   o The Resource Committee will review unit recommendations, while keeping in mind the University-Wide Budget Development Guidelines.

   o The Resource Committee will provide recommendations to the President and Vice Presidents who will develop the draft budget.

   o The Resource Committee will provide feedback on the draft budget before it is finalized.

   o The FY16 budget is anticipated to be submitted to the Board of Trustees for approval at its May 2015 meeting.

V. Jason Witherell provided a brief overview of technology/software licensing issues, and after committee discussion, a recommendation was made that a sub-committee be formed to look at software and hardware issues with Jason Witherell as Chair and additional members made up from the Resource Committee and appropriate departments.

VI. The Computer Lab sub-committee had no report. Discussion was held about expanding membership for a small task group to include representatives from offices that are involved in the scheduling of computer labs to gain a better understanding of the process.

VII. The need for a 24 hour study space will be discussed at the next meeting.

VIII. Next meeting will be held Thursday, December 4, 2014 at 3:30 p.m. in the Facilities Conference Room.

IX. Meeting was adjourned at 4:20 p.m.